

LRB – RESEARCH AND ANALYSIS

SEPTEMBER 24, 2008 AGENDA

ITEM 9, FILE 080636

PUBLIC WORKS COMMITTEE

JAMES CARROLL

File #080636 is a resolution authorizing and directing the Commissioner of Public Works to enter into formal service contracts to allow Buildings and Fleet Services to maintain already authorized service levels.

BACKGROUND

1. DPW uses formal and informal (vendor contracts) service contracts. Under formal contracts, vendors provide a service over a specific period of time. Under informal contracts vendors provide a service for specific jobs for a short period of time. Informal contracts are bid out on a per job basis.
2. DPW uses formal contracts to provide certain services including custodial, security guard, elevator maintenance, and maintenance of building computer systems including access control, mechanical systems control and fire safety systems.
3. DPW has utilized informal contracts for carpentry, masonry, painting, floor coverings, landscaping, mechanical systems repair, moving services and plumbing.

DISCUSSION

1. DPW has determined that it would be more efficient to increase the number services provided through formal service contracts.
2. This resolution authorizes DPW to enter into formal contracts for certain services that have been provided in the past through informal contracts referenced under #3, Background. In addition, the resolution also authorizes DPW to enter into formal contracts for electrical and board-up services. According to DPW, the proposal to contract out for daytime board-ups (File #080432) that was held at the July 16, 2008 Public Works Committee meeting will not be implemented.

FISCAL IMPACT

This resolution has no fiscal impact.

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