

FORMAL CONTRACT FOR SERVICES

FUND NO.:

PURCHASE ORDER NO.:

0000208741

REQUISITION NO.:

DATE OF AWARD:

June 11, 2015

The provisions of this contract have been reviewed and approved by the Office of the City Attorney.

City of Milwaukee
Department of Administration
Office of Environmental Sustainability

SERVICE DESCRIPTION (General): Landscaping Services for City-owned Vacant lot at 14th & North Avenue

TIME OF PERFORMANCE: June 12, 2015 – August 1, 2015

TOTAL AMOUNT OF CONTRACT: **Maximum Amount of Compensation Not to Exceed (\$19,763 & 00/100 Dollars)**

THIS AGREEMENT, entered into by and between Walnut Way Conservation Corps (hereinafter referred to as the "CONTRACTOR"), and the City of Milwaukee, a municipal corporation of the State of Wisconsin (hereinafter referred to as the "CITY"), acting by and through its Office of Environmental Sustainability,

Performance and schedules will be approved by Tim McCollow, of the City of Milwaukee.

The following constitute the Contract documents. If there is a conflict or ambiguity, the Contract shall be governed by these listed documents in descending order of precedence.

- A. This Contract for Services
- B. Attachment A – Site location
- C. Attachment B – Walnut Way proposal
- D. Attachment C – Community Design Solutions site concept drawing
- E. Attachment D – ~~Blue Skies~~ Certificate of Insurance (provided by Contractor)

Walnut Way

Work may commence in accordance with the terms and conditions of this Contract after the CONTRACTOR has executed the Contract, and (a) been notified in writing to commence the Performance of Services, or (b) received from the CITY an original of the Contract that is complete and fully executed.

WHEREAS, THE CONTRACTOR is a non-profit and Blue Skies Landscaping is a program within Walnut Way with the stated goals of employing and training Milwaukee North Side residents in skills such as landscaping, green infrastructure and urban food production and beautifying the Lindsay Heights neighborhood.

WHEREAS, THE CONTRACTOR represents self as being capable, experienced and qualified to undertake and perform those certain services, as hereinafter set forth, as are required in accomplishing fulfillment of the obligations under the terms and conditions of this Contract as an independent entrepreneur and not as an employee of the CITY.

NOW, THEREFORE, the parties hereto do mutually agree as follows:

1. **RETENTION OF SERVICES.** The CITY hereby agrees to engage the CONTRACTOR and the CONTRACTOR hereby agrees to personally perform, as an independent contractor and not as an employee of the CITY, the services hereinafter set forth, all in accordance with the terms and conditions of this Contract. CONTRACTOR agrees time is of the essence and will meet all deadlines and any schedules as herein set forth.

2. **REQUIREMENTS.** The CONTRACTOR is required to

A. Do, perform, and carry out in a satisfactory, timely, and proper manner, the services delineated in this Contract.

3. **SCOPE OF SERVICES.** (To include specific duties and responsibilities, time schedules and deadlines, compensation, terms, and approval requirements.)
- CONTRACTOR SHALL BE RESPONSIBLE FOR THE PURCHASE OF MATERIALS AND INSTALLATION OF ALL LANDSCAPING MATERIALS PER THE ATTACHED PROPOSAL (UNLESS STATED OTHERWISE IN WRITING).
- CONTINUATION OF THIS CONTRACT BEYOND DECEMBER 31 OF ANY YEAR IS CONTINGENT UPON THE APPROPRIATION OF SUFFICIENT FUNDS BY THE PROPER CITY OFFICIALS.
4. **SPECIFIC CONDITIONS OF PAYMENT:** Payment will be made to the following schedules if completion is satisfactory.
- UPON RECEIPT OF A PROPERLY SUBMITTED AND APPROVED INVOICE, CONTRACTOR SHALL BE COMPENSATED AT THE FOLLOWING TERMS (MAXIMUM COMPENSATION SHALL NOT TO EXCEED \$19,763.00):
- 30% of contract total within 12 business days of first date of each fully-executed Proposal
70% upon satisfactory completion of the Project, as approved in writing by the City to Contractor.
5. **PAYMENT MONITORING REQUIREMENTS:** All contractors awarded a contract valued at \$25,000.00 or more are required to participate in training on the CITY's contract compliance software. Contractors must complete the training no later than 30 days after the date of contract award. Throughout the contract term, Contractors are required to regularly provide timely payment information in the CITY's contract compliance software. Please contact the Office of Small Business Development (OSBD) at 414-286-5553 should you have any questions or concerns regarding the training process.
6. **NOTICES:** Any and all notices shall be in writing and deemed served upon depositing same with the United States Postal Services as "Certified Mail, Return Receipt Requested", addressed to the CONTRACTOR at:

Walnut Way Conservation Corps
1836 W. Fond du Lac Avenue
Milwaukee, Wisconsin 53205
Attention: Larry Adams, President
larry@walnutway.org

and to the CITY at:

DOA-OFFICE OF ENVIRONMENTAL SUSTAINABILITY
200 EAST WELLS SUITE 603
MILWAUKEE, WISCONSIN 53202
Attention: Erick Shambarger, Interim Sustainability Director
cshamb@milwaukee.gov

All other correspondence shall be addressed as above, but may be sent "Regular Mail" or electronic mail and deemed delivered upon receipt by the addressee.

REPORTS

- A. The CONTRACTOR agrees to submit reports as may be required by the CITY at such times as may be scheduled for submittal, unless otherwise agreed to in writing.

