

# FINANCIAL REPORTS DECEMBER 31, 2017

# HOUSING AUTHORITY OF THE CITY OF MILWAUKEE FINANCIAL REPORTS TABLE OF CONTENTS

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HA of the City Milwaukee Financial Highlights As of December 31, 2017

# Financial Position (pp. 3-4)

As of December 31, 2017, HACM has total assets of \$222.3mm compared to September 30, 2017 at \$220.4mm. The net proceeds in bond refinancing that was done in March 2015 is temporarily invested and held under trust by US Bank. This will be drawn as rehabilitation expenses are incurred. Agency-wide working capital (difference between current assets & current liabilities) was at \$28mm indicating HACM's strong capacity to meet maturing obligations. Total cash & investments as of the end of December was \$39mm. These funds are invested in Institutional Trust, Local Government Investment Pool, certificate of deposits, money market placements, and regular checking accounts. All deposits are covered under FDIC insurance or are invested in secured US Treasury obligations. Total cash & investments are distributed as follow; (p. 3)

Low Rent Public Housing	\$8.59mm
Unsubsidized Housing	17.79
Rental Assistance Program	1.93
Central Office	9.99
Home Ownership & Grants	0.80

Net unrestricted reserves as of December 31, of the major programs are as follow: (p. 4)

Low Rent Public Housing	\$7.22mm
Unsubsidized Housing	6.53
Rental Assistance Program-Admin	0.29
Central office	0.45

The unrestricted reserve is indicative of the program's ability to withstand funding or revenue shortfall in the coming years. Changes in funding level have significantly affected the overall financial position of HACM. Low Rent Public Housing and Rental Assistance Program were severely impacted. Given funding trend in the program, management has implemented a Resiliency Plan to address the projected decline in funding levels and subsidies to ensure HACM's long-term fiscal sustainability.

# Results of Operations (pp.5-6)

Agency-wide revenues were 5% under budget (p. 5) and total spending was 2% under budget (p.6). Administrative expenses compared to budgeted expenses were 3% over budget. Tenant services were 34% under budget; Utilities were 2% under budget; Maintenance expenses were 6% under budget, protective services 8% under budget and general expenses were 1% over budget. Consolidated net income from operations for the period ended December 31, 2017 was \$656,564 (p. 6).

# Low Rent Public Housing (LRPH)

LRPH operations resulted in a net income from operations of \$390,689 (p. 6) in the fourth quarter. Operating revenue was \$1,103,305 under budget and total operating expenses for the period were \$1,101,422 under budget. All combined, LRPH posted a negative variance of \$1,883 (see p. 7).

# Unsubsidized Housing

Unsubsidized Housing has a favorable result of operations during the quarter. Net income from operations was \$1,407,351 (p.6) before amortization of principal on series 2015 bonds of around \$725,000 for 2017. Revenue was \$177,196 below budget and operating expenses were over budget by \$483,777 during the period. All combined, Unsubsidized Housing has a negative variance of \$660,273 (see p. 8).

# Rental Assistance Program (RAP)

RAP has net income of \$85,488 at the end of the period (p. 6). Administrative revenue was \$28,217 under budget and spending was under budget by \$115,188, resulting in an overall positive net income variance of \$86,971 (see p. 9).

The Housing Assistance Payment (HAP) grant during the period was \$36.74mm against total disbursement of \$35.66mm, reflecting a budget utilization of 97%. RAP continues to issue vouchers. HUD continues to offset HAP reserved in accordance with the new accounting guidelines.

# Central Office Cost Center (COCC)

COCC posted a net loss of \$1,194,630 (p.6) at the end of the quarter. Total revenue was under budget by \$638,478 (see p. 10). Operating expenses were over budget by \$81,856. All combined, COCC posted a negative variance of \$720,334 (see p. 10).

# Grant Management (pp.11)

As of December 31, 2017, HACM is on track with its obligation and spending timelines as required by the grant agreements. Currently open grants are Capital Fund Programs 2014-2017. As of end of the quarter 82% has been obligated and 72% has been expended. Around 43% of the total grants will be spent on modernization. The balance is supplementing HACM operations.

