

CONTRACT AMENDMENT ANALYSIS AND STAFF RECOMMENDATION

ORIGINAL

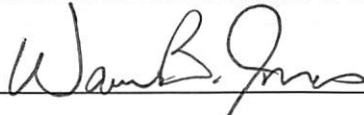
Contracting Agency: Housing Authority of the City of Milwaukee
Contract Number/Amendment Number: **Contract 14-036 / Amendment 1**
Contractor: **Professional Asbestos Removal & Survey Services Corp. (PARSS) (Brookfield, WI)**
Amendment Amount: **\$150,000.00 not to exceed**
Type of Work, Services, or Material: Hazardous Materials Abatement Services
Housing Development and Number: various sites
Job Number: XXX-443038-XXXX (charge various sources as necessary, e.g. CFP, Subsidized Operations, Non-Subsidized Operations, Non-Subsidized Bond Issue, etc.)

PROCUREMENT REVIEW

PROCURING SECTION: Modernization & Development Services

The Contractor has performed satisfactorily during the initial contract period. Modernization & Development Services recommends that HACM exercise its option to renew the contract, extending the contract completion date one year to January 5, 2017 and authorizing an additional \$150,000 (not to exceed) for future expenditures on an as-needed basis. All other terms and conditions of the contract will remain in effect, including fees/rates.

Director of Development



Date

10/30/15

EMERGING BUSINESS ENTERPRISES

Target Contracting 20 % MBE and/or WBE
Proposed Contracting 20 % MBE

To date, Contractor has satisfied its 20% goal for MBE subcontract participation for the initial contract period. Contractor has affirmed its commitment to a continued 20% goal with the same MBE subcontractors for the renewal period. These MBE subcontractors are certified as such by the Wisconsin Department of Administration's business diversity program throughout the contract renewal period.


Contract Services Manager



Date

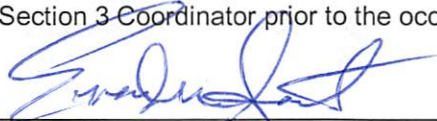
30 Oct 2015

SECTION 3

Target Contracting 10 % Target Employment 30% of new hires
Proposed Contracting 10 % Proposed Employment 30% of new hires (proposed; estimate only)

Contractor triggered Section 3 with the need to subcontract for the proposed renewal period. Contractor is utilizing the services of Affordable Environmental Technologies, which is a self-certified Section 3 Business Concern, at the contracting percentage of 10%. It has been recommended by the Section 3 Coordinator and agreed to by Liz Arkowski, PARSS president, that she will inform the Section 3 Coordinator of any upcoming employment opportunities through PARSS or any of the Section 3 and non-Section 3 subcontractors under the proposed extension that may be of interest to HACM residents/(lower tier) non-HACM residents who may meet the minimum employability requirements. Also, in the event that a decision has been made based on a need to hire or subcontract under the proposed HACM contract, PARSS and all subcontractors under this contract agreement will inform the Section 3 Coordinator prior to the occurrence.

Section 3 Coordinator



Date

11/2/15

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FINANCE AND ACCOUNTING

Finance and Accounting concurs with the recommendation of the Modernization & Development Services Section to execute the amendment as described. Charge the account number(s) as listed above.

Grants Accountant/Budget Analyst Sam Osho Date 11/2/15

RECOMMENDATION

RECOMMEND EXECUTION OF CONTRACT AMENDMENT AS INDICATED ABOVE.

APPROVAL RECOMMENDED

Chief Financial Officer [Signature] Date 11/2/15

Asst Secretary-Mod Coordinator [Signature] Date 11/3/15

APPROVED

Secretary-Executive Director [Signature] Date 11/05/15

HA-195 (09/2015)