

INVITATION FOR BIDS TABULATION/ANALYSIS AND RECOMMENDATION

Contracting Agency:	Housing Authority of the City of Milwaukee
Official Notice Number:	57812
Date and Time of Opening:	Monday, September 11, 2017 at 2:00 P.M. (CDT)
Type of Work, Services, or Material:	Housing Management Software System
Budget Amount/Cost Estimate:	\$283,398.00
Budget/Account Number:	390 419103 9017

<u>Firm</u>	<u>City, State</u>	<u>Amount</u>	<u>Score</u>
Yardi Systems, Inc.	Santa Barbara, CA	\$283,398	51.13
Emphasys Software	Medley, FL	\$363,693	48.87

PROCUREMENT REVIEW

PROCURING SECTION: Purchasing & Contracts

Two proposals were received and evaluated by a team of seven individuals based on the evaluation criteria in the RFP. Yardi Systems, Inc. received the highest score; therefore staff recommends awarding the contract to Yardi Systems Inc. in an amount not to exceed \$283,398.00.

Procurement & Contracts Director

Date

10/3/17

EMERGING BUSINESS ENTERPRISES

Target Contracting	20%	MBE and/or WBE
Proposed Contracting	0%	MBE and/or WBE

Yardi is not a designated Minority /Woman-Owned Business Enterprise (MBE/WBE) through the State of Wisconsin's Department of Administration. They also have no need to subcontract. **it has been recommended to proceed** by the Purchasing & Contracts Director. Also, in the event that a decision has been made based off of a need to subcontract under the proposed HACM contract, Yardi will inform the Purchasing & Contracts Division prior to the occurrence.

Procurement & Contracts Director

Date

10/3/17

SECTION 3

Target Contracting	<u>10</u> %
Proposed Contracting	<u>0</u> %

Target Employment	<u>30% of new hires</u>
Proposed Employment	<u>0</u>

Yardi is not certified as a Section 3 Business Concern Yardi has no need to subcontract, or hire but agrees to contribute 3% of the total Year 1 contract amount to HACM's Section 3 fund in the amount of \$8,501.94. . Also, in the event that a decision has been made based off of a need to subcontract and or hire under the proposed HACM contract Yardi will inform the Purchasing & Contracts Division prior to the occurrence.

Procurement & Contracts Director

Date

10/3/17

FINANCE AND ACCOUNTING

Finance and Accounting concurs with the recommendation of the Procuring Section to award contract to Yardi Systems, Inc. Charge the account number(s) as indicated above.

Grants Accountant/Budget Analyst

Date

10/30/17

RECOMMENDATION

RECOMMEND AWARD OF CONTRACT TO Yardi Systems, Inc. the Highest Ranked Firm.

APPROVAL RECOMMENDED

Chief Financial Officer

Date

10/31/17

Asst Secretary-Mod Coordinator

Date

10/31/17

APPROVED

Secretary-Executive Director

Date

10/31/17

HA-195 (11/2015)