# HOUSING AUTHORITY OF THE CITY OF MILWAUKEE

### BALANCE SHEETS

BALANCE SHEETS							D 31 4015	G ( 20 2018
AS OF DECEMBER 31, 2017							Dec. 31, 2017	Sept. 30, 2017
	I DDV	UNSUBSIDIZED	D ( D	60.66		HOME		
	LRPH	HOUSING	RAP	COCC	GRANTS/DEVT	OWNERSHIP	Total HACM	Total HACM
ASSETS CURRENT ASSETS								
CASH								
UNRESTRICTED CASH	8,123,422	9,076,237	437,846	9,855,538	0	802,424	28,295,467	23,389,472
RESTRICTED CASH (Note 1)	0,123,422	2,842,803	1,188,913	133,565	0	802,424	4,165,281	4,037,512
TOTAL CASH	8,123,422	11,919,040	1,188,913	9,989,103	0	802,424	32,460,748	27,426,984
TOTAL CASH	0,123,422	11,919,040	1,020,739	9,909,105	0	802,424	52,400,748	27,420,984
ACCOUNTS RECEIVABLE-TENANTS	384,012	120,936					504,948	430,785
ALLOWANCE FOR DOUBTFUL ACCOUNTS (Note 2)	(57,406)	(16,655)					(74,061)	(2,941)
NET ACCOUNTS RECEIVABLE-TENANTS	326,606	104,281	0	0	0	0	430,887	427,844
NET RECOUNTS RECEIVABLE TERMINIS	520,000	104,201	0	0	0	Ū	450,007	427,044
ACCOUNTS RECEIVABLE-MISC								
AR-HUD (Note 3)							0	1,522,521
AR- DEVELOPMENT FEE (Note 4)				534,535			534,535	1,522,521
AR - OTHERS	425,862		7,682	736,508			1,170,052	942,023
TOTAL AR-MISC	425,862	0	7,682	1,271,043	0	0	1,704,587	2,464,544
101ALAR-MISC	425,002	0	7,002	1,271,045	0	0	1,704,507	2,404,544
INVESTMENTS								
RESTRICTED (Note 1)	463,690	5,868,399	307,101	30			6,639,220	9,994,625
TOTAL INVESTMENTS	463,690	5,868,399	307,101	30	0	0	6.639.220	9,994,625
TOTAL INVESTIMENTS	405,070	5,000,577	507,101	50	0	U	0,037,220	),))4,025
PREPAID EXPENSES AND OTHER ASSETS								
PREPAID EXPENSES AND OTHER ASSETS	105,662	34,351	17,586	263,665	12,158	291	433,713	442,408
TOTAL PREPAID EXPENSES AND OTHER ASSETS	105,662	34,351	17,586	263,665	12,158	291	433,713	442,408
CURRENT INTERFUNDS	105,002	54,551	17,500	205,005	12,150	271	455,715	442,400
TOTAL DUE FROM AMOUNTS - CURRENT (Note 5)	0			782	(2,042,132)		(2,041,350)	0
TOTAL DOLTROW AMOUNTS CORRENT (NOR 5)	0			702	(2,0+2,152)		(2,041,550)	0
TOTAL CURRENT ASSETS	9,445,242	17,926,071	1,959,128	11,524,623	(2,029,974)	802,715	39,627,805	40,756,405
		, ,	, ,	, ,	( ) ) )	,	, ,	, ,
NON-CURRENT ASSETS								
FIXED ASSETS								
LAND & LAND IMPROVEMENTS	32,301,964	2,759,343		454,172		7,111	35,522,590	35,522,590
BUILDINGS	243,085,677	46,503,159		7,890,061		64,003	297,542,900	297,542,900
FURNITURES, EQPT. MACHINERY	1,442,753	220,778	72,604	1,902,132			3,638,267	3,611,072
CONSTRUCTION IN PROGRESS	90,212	3,563,170		11,753	2,453,344	43,141	6,161,620	3,849,832
TOTAL FIXED ASSETS	276,920,606	53,046,450	72,604	10,258,118	2,453,344	114,255	342,865,377	340,526,394
ACCUMULATED DEPRECIATION	(194,124,569)	(44,399,088)	(72,604)	(5,094,904)		(9,601)	(243,700,766)	(242,234,221)
FIXED ASSETS,NET OF DEPRECIATION	82,796,037	8,647,362	0	5,163,214	2,453,344	104,654	99,164,611	98,292,173
	,,	, · · /· · ·					, , , , , , , , , , , , , , , , , , , ,	
OTHER ASSETS								
NOTES RECEIVABLE (Note 7)	53,571,329			8,643,541	0	1,145,240	63,360,110	63,088,797
NOTES INTEREST RECEIVABLE (Note 6)	14,069,294			480,681	0		14,549,975	12,642,241
FINANCING FEES & OTHER ASSETS				5,571,049			5,571,049	5,571,049
TOTAL OTHER ASSETS	67,640,623	0	0	14,695,271	0	1,145,240	83,481,134	81,302,087
TOTAL NON-CURRENT ASSETS	150,436,660	8,647,362	0	19,858,485	2,453,344	1,249,894	182,645,745	179,594,260
TOTAL ASSETS	159,881,902	26,573,433	1,959,128	31,383,108	423,370	2,052,609	222,273,550	220,350,665
LIABILITIES AND EQUITY								
CURRENT LIABILITIES								
ACCOUNTS PAYABLE								

