

Ref: CC File No. 170616
SF 17025

**ACTION TAKEN ON VACANCY REQUESTS
BY THE COMMITTEE ON FINANCE AND PERSONNEL**

DATE: September 20, 2017

TIME: 9:00 A.M.

PLACE: Committee Room 301-B
City Hall

SCHEDULE A: Vacancy Requests

SCHEDULE B: Fund Transfers

SCHEDULE A - VACANCY REQUESTS

Finance & Personnel Committee Meeting: September 20, 2017
CCFN 170616

Vacancies listed were approved
by Finance & Personnel unless
otherwise indicated.

Req. I.D. No.	Department and Position	Pay Range	Date Vacant	Committee Action
	<u>PROPERTY TAX LEVY SUPPORTED POSITIONS</u>			
	<u>DOA-INFORMATION & TECHNOLOGY MGMT. DIV.</u>			
4906	IT Support Specialist (2 positions)	2EN	9/21/17	
4907	IT Project Coordinator	2EX	9/21/17 NA	
	<u>DOA-PURCHASING DIVISION</u>			
4848	Purchasing Agent-Sr.	2EX	9/2/17	
	<u>ASSESSOR</u>			
4836	Administrative Services Supv.	1BX	9/1/17	
4844	Program Assistant II	5FN	TBD	
3630	Property Appraiser	2DN	4/15/17	
	<u>CITY ATTORNEY</u>			
4919	Legal Office Assistant	6JN	8/26/17	
4920	Assistant City Attorney V	2QX	9/12/17	
	<u>CITY TREASURER</u>			
4891	Customer Service Rep. II	6GN	8/12/17	
	<u>DEPT. OF EMPLOYEE RELATIONS</u>			
4908	Office Assistant III	6FN	TBD	
4909	Program Assistant I	5EN	TBD	
4911	Program Assistant II	5FN	8/1/17	
	<u>FIRE AND POLICE COMMISSION</u>			
4898	Human Resources Rep.	2HX	9/10/17	
	<u>HEALTH DEPARTMENT</u>			
4914	Public Health Nurse 1	2DN	7/22/17	
4916	Custodial Wkr. II/City Laborer (2 pos.)	8DN	8/26/17	
4917	Health Interpreter Aide	5AN	8/2/17 8/26/17	
	<u>LIBRARY</u>			
4895	Librarian II	2EN	8/16/17	
4896	Librarian III (4 positions)	2FN	8/6/17 8/19/17 9/1/17 8/12/17	
4897	Library Branch Manager	1EX	8/26/17	
4899	Program Assistant II	5FN	8/11/17	
4900	Library Reference Assistant	2BN	9/9/17	
4901	Office Assistant II	6EN	9/23/17	
4902	Custodial Worker II-City Laborer	8DN	9/10/17	
	<u>MUNICIPAL COURT</u>			
4835	Municipal Court Clerk I (2 positions)	6NN	7/29/17 7/12/17	
4863	Customer Service Rep. III	6HN	9/10/17	

