



**Department of Administration
Budget and Management Division**

Tom Barrett
Mayor

Sharon Robinson
Administration Director

Mark Nicolini
Budget and Management Director

November 9, 2016

Ref: CCFN 160987
SF16019

MEMORANDUM

TO: Chris Lee, Staff Assistant
Finance and Personnel
Office of the City Clerk

FROM: Crystal Ivy, DOA-Budget & Mgmt. Division

SUBJECT: Administrative Correction to the 2016 Positions Ordinance

The Office of Environmental Sustainability in the Department of Administration has changed its name to Environmental Collaboration Office per CC File 151342, adopted by the Common Council January 19, 2016.

Please update the 2016 Positions Ordinance to reflect this change.

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