### HOUSING AUTHORITY OF THE CITY OF MILWAUKEE BALANCE SHEETS AS OF DECEMBER 31, 2017

AS OF DECEMBER 31, 2017							Dec. 31, 2017	Sept. 30, 2017
		UNSUBSIDIZED				HOME	, , ,	
	LRPH	HOUSING	RAP		GRANTS/DEVT	OWNERSHIP	Total HACM	Total HACM
ACCOUNTS PAYABLE	72,526	688,269	172,883	1,931,395	134,901	2,000	3,001,974	2,490,385
TOTAL ACCOUNTS PAYABLE	72,526	688,269	172,883	1,931,395	134,901	2,000	3,001,974	2,490,385
ACCRUED LIABILITIES	(2.250)			150 544	(1.622)		451.001	157 (20)
ACCRUED SALARIES & BENEFITS	(2,250)	206 151		458,764	(4,633)		451,881	157,420
ACCRUED INTEREST PAYABLE DEFERED REVENUE	2,500	306,151		394,000			306,151 396,500	153,075 394,000
DUE TO GOVERNMENT - PILOT & OTHERS	1,406,823	1,155,214		1,133,243			3,695,280	4,547,964
ACCRUED COMPENSATED ABSENCES (Note 7)	0	1,155,214	0	926,965	0	0	926,965	926,965
OTHER ACCRUED LIABILITIES	36,270	38,899	0	500,000	Ū.	337,056	912,225	745,231
TOTAL ACCRUED LIABILITIES	1,443,343	1,500,264	0	3,412,972	(4,633)	337,056	6,689,002	6,924,655
	· · · · · ·	1						
OTHER CURRENT LIABILITIES								
TENANT SECURITY DEPOSITS	596,122	494,828					1,090,950	1,076,577
FSS ESCROW ACCOUNT	113,690		307,101				420,791	470,837
CURRENT PORTION-LT DEBT		725,000					725,000	725,000
TOTAL OTHER CURRENT LIABILITIES	709,812	1,219,828	307,101	0	0	0	2,236,741	2,272,414
TOTAL CURRENT LIABILITIES	2,225,681	3,408,361	479,984	5,344,367	130,268	339,056	11,927,717	11,687,454
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NON-CURRENT LIABILITIES								
LONG TERM DEBT								
MORTGAGE REVENUE BONDS				83,946			83,946	126,306
NOTES PAYABLE		17,691,959			0		17,691,959	17,691,959
TOTAL	0	17,691,959	0	83,946	0	0	17,775,905	17,323,265
LESS CURRENT PORTION		(725,000)					(725,000)	(725,000)
TOTAL LONG TERM DEBT - NET	0	16,966,959	0	83,946	0	0	17,050,905	16,598,265
NONCURRENT LIABILITIES-OTHER								
NET OPEB LIABILITY (Note 8)				5,515,920			5,515,920	5,515,920
NET PENSION LIABILITY				4,904,000			4,904,000	4,904,000
TOTAL NONCURRENT LIABILITIES-OTHER	0	0	0	10,419,920	0	0	10,419,920	10,419,920
TOTAL NON-CURRENT LIABILITIES	0	16,966,959	0	10,503,866	0	0	27,470,825	27,018,185
			-	- , ,			, ,,, ,	,,
TOTAL LIABILITIES	2,225,681	20,375,320	479,984	15,848,233	130,268	339,056	39,398,542	38,705,639
EQUITY								
INVESTED IN CAPITAL ASSETS, NET OF DEBT	82,796,037	(9,044,597)	0	5,163,214	2,453,344	104,654	81,472,652	81,095,214
UNRESTRICTED RESERVE	7,219,561	6,531,508	290,231	446,795	(2,160,242)	800,715	13,128,568	11,277,481
RESTRICTED RESERVE (Note 9)	67,640,623	8,711,202	1,188,913	9,924,866	0	808,184	88,273,788	89,272,331
TOTAL EQUITY	157,656,221	6,198,113	1,479,144	15,534,875	293,102	1,713,553	182,875,008	181,645,026
TOTAL LIABILITIES AND EQUITY	159,881,902	26,573,433	1,959,128	31,383,108	423,370	2,052,609	222,273,550	220,350,665
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# HA OF THE CITY OF MILWAUKEE CONSOLIDATED STATEMENT OF REVENUE & EXPENSES BUDGETED PROGRAM ONLY

### AS OF DECEMBER 31, 2017

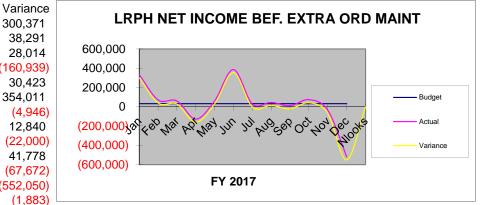
	LRPH	UNSUBSIDIZED	7.5		HOME	YTD	YTD	VARIA	NCE	ANNUAL
		HSNG	RAP	COCC	OWN	ACTUAL	BUDGET	AMOUNT	PERCENT	BUDGET
Operating Income										
Operating/admin subsidies	7,789,561		3,138,852			10,928,413	11,592,698	(664,285)	-6%	11,592,698
Dwelling rents	9,206,763	6,941,842	0,100,002			16,148,605	17,506,864	(1,358,259)	-8%	17,506,864
Excess utilities & other	215,387	131,554				346,941	331,508	15,433	5%	331,508
Capital fund transfer in (Note 10)	2,624,668	,				2,624,668	2,030,000	594,668	29%	2,030,000
Other income	894,293	113,525	149,564	599,505	84,885	1,841,772	2,050,178	(208,406)	-10%	2,050,178
Management fees	,	· ·	,	4,305,821		4,305,821	4,506,069	(200,248)	-4%	4,506,069
Central maintenance revenue				2,678,758		2,678,758	3,043,525	(364,767)	-12%	3,043,525
Developers fee				534,535		534,535	534,500	35	0%	534,500
Interest on general fund	24,367	164,397	7	100,997		289,768	135,050	154,718	115%	135,050
Total Income	20,755,039	7,351,318	3,288,423	8,219,616	84,885	39,699,281	41,730,392	(2,031,111)	-5%	41,730,392
Operating Expenditures										
Administrative								((22) ((2))	1004	
Salaries	1,210,846	295,723	1,441,490	4,098,580	46,853	7,093,492	6,462,830	(630,662)		6,462,830
Employee benefits	505,735	136,348	625,149	1,144,603	44,575	2,456,410	2,346,485	(109,925)	-5%	2,346,485
Legal and accounting	33,879	12,219	2,465	115,911		164,474	231,940	67,466	29%	231,940
Audit	100,232	28,001	24,980	13,323		166,536	148,400	(18,136)	-12%	148,400
Travel and training	2,905	301	14,781	228,405	1,568	247,960	263,200	15,240	6%	263,200
Contracted property management				312,178		<i>312,178</i>	295,795	(16,383)		295,795
Management fees	2,862,748	743,073	700,000			4,305,821	4,506,069	200,248	4%	4,506,069
Housing intake	540,850					540,850	574,462	33,612	6%	574,462
Office supplies & printing	34,468	5,340	23,131	42,925	2,808	108,672	182,630	7 <i>3,9</i> 58	40%	182,630
Telephone	18,713	1,360	7,683	49,889	1,397	79,042	96,505	17,463	18%	96,505
Postage	4,703	1,321	24,080	6,527	11	36,642	74,200	37,558	51%	74,200
Other contracted services	91,157	17,500	169,276	306,620	2,119	586,672	702,000	115,328	16%	702,000
Other	296,381	76,046	8,574	627,512	6,923	1,015,436	790,225	(225,211)	-28%	790,225
Total admin	5,702,617	1,317,232	3,041,609	6,946,473	106,254	17,114,185	16,674,741	(439,444)	-3%	16,674,741
Tenant Services										
Resident services allocation	213,339					213,339	210,220	(3,119)	-1%	210,220
Salaries & benefits	104,867		11,000	59,041		174,908	314,630	139,722	44%	314,630
Contracts, trainings, others	156,716	12,178	300	45,862		215,056	386,557	171,501	44%	386,557
Total tenant services	474,922	12,178	11,300	104,903	0	603,303	911,407	308,104	34%	911,407

