



Tom Barrett
Mayor

Steven Fronk
Director

Office of Emergency Management
& Homeland Security

June 15, 2016

To: Honorable Common Council Member
From: Steven Fronk, Director EM&HS 286-5062 sfronk@milwaukee.gov
Re: Re-Appointment Request Background Information

EM&HS Director authorized by Wisconsin Statutes sec. 323.14 ...*"The governing body of each city ... shall designate a head of emergency management services."*

Duties and Powers enumerated in Wisconsin Statutes sec. 323.15 ...*"The head of emergency management for each local unit of government shall ..."*

Office of EM&HS and position of Director created in City Charter Chapter 6

- *"To create the office of emergency management and homeland security."*
- *"To confer ... certain extraordinary powers in a period of emergency."*
- *"To provide for cooperation and mutual aid ..."*

Duties and Powers of EM&HS Director enumerated in Chapter 6-11.

- *"...shall direct the planning and training of all city departments relating to emergency management..."*
- *"...shall maintain liaison regarding emergency management and homeland security with other political subdivisions, states and the federal government"*
- *"...shall serve as manager of the emergency operations center and facilitate cooperation among city departments and other levels of government ..."*
- *"...shall prepare and maintain comprehensive emergency response plan..."*
- *"... shall procure ... supplies and equipment and cause to be taken all preparations for any ... mobilization of emergency management or homeland security forces ..."*

EM&HS STAFFING and FUNDING 2005-2013: 4 positions, equipment and operating expenses entirely funded via UASI grant program. Milwaukee is no longer eligible for UASI grants.

EM&HS CURRENT STAFFING & FUNDING: 1 position (Director) only. DHS grant funding of \$80,000/year specifically earmarked to be applied to Director's salary and operating expenses.



A sampling of activities of the Office of EM&HS and its Director ...

- Create and maintain comprehensive emergency management plan (CEMP) for City of Milwaukee including emergency support functions and recovery support functions which identify responsible agency and activities to be undertaken in time of emergency
- Serve as liaison with State of Wisconsin Emergency Management (WEM), Department of Military Affairs (DMA), SE Wisconsin emergency managers and numerous Milwaukee area private sector entities on emergency management and homeland security issues
- Partner with FEMA HQ, FEMA Region V and WEM in creating a tablet based damage assessment app and train City of Milwaukee personnel on its use
- Participate as a featured speaker at state and national WEM, MDA and FEMA events on topics including damage assessment, post-emergency volunteer activation, outreach to faith based organizations (FBOs) and application process for federal disaster assistance
- Serve as SE Wisconsin/City of Milwaukee representative on Homeland Security Advisory Committee which determines grant funding for public safety departments statewide. Average recent years more than \$150,000/annually to City, \$450,000/annually to SE WI
- Serve as liaison with City of Milwaukee Fire, Police, Health and Public Works to insure that major-incident equipment, training and exercise needs are met
- Board member of Wisconsin Region 7 Healthcare Emergency Response Coalition (HERC) in partnership with area hospitals and healthcare organizations to insure adequate response in event of mass casualty incident or infectious disease outbreak
- Serve as liaison with Milwaukee, Waukesha, Racine, Ozaukee, Kenosha, Washington, Walworth and Jefferson counties emergency management and public safety to insure equipment, training and exercise needs are met
- Serve as liaison with FEMA Region V (Chicago) and FEMA HQ (Washington) to insure direct lines of communication, access to necessary assistance and proper documentation if/when local needs exceed local capabilities
- Partner with SE Wisconsin private sector businesses and organizations to insure business continuity and recovery in event of emergency. Membership in Milwaukee Downtown Security Network, Southeast Wisconsin Homeland Security Partnership and Business Recovery Planners Association of Southeast Wisconsin
- Conduct outreach and offer preparedness presentations to individuals, CBOs, FBOs and private sector entities regarding preparedness and volunteer opportunities
- Oversee grant programs/contractor aimed at improving public safety communications
- Member of SE WI Incident Management Team (IMT), hand-picked professionals trained and prepared to respond to multi-jurisdiction incidents anywhere in Wisconsin
- Participate in planning, conducting and evaluating multiple exercises involving MPD, MHD, MFD, DPW, County emergency managers, National Guard, CDC, Mitchell Airport staff and numerous other public safety and private sector entities on a regular basis.