

CONTRACT AMENDMENT ANALYSIS AND STAFF RECOMMENDATION

Contracting Agency: Housing Authority of the City of Milwaukee
Contract Number/Amendment Number: Contract 15-015 / Amendment 1
Contractor: Professional Service Industries Inc. (PSI)
(Brookfield, WI)
Amendment Amount: \$zero (time extension only)
Type of Work, Services, or Material: Hazardous Materials and Environmental Hazards Management
Consulting Services
Housing Development and Number: various sites
Job Number: XXX-413013-XXXX (charge various sources as necessary, e.g.
CFP, CNI, Tax Credits, Subsidized Operations, Non-Subsidized
Operations, Non-Subsidized Bond Issue, etc.)

PROCUREMENT REVIEW

PROCURING SECTION: Modernization & Development Services

The Contractor has performed satisfactorily during the initial contract period. Modernization & Development Services recommends that HACM exercise its option to renew the contract (the first of two renewal options), extending the contract completion date one year to December 31, 2017. The current contract amount is \$500,000.00 not-to exceed. No additional contract authority dollars are required at this time. All other terms and conditions of the contract will remain in effect, including fees/rates.

Director of Development Wann B. Jones Date _____

EMERGING BUSINESS ENTERPRISES

Target Contracting 20 % MBE and/or WBE
Proposed Contracting 20 % WBE

The Contractor indicated a need to subcontract with Affordable Environmental Technologies (AET), which is a MBE, and is currently above the 10% mark towards the target EBE contracting goal of 20% in the current contract. It has been recommended by the Section 3 Coordinator and agreed to by Larry Rather, the Contractor's Manager of Environmental Services, that Mr. Raether shall inform the Section 3 Coordinator of any upcoming subcontracting opportunities through the Contractor or any subcontractors that may be of interest to contractors that may meet MBE/WBE certification requirements. It was also agreed upon that Mr. Rather shall inform the Section 3 Coordinator of any attempts to meet the EBE participation goal by way of the Contractor's subcontract agreement with AET that might result a failure to meet EBE goals on the part of AET due to low workforce participation numbers. Also, in the event that a decision is made based on a need to subcontract, the Contractor and all potential subcontractors shall inform the Section 3 Coordinator prior to the occurrence.

Section 3 Coordinator [Signature] Date _____

SECTION 3

Target Contracting (when triggered) 10 % Target Employment (when triggered) 30% of new hires
Proposed Contracting 20 % Proposed Employment no need to hire

The Contractor indicated a need to subcontract with Affordable Environmental Technologies (AET), which is a self-certified Section 3 Business Concern, and is currently above the Section 3 contracting goal of 10% in the current contract. It has been recommended by the Section 3 Coordinator and agreed to by Larry Rather, the Contractor's Manager of Environmental Services, that Mr. Raether shall inform the Section 3 Coordinator of any upcoming contracting and/or employment opportunities through the Contractor or any potential subcontractors that may be of interest to Section 3 Business Concerns and/or any HACM residents/(lower tier) non-HACM residents who meet the minimum employability requirements. Also, in the event that a decision is made based on a need to hire or subcontract, the Contractor and all potential subcontractors shall inform the Section 3 Coordinator prior to the occurrence.

Section 3 Coordinator [Signature] Date _____

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FINANCE AND ACCOUNTING

Finance and Accounting concurs with the recommendation of the Modernization & Development Services Section to execute the amendment as described. Charge the account number(s) as listed above.

Grants Accountant/Budget Analyst



Date

10/5/16

RECOMMENDATION

RECOMMEND EXECUTION OF CONTRACT AMENDMENT AS INDICATED ABOVE.

APPROVAL RECOMMENDED

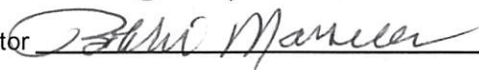
Chief Financial Officer



Date

10/6/16

Asst Secretary-Mod Coordinator



Date

10/7/16

APPROVED

Secretary-Executive Director



Date

10/10/16

HA-195 (09/2015)