# HA OF THE CITY OF MILWAUKEE CONSOLIDATED STATEMENT OF REVENUE & EXPENSES BUDGETED PROGRAM ONLY

# AS OF DECEMBER 31, 2017

814,365 280,282 689,402 <b>784,049</b>	HSNG 744,217 58,043 35,408 837,668	RAP	COCC 12,832 50,293	OWN	ACTUAL	BUDGET	AMOUNT	PERCENT	BUDGET
280,282 689,402 <b>784,049</b>	58,043 35,408								
280,282 689,402 <b>784,049</b>	58,043 35,408								
689,402 <b>784,049</b>	35,408		50 202		2,571,414	2,510,400	(61,014)	-2%	2,510,400
784,049			50,275		1,388,618	1,515,600	126,982	8%	1,515,600
	837,668		13,338		738,148	748,600	10,452	1%	748,600
		0	76,463	0	4,698,180	4,774,600	76,420	2%	4,774,600
990,336	412,687		1,151,729		2,554,752	3,551,572	996,820	28%	3,551,572
473,649	164,413		682,079		1,320,141	1,376,649	56,508	4%	1,376,649
975,886	292,311	507	47,696	1,229	1,317,629	1,170,416	(147,213)	-13%	1,170,416
413,249	889,627	4,078	203,723	4,889	4,515,566	4,256,566	(259,000)	-6%	4,256,566
853,120	1,759,038	4,585	2,085,227	6,118	9,708,088	10,355,203	647,115	6%	10,355,203
258,208	117,951	752	9,447		1,386,358	1,461,531	75,173	5%	1,461,531
18,993			616		19,609	62,900	43,291	69%	62,900
277,201	117,951	752	10,063	0	1,405,967	1,524,431	118,464	8%	1,524,431
676,605	230,890	125,230	171,919	4,847	1,209,491	1,165,503	(43,988)	-4%	1,165,503
606,823	632,879				1,239,702	1,285,021	45,319	4%	1,285,021
	617,833				617,833	620,000	2,167	0%	620,000
829,411					1,829,411	1,663,636	(165,775)	-10%	1,663,636
159,602	47,055	<i>15,959</i>			222,616	346,780	124,164	36%	346,780
272,441	1,528,657	141,189	171,919	4,847	5,119,053	5,080,940	(38,113)	-1%	5,080,940
364,350	5,572,724	3,199,435	9,395,048	117,219	38,648,776	39,321,322	672,546	2%	39,321,322
	_								
390,689	1,778,594	<i>88,988</i>	(1,175,432)	(32,334)	1,050,505	2,409,070	(1,358,565)	-56%	2,409,070
180 110	371 243	3 500	10 108		574 381	1 238 616	661 235	54%	1,238,616
	571,245	5,500	17,170						(485,381)
(100,440)					(100,440)	(100,001)	(304,741)	0370	(403,301)
390,689	1,407,351	85,488	(1,194,630)	(32,334)	656,564	1,655,835	(999,271)	-60%	1,655,835
,930,542	563,097		350,007	1,599	5,845,245				
.539,853)	844,254	85.488	(1.544.637)	(33,933)	(5.188.681)				
8 2 2 6 6 6 8 1 2 3 3 1 1 (1 3 3 1 1 (1 3 3 1 1 (1) (1) (1) (1) (1) (1) (1) (1) (1)	353,120 258,208 18,993 277,201 576,605 506,823 329,411 159,602 272,441 364,350 890,689 180,440 180,440	353,120       1,759,038         258,208       117,951         18,993       2         277,201       117,951         18,993       2         277,201       117,951         576,605       230,890         506,823       632,879         617,833       33         329,411       1         159,602       47,055         272,441       1,528,657         364,350       5,572,724         390,689       1,778,594         180,440       371,243         180,440       371,243         390,689       1,407,351         930,542       563,097	353,120       1,759,038       4,585         258,208       117,951       752         18,993	353,120       1,759,038       4,585       2,085,227         258,208       117,951       752       9,447         18,993       616       616         277,201       117,951       752       10,063         576,605       230,890       125,230       171,919         506,823       632,879       1       1         506,823       632,879       1       1         506,823       632,879       1       1         506,823       632,879       1       1         519,602       47,055       15,959       1         272,441       1,528,657       141,189       171,919         364,350       5,572,724       3,199,435       9,395,048         390,689       1,778,594       88,988       (1,175,432)         180,440       371,243       3,500       19,198         180,440       371,243       3,500       19,198         180,440       371,243       3,500       19,198         390,542       563,097       350,007       350,007	353,120       1,759,038       4,585       2,085,227       6,118         258,208       117,951       752       9,447       1         18,993       616       0         277,201       117,951       752       10,063       0         576,605       230,890       125,230       171,919       4,847         506,823       632,879       0       0       0         576,605       230,890       125,230       171,919       4,847         506,823       632,879       0       0       0         506,823       632,879       0       0       0         617,833       0       0       0       0       0         722,441       1,528,657       141,189       171,919       4,847         364,350       5,572,724       3,199,435       9,395,048       117,219         380,689       1,778,594       88,988       (1,175,432)       (32,334)         180,440       371,243       3,500       19,198       (32,334)         930,542       563,097       