

# Grant Agreement

The grant to your organization from the Foundation is for the explicit purpose(s) described below and is subject to your acceptance of the conditions described in this document. In order to receive grant funds, **PLEASE E-MAIL A SIGNED PDF COPY OF THIS GRANT AGREEMENT TO** ciadmin@greatermilwaukeefoundation.org.

Grantee:City of Milwaukee - Environmental<br/>Collaboration OfficeGrant Number:20170778Grant Amount: \$ 25,000.00Grant Purpose:Fondy Park HOME GROWN projectGrant Period Begins:07/01/2017Grant Period Begins:07/01/2017Grant Period Ends:06/30/2018Payment Schedule:06/05/2017\$25,000.00Special Conditions:111

Final Report Required

# GENERAL CONDITIONS OF THE GRANT:

All grants are made in accordance with current and applicable laws and pursuant to the Internal Revenue Code, as amended, and the regulations issued thereunder.

Please read the following carefully:

# I. TAX REQUIREMENTS

The Grantee/Fiscal Sponsor certifies that the Federal tax exemption determination letter has not been revoked and the present operation of the organization and its current sources of support are consistent with the organization's continuing tax exempt classification.

Grantee/Fiscal Sponsor shall immediately give written notice to the Foundation if, prior to receipt of all or any portion of the grant, or before all or any portion of the funds are expended, the Grantee/Fiscal Sponsor ceases to be exempt from Federal income taxes under the provisions of 501(c)(3) or becomes a private foundation under Section 509(a) of the code.

# II. BOARD DIVERSITY

The Foundation is committed to promoting equity and inclusion with a focus on racial equity in our community. This commitment applies to our grantmaking. Eligible nonprofits must have board membership that is at least 10 percent people of color. The Grantee and Fiscal Sponsor, if applicable, represents that its current board of directors meets this requirement.

# III. ANNOUNCING GRANTS

Grants approved by the Greater Milwaukee Foundation Board are reported to the community through the Foundation's newsletter, annual report and periodic press releases.

Grantee agencies are encouraged to make public announcements on their own, especially when such notices might stimulate additional support or help to inform the community about important projects. Language to use when referring to the grant is specified in the payment letter.

A copy of announcements and published references to the grant should be sent to the Foundation for its records.

#### IV. EXPENDITURE OF FUNDS

This grant is to be used only for the purpose described above and in accordance with the approved budget. Any program or budget modifications must have the Foundation's prior written approval.

- A. The Grantee/Fiscal Sponsor shall return to the Foundation any unexpended funds:
  - 1. at the end of the grant period, or
  - 2. if the Foundation determines that the Grantee/Fiscal Sponsor has not performed in accordance with this agreement and approved program/budget, or

3. if the Grantee/Fiscal Sponsor loses its exempt "public charity" status under Section 501(c)(3) of the Internal Revenue Code.

- B. No funds provided by the Foundation may be used for any political campaign, legislation, candidates or office holders, or to support attempts to influence legislation or public policy positions by any government body, other than through making available the results of nonpartisan analysis, study and research. Grantees may be required to note in presentations or printed publications resulting from the grant that such conclusions do not reflect the position of the Greater Milwaukee Foundation.
- C. Unless specifically authorized by the Foundation, expenses charged against this grant may not be incurred prior to the effective date of the grant or subsequent to the termination date, and may be incurred only as necessary to carry out the purposes and activities of the approved project.
- D. The Grantee organization and Fiscal Sponsor are responsible for the expenditure of the funds and for maintaining adequate supporting records consistent with generally accepted accounting practices.
- E. This Agreement shall be null and void and all grant funds shall be repaid by the Grantee/Fiscal Sponsor if, within 180 days after the date this agreement is executed by the Greater Milwaukee Foundation, the project has not commenced and the Grantee has not made use of grant funds for such project.

# V. REPORTING

The Grantee shall provide written reports with a full financial accounting of all grant fund expenditures and a narrative report on the project according to the following schedule:

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Please access the Grant Evaluation Form-Post Project on our website at <u>www.greatermilwaukeefoundation.org</u> under the Grant Seekers Menu in the Frequently Used Forms tab. Completed forms should be emailed to <u>grantreport@greatermilwaukeefoundation.org</u>.

# VI. LIMIT OF COMMITMENT

Unless otherwise stipulated in writing, this grant is made with the understanding that the Foundation has no obligation to provide additional support to the Grantee/Fiscal Sponsor.

**GREATER MILWAUKEE FOUNDATION :** 

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Ellen M. Gilligan President & CEO

**GRANTEE: City of Milwaukee - Environmental Collaboration Office** 

Signature of Representative

Name and Title