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	<u>DEPT. OF NEIGHBORHOOD SERVICES</u>			
4858	Electrical Inspector	2HN	6/2/17	
4872	Plan Examiner Specialist	2EN	7/29/17	
4874	Office Assistant II	6EN	11/6/16	
4875	Boiler Inspector	2HN	8/4/17	
4904	Neighborhood Servs. Operations Dir.	1LX	9/15/17	
	<u>POLICE DEPARTMENT</u>			
4843	Identification Systems Specialist	4H-812	8/30/17	
4881	Office Assistant III (7 positions)	6FN	NA 8/27/17	
4882	Detective (5 positions)	4F-808	8/27/17 8/27/17 8/27/17 8/27/17 8/27/17	
4883	Police Sergeant (5 positions)	4G-831	7/31/17 8/19/17 9/23/17 9/23/17 NA	
4884	Office Assistant IV (2 positions)	6HN	7/27/17 7/29/17	
4889	Emergency Comm. Operator II (7 pos.)	5IN	7/14/17 7/19/17 8/4/17 8/19/17 8/18/17 8/31/17 10/8/17	
4880	Office Assistant II (10 positions)	6EN	NA	
	<u>DPW-ADMINISTRATIVE SERVICES</u>			
4864	Accounting Assistant II	6HN	8/12/17	
	<u>DPW-INFRASTRUCTURE SERVICES</u>			
4841	Electrical Services Manager	1GX	9/10/17	
4852	Muni. Services Electrician Apprentice	7KN	NA	
4847	Engineering Drafting Tech. IV	3NN	7/22/17	
4860	Electrical Worker	7FN	8/27/17	
4859	Locator Technician	8DN	8/27/17	
4865	Business Support Liaison	2HX	10/2/17	
4893	Street Operations Supervisor	1BX	9/1/17	
	<u>DPW-OPERATIONS DIVISION</u>			
4833	Equipment Parts Assistant	6IN	6/5/17	
4818	Communications Asst. V	6JN	9/30/17	
4861	Sanitation Supervisor (2 positions)	1AX	8/13/17 8/13/17	
4886	Sanitation Supervisor (2 positions)	1AX	9/10/17	

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<u>NON-PROPERTY TAX LEVY SUPPORTED POSITIONS (Enterprise Funds, Grants)</u>				
<u>HEALTH DEPARTMENT</u>				
4912	Office Assistant IV	6HN	8/13/17	
4913	Program Assistant II	5FN	8/27/17	
4915	Lead Risk Assessor I	3GN	6/24/17	
4918	Community Education Asst.	5BN	9/23/17	
<u>DEPT. OF NEIGHBORHOOD SERVICES</u>				
4873	Office Assistant III	6FN	2/26/17	
4876	Special Enforcement Manager	1IX	8/13/17	
<u>PORT OF MILWAUKEE</u>				
4879	Port Finance Officer	2JX	9/10/17	
<u>DPW-SEWER MAINTENANCE</u>				
4842	Civil Engineer III	2IN	8/11/17	
<u>DPW-WATER WORKS</u>				
4851	Water Distribution Constr. Mgr.	1EX	8/19/17	
4853	Water Field Supervisor (2 positions)	1BX	8/19/17	
4854	Water Chief Repair Wkr. (2 positions)	8PN	TBD	
4855	Water Repair Worker (2 positions)	8LN	TBD	
4856	Water Distr. Repair Worker I	8FN	7/29/17	
4857	Civil Engineer III (2 positions)	2EN	8/19/17	
4866	Water Chemist (2 positions)	2EN	10/24/17	
4867	Civil Engineer II	2GN	9/9/17	
4868	Communications Asst. V	6KN	8/18/17	
4878	Customer Service Rep. III	6HN	10/24/17	
4869	Water Meter Technician (2 positions)	7DN	9/10/17	
4871	Automated Systems Specialist	2IN	8/22/17	
4877	Water Plant Instrumentation Spec.	3MN	9/12/17	
4888	Customer Service Rep. III	6HN	6/26/17	
4885	Water Plant Maintenance Supv.	1CX	2/28/16	
4890	Network Coordinator Associate	2EX	9/19/17	
			9/24/16	
			6/6/17	

SCHEDULE B - FUND TRANSFERS AND/OR EQUIPMENT REQUESTS

Fund transfers listed were approved by the
Finance & Personnel Committee.

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Department Account Name	Amount of Transfer		Reason
	From	To	
<u>DPW-PARKING FUND</u> 2017 Parking Fund Contingent Fund 2017 Salaries 2016 Operating Expenditures	\$425,000 \$149,700	\$574,700	The Parking contingent Fund is used to cover unappropriated costs that are incurred during a budget year. The excess salary amount results from an increased number of vacancies that have occurred in 2017. Funds transferred will be used for 2017-18 costs to cover the city share of CMAQ grant for construction phases 1 and 2 of the Milwaukee Streetcar.

SCHEDULE C - GENERAL MATTERS

1. Miscellaneous