350,007       1,599	353,120         1,759,038         4,585         2,085,227         6,118         9,708,088           258,208         117,951         752         9,447         1,386,358           18,993         616         19,609           277,201         117,951         752         10,063         0         1,405,967           576,605         230,890         125,230         171,919         4,847         1,209,491           506,823         632,879         1,239,702         617,833         617,833         617,833           329,411         1,829,411         1,829,411         1,829,411         1,829,411           159,602         47,055         15,959         222,616         222,616           272,441         1,528,657         141,189         171,919         4,847         5,119,053           364,350         5,572,724         3,199,435         9,395,048         117,219         38,648,776           390,689         1,778,594         88,988         (1,175,432)         (32,334)         1,050,505           180,440         371,243         3,500         19,198         574,381         (180,440)           390,689         1,407,351         85,488         (1,194,630)         (32,334)         656,5	353,120         1,759,038         4,585         2,085,227         6,118         9,708,088         10,355,203           258,208         117,951         752         9,447         1,386,358         1,461,531           18,993         616         19,609         62,900           277,201         117,951         752         10,063         0         1,405,967         1,524,431           576,605         230,890         125,230         171,919         4,847         1,209,491         1,165,503           506,823         632,879         1,25,230         171,919         4,847         1,239,702         1,285,021           617,833         620,000         329,411         1,663,636         620,000         329,411         1,663,636           159,602         47,055         15,959         222,616         346,780           272,441         1,528,657         141,189         171,919         4,847         5,119,053         5,080,940           364,350         5,572,724         3,199,435         9,395,048         117,219         38,648,776         39,321,322           380,689         1,778,594         88,988         (1,175,432)         (32,334)         1,050,505         2,409,070           380,6489	353,120         1,759,038         4,585         2,085,227         6,118         9,708,088         10,355,203         647,115           258,208         117,951         752         9,447         1,386,358         1,461,531         75,173           18,993         616         19,609         62,900         43,291           277,201         117,951         752         10,063         0         1,405,967         1,524,431         118,464           676,605         230,890         125,230         171,919         4,847         1,209,491         1,165,503         (43,988)           906,823         632,879         1,239,702         1,285,021         45,319         617,833         620,000         2,167           159,602         47,055         15,959         222,616         346,780         124,164           722,441         1,528,657         141,189         171,919         4,847         5,119,053         5,080,940         (38,113)           364,350         5,572,724         3,199,435         9,395,048         117,219         38,648,776         39,321,322         672,546           380,689         1,778,594         88,988         (1,175,432)         (32,334)         1,050,505         2,409,070         (1,358,565)	353,120       1,759,038       4,585       2,085,227       6,118       9,708,088       10,355,203       647,115       6%         258,208       117,951       752       9,447       1,386,358       1,461,531       75,173       5%         18,993       616       19,609       62,900       43,291       6%         277,201       117,951       752       10,063       0       1,405,967       1,524,431       118,464       8%         576,605       230,890       125,230       171,919       4,847       1,209,491       1,165,503       (43,988)       -4%         566,823       632,879       1,239,702       1,285,021       45,319       4%         606,823       632,879       1,239,702       1,285,021       45,319       4%         617,833       620,000       2,167       0%       0.22,616       346,780       124,164       36%         727,2411       1,528,657       141,189       171,919       4,847       5,119,053       5,080,940       (38,113)       -1%         724,411       1,528,657       141,189       171,919       4,847       5,119,053       5,080,940       (38,113)       -1%         7364,350       5,572,724       3,19

