



Office of the City Clerk

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October 30, 2017

Emery Harlan
MWH Law Group
735 N. Water St., Suite 610
Milwaukee, WI 53202

Rhonda Kelsey
City Purchasing Director
City Hall, Room 606

Dear Mr. Harlan and Ms. Kelsey:

You are both aware of the filing of Mr. Harlan relating to the proposal scoring for Disclosure Counseling Services (RFP No. 14749). The Administrative Review Board, at its November 29th meeting, will take a vote on whether this appeal falls under the jurisdiction of the Board. In light of this, I ask that both parties provide a written briefing by 4:45 P.M. on November 17th on this matter. It can be provided via e-mail to the staff assistant, Linda Elmer, at lelmer@milwaukee.gov. You may also direct any questions to Ms. Elmer at 414-286-2231.

Thank you for your cooperation in this matter.

Sincerely,

Vincent Bobot, Chair
Administrative Review Appeals Board