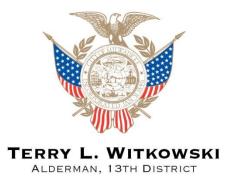
## COMMITTEE ASSIGNMENTS

- Ambulance Service Board
- Outstanding Debt Work Group

### VICE CHAIR

• Public Safety and Health Committee

- Finance and Personnel Committee
- · Judiciary and Legislation Committee





October 18, 2017

Adam Stephens Deputy City Attorney Office of the City Attorney Zeidler Municipal Building 841 N. Broadway, 10th Floor

Dear Deputy City Attorney Stephens,

Consider this a "heads up" letter reminding your department that the next update of the Common Council on the latest progress implementing the recommendations of the Outstanding Debt Work Group (Council File #170333) will be Monday, December 11th, before the Judiciary & Legislation Committee at 9:00 a.m. The pertinent recommendations from the Outstanding Debt Work Group for the City Attorney are:

- Recommendation 11. The City Attorney should amend collection contracts so that the Fire Department, Municipal Court, and DPW-Parking debt collection contracts expire on the same date, December 31, 2018, in order to obtain the most advantageous proposals and achieve administrative efficiencies. Also amend collection contracts to permit referring certain debts to the State for collection.
- **Recommendation 17.** The City Attorney should attempt to negotiate, and bring to the Common Council for approval, an agreement with the State to collect:
  - a) Department Neighborhood Services cases with judgments of \$10,000 or more.
  - b) Traffic cases that are at least 12 months delinquent and the defendant has had no contact with the Municipal Court.
  - c) Past-due parking citations.
  - (items referred to the State for collection must be accompanied by the debtor's Social Security Number, Driver's License Number or Federal Employer Identification Number)
- **Recommendation 18.** The City Attorney should investigate whether a collection fee and interest can be charged on ambulance services provided by the Fire Department.

Your June 12th update indicated:



# Debt Letter – Deputy City Attorney Page 2

- All debt collections contracts have been amended to expire on December 31, 2018, and all but one have been amended to allow for the collection of some debts by the state DOR. The City Attorney is in the midst of scheduling meetings with the state DOR collectors to explore how state collections of City debt can best be implemented.
- The City Attorney has not yet begun to investigate whether a collection fee and interest can be charged on ambulance services provided by the Fire Department.

Please, appear before the Committee on December 11th prepared to discuss the latest progress in implementing these recommendations.

Sincerely.

Terry L. Witkowski,

Tenge Willander

13th Aldermanic District