### NET INCOME BEF. EXTRA ORDINARY MAINTENANCE Budget Actual Variance



	Budget	Actual	Varianc
Jan	32,714	333,085	300,371
Feb	32,714	71,005	38,291
Mar	32,714	60,728	28,014
Apr	32,714	(128,225)	(160,939
May	32,714	63,137	30,423
Jun	32,714	386,725	354,011
Jul	32,714	27,768	(4,946
Aug	32,714	45,554	12,840
Sep	32,714	10,714	(22,000
Oct	32,714	74,492	41,778
Nov	32,714	(34,958)	(67,672
Dec	32,714	(519,336)	(552,050
Nlooks			(1,883
	392,572	390,689	

**OPERATING REVENUE** 

Jan

Feb

Mar

Apr

May

Jun

Jul

Aug

Sep

Oct

Nov

Dec

Nlooks

Budget

1,821,529

1,821,529

1,821,529

1,821,529

1,821,529

1,821,529

1,821,529

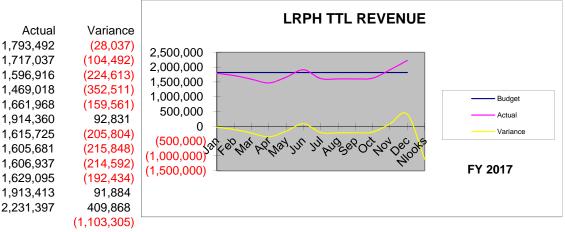
1,821,529

1,821,529

1,821,529

1,821,529

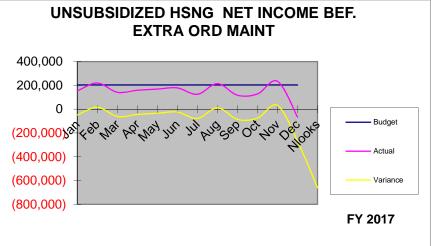
1,821,529



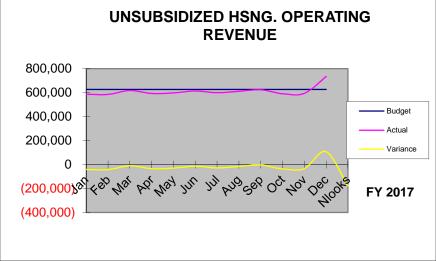
21,858,344 20,755,039

### **OPERATING EXPENSES** LRPH TTL OPEX Variance Budget Actual 1,460,407 328,407 Jan 1,788,814 Feb 142,782 1,788,814 1,646,032 3,000,000 252,626 Mar 1,788,814 1,536,188 2,500,000 1,788,814 1,597,243 191,571 2,000,000 Apr 1,500,000 May 1,788,814 1,598,831 189,983 Budget 1,000,000 Jun 1,788,814 1,527,635 261,179 Actual 500,000 1,587,957 200,857 Jul 1,788,814 Variance 0 Aug 1,788,814 1,560,127 228,687 (500,000) (1,000,000) es var bo var in in the beso ho be Sep 1,788,814 1,596,223 192,591 Oct 1,788,814 1.554.603 234,211 FY 2017 (1,500,000)Nov 1,788,814 1,948,371 (159, 557)1,788,814 Dec 2,750,733 (961, 919)Nlooks 1,101,422 0 21,465,772 20,364,350

### NET INCOME BEF. EXTRA ORDINARY MAINTENANCE

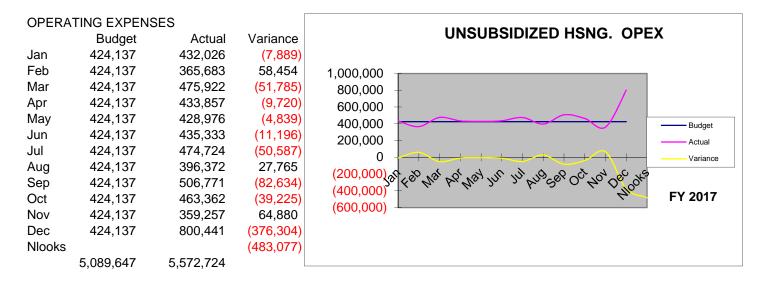


	Budget	Actual	Variance	
Jan	203,239	154,595	(48,644)	
Feb	203,239	220,122	16,883	
Mar	203,239	142,004	(61,235)	
Apr	203,239	159,359	(43,880)	
May	203,239	169,354	(33,885)	
Jun	203,239	178,434	(24,805)	
Jul	203,239	125,184	(78,055)	
Aug	203,239	215,017	11,778	
Sep	203,239	117,425	(85,814)	
Oct	203,239	128,054	(75,185)	
Nov	203,239	234,920	31,681	
Dec	203,239	(65,874)	(269,113)	
Nlooks			(660,273)	
	2,438,867	1,778,594		

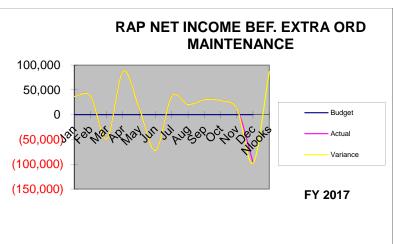


	Budget	Actual	Variance	
Jan	627,376	586,621	(40,755)	
Feb	627,376	585,805	(41,571)	
Mar	627,376	617,926	(9,450)	
Apr	627,376	593,216	(34,160)	
May	627,376	598,330	(29,046)	
Jun	627,376	613,767	(13,609)	
Jul	627,376	599,908	(27,468)	
Aug	627,376	611,389	(15,987)	
Sep	627,376	624,196	(3,180)	
Oct	627,376	591,416	(35,960)	(
Nov	627,376	594,177	(33,199)	(
Dec	627,376	734,567	107,191	
Nlooks			(177,196)	
	7,528,514	7,351,318		

**OPERATING REVENUE** 



NET INCOME							
	Budget	Actual	Variance				
Jan	168	37,069	36,901				
Feb	168	37,746	37,578				
Mar	168	(48,503)	(48,671)				
Apr	168	87,899	87,731				
May	168	13,079	12,911				
Jun	168	(71,880)	(72,048)				
Jul	168	37,673	37,505				
Aug	168	20,879	20,711				
Sep	168	30,462	30,294				
Oct	168	28,669	28,501				
Nov	168	13,128	12,960				
Dec	168	(97,233)	(97,401)				
Nlooks			86,971				
	2,017	88,988					



### **OPERATING REVENUE**

OPERATING EXPENSES Budget A

276,219

276,219

276,219

276,219

276,219

276,219

276,219

276,219

276,219

276,219

276,219

276,219

Jan

Feb

Mar

Apr

May

Jun

Jul

Aug

Sep

Oct Nov

Dec

Nlooks

	Budget	Actual	Variar
Jan	276,387	315,434	39,0
Feb	276,387	273,969	(2,4
Mar	276,387	272,839	(3,5
Apr	276,387	314,467	38,0
May	276,387	264,162	(12,2
Jun	276,387	262,866	(13,5
Jul	276,387	261,785	(14,6
Aug	276,387	260,086	(16,3
Sep	276,387	284,848	8,4
Oct	276,387	265,139	(11,2
Nov	276,387	253,703	(22,6
Dec	276,387	259,125	(17,2
Nlooks			(28,2
	3,316,640	3,288,423	

