

**Department of Administration
Purchasing Division**

**Finance & Personnel Committee Approval Required
For Single-Source Contract
Contract #E13244**

Background:

User Department:	ITMD
Purchasing Agent:	Mason Lavey
Contract Description:	Dell & HP Server Maintenance
Vendor Name and Location:	SEI, Inc. (Grand Rapids, MI)
Contract Term:	3/1/2014 – 2/28/2015 with three 1-year options to extend
Requisition # and Date Received:	15218 (02/22/2017)
Original Contract Amount:	\$20,568.00
Expenditures to Date:	\$71,057.17
Current Contract Amount:	\$75,024.00

Purpose of Amendment:

The purpose of this amendment is to extend the contract for one (1) year from 03/01/2017 to 02/28/2018, exercising the third (3rd) and final option to extend for one (1) year upon mutual agreement and increase the estimated contract total by \$31,560.00 from \$75,024.00 to \$106,584.00.

Background:

SEI, Inc. supports the City's Dell and HP server equipment that is no longer supported by the manufacturer.

Prior to 2014, ITMD requested purchase orders or processed standard vouchers on an annual basis to secure server maintenance provided by SEI, Inc.

In 2014 a Vendor Service Contract E13244 for Dell and HP Server Maintenance was executed to aid in better tracking of expenditures for both ITMD and Purchasing.

Annual Maintenance costs are as follows:

Dell & HP Servers: 37 units

Cost to Maintain: \$2,630.00 per month

Annual Total: \$31,560.00

Due to ITMD's consolidation additional Dell and HP servers require annual maintenance that is provided by SEI, Inc.

For this reason, ITMD is requesting that the contract be extended for one (1) year from 03/01/2017 to 02/28/2018, exercising the third (3rd) and final option to extend for one (1) year upon mutual agreement, and be increased by \$31,560.00 from \$75,024.00 to \$106,584.00.

The estimated contract total is \$106,584.00 and the department concurs with this recommendation.

Date	Item	Term	Cost
5/30/2014	Original Contract E13244 - Dell & HP Server Maintenance for a period of one (1) year from 03/01/2014 to 02/28/2015 with the option to extend for three (3) additional one (1) year terms upon mutual agreement, and an estimated contract total of \$20,568.00 F&P Committee review not required	3/1/2014 to 2/28/2015	\$20,568.00
2/25/2015	Change Order #1: Extended the contract for one year from 3/1/2015 – 2/29/2016, exercising the first (1 st) of three (3) allowable options and increased the estimated contract total by \$26,196.00 from \$20,568.00 to \$46,764.00 F&P Committee review not required	3/1/2015 To 2/29/2016	\$26,196.00
02/24/2016	Change Order #2: Extend the contract for one year from 3/1/2016 – 2/28/2017, exercising the second (2 nd) of three (3) allowable options to extend and increase the estimated contract total by \$28,260.00 from \$46,764.00 to \$75,024.00 F&P Approval Presented: 02/24/2016	3/1/2016 to 2/28/2017	\$28,260.00
Pending	Change Order #3: Extend the contract for one (1) year from 03/01/2017 to 02/28/2018, exercising the third (3 rd) and final option to extend for one (1) year upon mutual agreement and increase the estimated contract total by \$31,560.00 from \$75,024.00 to \$106,584.00.	03/01/2017 to 02/28/2018	\$31,560.00
Total (including the pending amendment)			\$106,584.00

City Purchasing Director

Date

**Department of Administration
Purchasing Division**

**Finance & Personnel Committee Approval Required
For Single-Source Contract
Contract #E15212**

Background:

User Department:	Fire and Police Commission
Purchasing Agent:	Arvaya Corbins
Contract Description:	Vendor Service Contract for Citizen Satisfaction Survey
Vendor Name and Location:	St. Norbert College (De Pere, WI)
Contract Term:	March 27, 2017 through December 31, 2017
Requisition # and Date Received:	15212 – 02/09/2017
Original Contract Amount:	\$63,000.00
Expenditures to Date:	\$0
Current Contract Amount:	\$63,000.00

Purpose of Contract:

The purpose of this contract is to provide Citizen Satisfaction Survey for MPD which is designed to replicate a 2014 survey which took city-wide and police district-level measurements of satisfaction levels regarding police services, impact and effect of police contacts, feelings regarding neighborhood and city-wide safety as well as perceptions of and exposure to crime. The time of performance will go from 03/27/2017 through 12/31/2017.

