

**CONTRACT AMENDMENT**  
**ANALYSIS AND STAFF RECOMMENDATION**

Contracting Agency: Housing Authority of the City of Milwaukee  
Contract Number/Amendment Number: Contract 17-002 / Amendment 1  
Contractor: KPH Environmental Corp. (Milwaukee, WI)  
Amendment Amount: \$zero (time extension only)  
Type of Work, Services, or Material: Hazardous Materials Abatement Services  
Housing Development and Number: Various Non-Subsidized Public Housing Sites  
Job Number: XXX-443038-XXXX (charge various sources as necessary, e.g. Non-Subsidized Operations, Non-Subsidized Bond Issue, etc.)

**PROCUREMENT REVIEW**

**PROCURING SECTION: Modernization & Development Services**

The Contractor has performed satisfactorily during the initial contract period. Modernization & Development Services recommends that HACM exercise its option to renew the contract (the first of two one-year renewal options), extending the contract completion date one year to March 27, 2019. The current contract amount is \$150,000.00 not-to-exceed. No additional contract authority dollars are required at this time. All other terms and conditions of the contract will remain in effect, including fees/rates.

Vice President of Construction \_\_\_\_\_ Date \_\_\_\_\_

**EMERGING BUSINESS ENTERPRISES**

Target Contracting      20 % MBE, WBE, DBE, EBE, SBE, VOB, or any combination thereof  
Proposed Contracting    20 % MBE

KPH Environmental Corp. is not a certified firm with the State of Wisconsin. KPH Environmental has identified a need to subcontract at this time. KPH Environmental has identified Rams Contracting Ltd. and Dakota Intertek Corp. as subcontractors. Rams Contracting Ltd. is a State certified MBE/WBE firm, and Dakota Intertek Corp. is a State certified MBE firm. Should KPH Environmental Corp. need to subcontract any other portion of the work, KPH Environmental Corp. will contact Purchasing & Contracts Services prior to seeking any subcontractors on its own. Purchasing & Contracts Services recommends proceeding with award.

Section 3 Coordinator \_\_\_\_\_ Date \_\_\_\_\_

**SECTION 3**

Target Contracting (when triggered)    10 %    Target Employment (when triggered) 30% of new hires  
Proposed Contracting                                0 %    Proposed Employment                                3 new hires

This contract is for non-subsidized sites that do not receive any HUD funding; thus, Section 3 is not triggered. KPH Environmental Corp. is not a Section 3 certified business, and its current two subcontractors are not Section 3 certified businesses. Should KPH Environmental Corp. need to subcontract any other portion of the work, KPH Environmental Corp. will contact Purchasing & Contracts Services prior to seeking any subcontractors on its own.

Currently, KPH Environmental Corp. has hired three additional workers who are Section 3 residents and currently is surveying its staff to determine if it now qualifies as a Section 3 business. Should KPH Environmental Corp. need to hire any more persons, KPH Environmental Corp. will contact Purchasing & Contracts Services prior to seeking out any candidates on its own. Purchasing & Contracts Services recommends proceeding with award.

Section 3 Coordinator \_\_\_\_\_ Date \_\_\_\_\_

**CONTRACT AMENDMENT**  
**ANALYSIS AND STAFF RECOMMENDATION**

Contracting Agency:	Housing Authority of the City of Milwaukee
Contract Number/Amendment Number:	Contract 17-002 / Amendment 1
Contractor:	KPH Environmental Corp. (Milwaukee, WI)
Amendment Amount:	\$zero (time extension only)
Type of Work, Services, or Material:	Hazardous Materials Abatement Services
Housing Development and Number:	Various Non-Subsidized Public Housing Sites
Job Number:	XXX-443038-XXXX (charge various sources as necessary, e.g. Non-Subsidized Operations, Non-Subsidized Bond Issue, etc.)

**FINANCE AND ACCOUNTING**

Finance and Accounting concurs with the recommendation of the Modernization & Development Services Section to execute the amendment as described. Charge the account number(s) as indicated above.

Grants Accountant/Budget Analyst \_\_\_\_\_ Date \_\_\_\_\_

**RECOMMENDATION**

RECOMMEND EXECUTION OF CONTRACT AMENDMENT AS DESCRIBED ABOVE.

**APPROVAL RECOMMENDED**

Chief Financial Officer \_\_\_\_\_ Date \_\_\_\_\_

Asst Secretary–Mod Coordinator \_\_\_\_\_ Date \_\_\_\_\_

---

**APPROVED**

Secretary–Executive Director \_\_\_\_\_ Date \_\_\_\_\_

HA-195 (09/2015)