Actual

278,365

236,223

321,342

226,568

251,083

334,746

224,112

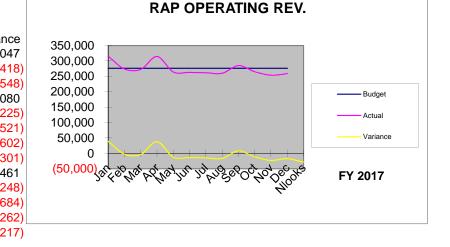
239,207

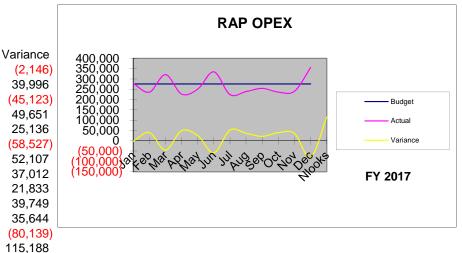
254,386

236,470

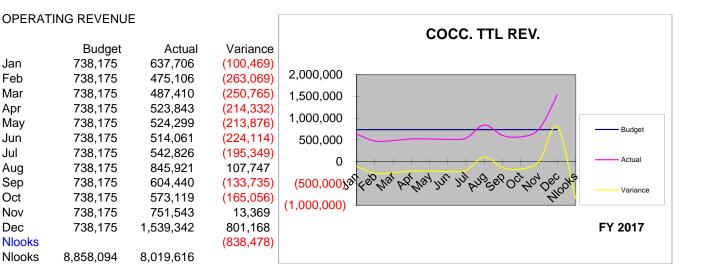
240,575

356,358





Page 9



Jan

Feb

Mar

Apr

May

Jun

Jul

Aug

Sep

Oct

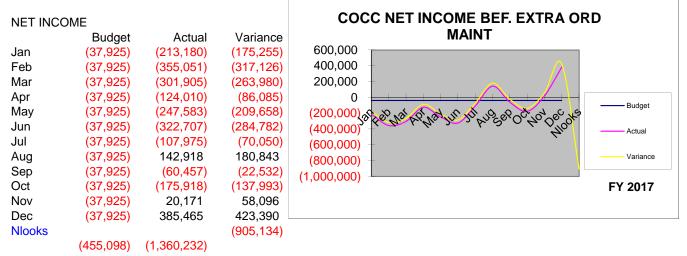
Nov

Dec

**Nlooks** 

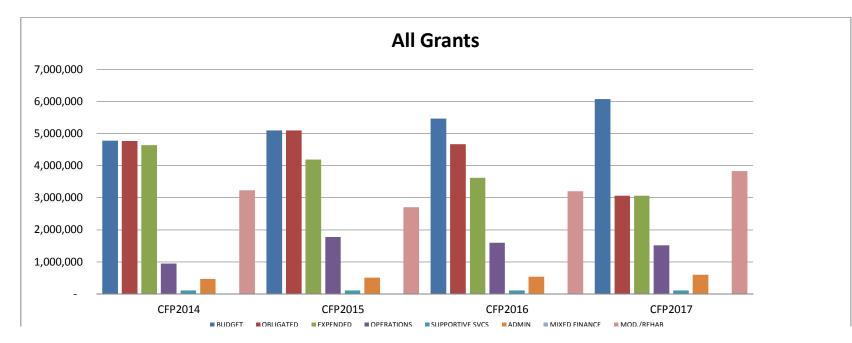
Nlooks

				COCC TTL. OPEX	
OPERAT	ING EXPENSI	ES			
Jan Feb Mar Apr May Jun Jul Aug Sep Oct Nov Dec Nlooks Nlooks	Budget 776,099 776,099 776,099 776,099 776,099 776,099 776,099 776,099 776,099 776,099 776,099 776,099 9,713,192	Actual 850,886 830,157 789,315 647,853 771,882 836,768 650,801 703,003 664,897 749,037 731,372 1,153,877 9,379,848	Variance (74,787) (54,058) (13,216) 128,246 4,217 (60,669) 125,298 73,096 111,202 27,062 44,727 (377,778) (66,656)	$ \begin{array}{c} 1,400,000\\ 1,200,000\\ 1,000,000\\ 800,000\\ 600,000\\ 400,000\\ 200,000\\ 0\\ (200,000)\\ 0\\ (400,000)\\ 0\\ (400,000)\\ 0\\ (600,000) \end{array} $	Budget Actual Variance



### HACM MAJOR GRANTS SUMMARY 31-Dec-17

			[	SPENDING PLAN			END DATE		
	BUDGET	OBLIGATED	EXPENDED	OPERATIONS	SUPPORTIVE SVCS	ADMIN	MIXED FINANCE	MOD./REHAB	
CFP2014	4,776,259	4,766,260	4,641,263	955,252	110,000	477,626		3,233,381	5/12/2018
CFP2015	5,098,171	5,098,171	4,189,738	1,774,946	110,000	509,817		2,703,408	9/15/2019
CFP2016	5,467,349	4,667,823	3,619,840	1,601,933	110,000	546,734		3,208,682	4/12/2020
CFP2017	6,071,406	3,060,500	3,060,500	1,517,851	110,000	607,140		3,836,415	8/16/2021
TOTAL	21,413,185	17,592,754	15,511,341	4,332,131	330,000	1,534,177	-	9,145,471	
PERCENT	72%	82%	72%	20%	2%	7%	0%	43%	



# HOUSING AUTHORITY OF THE CITY OF MILWAUKEE NOTES TO FINANCIAL REPORT

### 1. Restricted Cash & investments

The amount presented is restricted either by regulation or contractual agreements. RAP restricted cash represents the net housing assistance payments (HAP). Excess of HAP grants over HAP disbursements to landlords can be spent only for rental assistance. Under the terms of mortgage agreement, certain developments (VETS Housing) are required to maintain replacement reserved to pay major rehabilitation expenses in the future. Disbursements from this money need the approval of lender or investor. Hence, restricted cash is not available to be used for general operations of the agency.

### 2. Allowance for Doubtful Accounts

This amount represents charges to tenants who have already moved out/evicted from the housing units. These amounts are deemed uncollectible and will be written off or removed from the records once the board approval is obtained to charge off the accounts. Collection is pursued through tax lien or when the tenants try to re-apply for public housing or RAP assistance in the future.

