

Office of the City Clerk

Jim Owczarski City Clerk jowcza@milwaukee.gov

Richard G. Pfaff Deputy City Clerk rpfaff@milwaukee.gov

October 19, 2015

Raul Gutierrez US Bank 939 West Historic Mitchell Street Milwaukee, WI 53204

Dear Mr. Gutierrez:

The City Clerk's Office has been notified of your reappointment to serve as a member of Business Improvement District #4 (Mitchell Street Business Strip) Board.

The City Charter requires that all persons appointed to any city office take the official oath of office within 10 days of this notification. This oath is then filed in the Office of the City Clerk.

Please contact Debra Fowler, of this office, at 286-3219 to set a time convenient to you to take the oath of office. Limited parking for persons doing business in City Hall is available at reduced rates (2 hour limit) at the Milwaukee Center on the southwest corner of East Kilbourn and North Water Street. Parking tickets must be validated in the City Clerk's Office in Room 205, City Hall.

Sincerely,

James R. Owczarsk

City Clerk

cc: Mayor

Business Improvement District #4 (Mitchell Street Business Strip) Board FN 141853