Background:

The Common Council authorized and directed the FPC to conduct this survey, and project development and administration must therefore begin no later than March, and to be compiled by the end of 2017.

The previous vendor UWM Center for Urban Initiatives and Research has closed its doors. However, the same author of the survey results and report, Dr. Joseph Cera is willing to work with MPD and St. Norbert College to conduct the survey. Dr. Joseph Cera, who holds a doctorate in Political Science from the University of Wisconsin-Milwaukee, is uniquely qualified due to his sixteen years of experience in the area of survey research and data science projects for the public and private sectors including the UW-Milwaukee Center for Urban Initiatives and Research (CUIR). He is responsible for administration of state-and local CATI surveys and multi-modal data collection projects for government agencies and departments, municipalities, nonprofit organizations, and UWM faculty as well as the City of Milwaukee's 2014 Police Satisfaction Survey.

According to the Fire and Police Commission, St. Norbert College is the only Wisconsin based vendor that is currently administering similar survey instruments related to law enforcement issues and can provide the community the confidence required in the final survey results.

Due to the high importance of the Citizen Satisfaction Survey, its time sensitivity, and cost effectiveness in comparison to other agencies, it is recommended that a Single-Source Vendor Service Contract be awarded to St. Norbert College totaling \$63,000.00. The contract will access \$3,000.00 from General Funds and \$60,000.00 set aside in Special Funds for this purpose.

City Purchasing Director

Date

**Department of Administration
Purchasing Division**

**Finance & Personnel Committee Approval Required
For Single Source Contract
Contract #E0000015114**

Background:

User Department:	Milwaukee Fire Department (MFD)
Purchasing Agent:	Karen Jeffries, CPPB
Contract Description:	Vendor Service Contract for Coordination of Health Services to Injured Members
Vendor Name and Location:	Luis A. Rivera, Jr. dba LMRL Consulting, LLC (Mequon, WI)
Contract Term:	April 1, 2017 through December 31, 2019 with Two (2) One (1)-Year Options to Extend Upon Mutual Consent
Requisition # and Date Received:	0000015114, 01/03/2017
Original Contract Amount:	\$194,050.01
Expenditures to Date:	N/A

Purpose of Contract:

The Milwaukee Fire Department is seeking to enter into a Vendor Service Contract to provide coordinated health services to injured members that wish to participate in the department's injury rehabilitation program.

Specific aims include:

- (1) Assist with case-management of orthopedic injury: Full Assessment and determination of best practice for implementation of the MFD Injury Rehabilitation Program Network.
- (2) Development of outcome metrics: i.e. days lost, # of injuries, body part, injury type, dollars spent on health claims, dollars spent on "backfill" and participation in healthy initiatives.
- (3) Provide Peer Fitness and Consulting Training Services.
- (4) Collaborate with MFD joint labor/management Injury Rehab Program Committee.

The contract period will be April 1, 2017 through December 31, 2019 with the option to extend for two additional one (1)-year periods with an estimated contract total of \$194,051.01 at an annual cost of approximately \$64,683.00.

Background:

The Milwaukee Fire Department (MFD) is seeking to contract with Luis A. Rivera, Jr. dba LMRL Consulting, LLC to provide a very unique consulting service to the MFD. Mr. Rivera serves as a coordinator of health services to injured members that wish to participate in the department's case management program. Mr. Rivera has been working with the Department since the inception and through the development of this program. This program requires the consultant to have very close connections with Sports Medicine physicians, orthopedic specialists and a number of other special physicians that are committed to seeing Milwaukee Fire Department injured members on an "on-call" basis within 48 hours.

This contract will replace the prior VSC E12472 in the amount of \$62,500.00 annually for the services to be continued under this new contract.

The services provided by LMRL Consulting, LLC, along with the MFD Peer Fitness Training Module, have been intricately combined with UW-Milwaukee research projects for several years and has collectively as a program resulted in reduced number of injuries and injury time incurred by members of the MFD since its inception in 2010, saving the city millions of dollars over the course of the past six years. Furthermore, with the addition of the Department's athletic trainer, the department will have the tools to improve upon our peer fitness programs in conjunction with Mr. Rivera's consultation.

City Purchasing Director

Date