### 3. Accounts Receivable (AR) - HUD

These represent advanced disbursements on grants (from capital fund & stimulus grants) that are yet to be reimbursed by Housing and Urban Development (HUD). Grants are operated on reimbursement type basis. Grant expenditures during the month are usually paid or reimbursed the following month. Also included in this account are accruals of management fee on capital grant programs.

### 4. AR Development Fee

This represents development fee income from the mixed finance developments. The amount is usually paid once the tax credit investors pay their final capital contribution to the project.

5. Due From Accounts

This represents inter-program receivable (payable) balances. HACM maintains a central disbursing account under the Central Office Cost Center (COCC). Cost/expense allocation and charges result in inter-program transactions. Each program regularly settles their accounts through cash transfers.

### 6. Notes Receivable & Accrued Interest

This represents various loans extended to the different mixed finance developments. The loans have various terms of up to a maximum of 50 yrs. Interest rates vary from zero to 8%. Principal and accrued interest are payable depending the excess cash flow of each development. Considering that the mixed finance developments are supposed to operate at breakeven, loans and accrued interest are usually not paid until the end of the compliance period (15 years). After the 15 years, HACM will exercise its option to purchase the property. The Notes & accrued

interest accumulated balances are set-off during the process. Also included in this account are  $2^{nd}$  loans extended to the homeownership program participants. These loans are forgivable over a certain period of time.

7. Accrued Compensated Absences

This is the accumulated unused vacation & sick leave balances of employees. The leave balances are paid out when employees resign or retire from the agency.

8. Net OPEB Liability

This amount represents the accrued actuarial liability on Other Post Employment Benefits (OPEB). HACM provides post-employment health care benefits through a non-contributory single employer defined benefit health care plan. The plan provides medical insurance benefits to eligible retirees and their spouses. In 2007, an actuarial valuation was made to determine the amount of future liabilities. The total projected unfunded actuarial accrued liability (UAAL) was \$5,200,400. Every year, HACM accrues 1/10 of the UAAL as required under Governmental Accounting Standards Board (GASB) statement 45.

9. Restricted Reserved

This is the difference between restricted cash & investments and the related liabilities. Notes receivables from mixed finance developments are also restricted as these are expected to pay off the acquisition of the property at the end of the compliance period, hence may not available for general operations.

10. Capital Fund Transfer - in

This is the amount of money transferred from capital fund program to support the operations of the housing developments. HUD regulations allows up to a maximum of 40% of the capital fund grant to supplement the operating subsidy received by the public housing development. The amount of capital transfer is determined based on the current operating needs of the project.

11. Contingent Liabilities

Under the terms of the mixed finance agreements, HACM provides guarantee on the lowincome tax credits generated by the project and operating deficit subsidies to the various mixed finance projects. The total cumulative not to exceed guarantee is \$8,926,000, broken down as follows:

Highland Park	\$1,000,000
Olga Village	1,026,000
Town Homes at Carver Park	800,000
Cherry Court	300,000
Convent Hill	100,000
Scattered Sites I	100,000
Scattered Sites II	100,000
Lapham Park LLC	2,000,000
Westlawn Renaissance	3,500,000
Total	\$8,926,000

HACM FINANCIAL REPORTS GLOSSARY OF TERMS & BASIC DEFINITIONS

AMP – Asset management projects. These are the various developments or rental property sites that HACM owned.

ARRA – American Recovery and Reinvestments Act, otherwise known as "stimulus"

- CFP Capital fund program
- COCC Central office cost center
- FSS Family self sufficiency
- HAP Housing assistance payment
- HUD Housing and Urban Development
- IT Information technology
- LRPH Low rent public housing
- OPEX operating expenses
- PILOT Payment in-lieu of taxes

RAP – Rental assistance program. Also, referred to Section 8 or Housing Voucher Choice Program

- ROSS Resident opportunity and supportive services
- VETS Veterans housing projects

NL – Now looks. As presented in the trend graph, Now looks is the expected balance of the revenue, expense or income item at the end of the year. Now looks is calculated at: *Actual year to date expense plus the remaining budget or projected balances if known at the time of the report presentation.* 

### Balance Sheets

A balance sheet is a snapshot of a business' financial condition at a specific moment in time, usually at the close of an accounting period. A balance sheet comprises assets, liabilities, and owners' or stockholders' equity. Assets and liabilities are divided into short- and long-term obligations including cash accounts such as checking, money market, or government securities. At any given time, assets must equal liabilities plus owners' equity. An asset is anything the business owns that has monetary value. Liabilities are the claims of creditors against the assets of the business.

### What is a balance sheet used for?

A balance sheet helps a small business owner quickly get a handle on the financial strength and capabilities of the business. Is the business in a position to expand? Can the business easily handle the normal financial ebbs and flows of revenues and expenses? Or should the business take immediate steps to bolster cash reserves?

Balance sheets can identify and analyze trends, particularly in the area of receivables and payables. Is the receivables cycle lengthening? Can receivables be collected more aggressively? Is some debt uncollectable? Has the business been slowing down payables to forestall an inevitable cash shortage?

Balance sheets, along with income statements, are the most basic elements in providing financial reporting to potential lenders such as banks, investors, and vendors who are considering how much credit to grant the firm.

### Statement of revenue and expenses

Otherwise known as income statement or a profit and loss statement, is a summary of a company's profit or loss during any one given period of time, such as a month, three months, or one year. The income statement records all revenues for a business during this given period, as well as the operating expenses for the business.

### What are income statements used for?

You use an income statement to track revenues and expenses so that you can determine the operating performance of your business over a period of time. Small business owners use these statements to find out what areas of their business are over budget or under budget. Specific items that are causing unexpected expenditures can be pinpointed, such as phone, fax, mail, or supply expenses

Income statements, along with balance sheets, are the most basic elements required by potential lenders, such as banks, investors, and vendors. They will use the financial reporting contained therein to determine credit limits.

Source: www.businesstown.com