- B. All reports, studies, analysis, memoranda and related data and material as may be developed during the performance of this Contract shall be submitted to and be the exclusive property of the CITY, which shall have the right to use same for any purpose without any further compensation to the CONTRACTOR other than hereinafter provided. All of the aforesaid documents and materials prepared or assembled by the CONTRACTOR under this Contract are confidential and the CONTRACTOR agrees that it will not, without prior written approval by the CITY, submit or make same available to any individual, agency, public body or organization other than the CITY, except as may be otherwise herein provided. Both parties understand that the CITY is bound by the Wisconsin Public Records Law, and as such, all of the terms of this Contract are subject to and conditioned on the provisions of Wis. Stat. Section 19.21, *et seq.* CONTRACTOR acknowledges that it is obligated to assist the CITY in retaining and producing records that are subject to Wisconsin Public Records Law, and that the failure to do so shall constitute a material breach of this Contract, and that the CONTRACTOR must defend and hold the CITY harmless from liability under that law. Except as otherwise authorized, those records shall be maintained for a period of seven (7) years after receipt of final payment under this Contract.

8.

TIME OF PERFORMANCE. The services to be performed under the terms and conditions of this Contract shall be in force and shall commence upon execution of this Contract by the CONTRACTOR and upon written notice from the CITY to proceed, or when the CONTRACTOR has received an original of the Contract which is complete and fully executed, and shall be undertaken and completed in such sequence as to assure its expeditious completion in the light of the purposes of this Contract, but in any event all of the services required hereunder shall be completed as indicated on page 1 under "Time of Performance", which is the termination date of this Contract. In addition to all other remedies inuring to the CITY should the Contract not be completed by the date specified in accordance with all of its terms, requirements and conditions therein set forth, the CONTRACTOR shall continue to be obligated thereafter to fulfill CONTRACTOR's responsibility to complete the scope of services and to execute any necessary amendments to this CONTRACT.

9.

CONDITIONS OF PERFORMANCE AND COMPENSATION.

- A. Performance. Notwithstanding any references to the contrary in the Contract documents, the CONTRACTOR agrees that the performance of CONTRACTOR's work, services and the results therefrom, pursuant to the terms, conditions and agreements of this Contract, shall conform to such recognized high professional standards as are prevalent in this field of endeavor and like services.

- B. Place of Performance. The CONTRACTOR shall conduct CONTRACTOR's services as required under the terms and conditions of this Contract at such place or places as is necessary so as to enable the CONTRACTOR to fulfill CONTRACTOR's obligations under this Contract.

- C. Compensation. The CITY agrees to pay, subject to the contingencies herein, and the CONTRACTOR agrees to accept for the satisfactory performance of the services under this Contract the maximum as indicated on page 1 under "Total Amount of Contract," inclusive of all expenses, it being expressly understood and agreed that in no event will the total compensation to be paid hereunder exceed the maximum sum for all of the services required.

- D. Additional Fringe or Employee Benefits. The CONTRACTOR shall not receive nor be eligible for any fringe benefits or any other benefits to which CITY salaried employees are entitled to or are receiving.

- E. Taxes, Social Security, Insurance, and Government Reporting. Personal income tax payments, social security contributions, insurance, and all other governmental reporting and contributions required as a consequence of the CONTRACTOR receiving payment under this Contract shall be the sole responsibility of the CONTRACTOR.

- F. Subcontracting. The CONTRACTOR shall not subcontract for the performance of any of the services herein set forth without prior written approval obtained from the CITY.

10.

METHOD OF PAYMENT. The CITY agrees that subsequent to the full and complete performance of this Contract and satisfactory performance of the services in accordance with the "work schedules" set forth herein it will pay the amount or amounts as hereinafter set forth. In the event of a dispute as to the services performed or the compensation

to be paid, the decision of the CITY or its designee shall prevail. The conditions of payment are as follows: Compensation for services required under this Contract shall be contingent upon each activity being reviewed for approval by the CITY approving officer designated on page 1 and approved by them for payment (as referenced and stipulated on page 2, under Specific Conditions of Payment).

11. DEFENSE OF SUITS. In case any action in court or proceeding before an administrative agency is brought against the CITY or any of its officers, agents, or employees for the failure or neglect of the CONTRACTOR in whole or in part to perform any of the covenants, acts, matters or things by this Contract undertaken, or for injury or damage caused by the alleged negligence of the CONTRACTOR, its officers, agents or employees, the CONTRACTOR shall indemnify and save harmless the CITY and its officers, agents and employees from all losses, damages, costs, expenses, judgments, or decrees arising out of such action. The CITY shall tender the defense of any claim or action at law or in equity to the CONTRACTOR or CONTRACTOR's insurer, and upon such tender it shall be the duty of the CONTRACTOR and CONTRACTOR's insurer to defend such claim or action without cost or expense to the CITY or its officers, agents, or employees. The CONTRACTOR shall be solely responsible for the conduct and performance of the services required under the terms and conditions of this Contract and for the results therefrom.

12. INDEMNIFICATION. Notwithstanding any references to the contrary in the Contract documents, CONTRACTOR assumes full liability for all of its acts in the performance of this Contract. CONTRACTOR will save and indemnify the CITY in consequence of the granting of this Contract to said CONTRACTOR, or which may result from the carelessness or neglect of said CONTRACTOR, or the agents, employees or workmen of said CONTRACTOR in any respect whatever. If judgment is recovered, whether in suits of law or in equity, against the CITY by reason of the carelessness, negligence, or by acts of commission of the CONTRACTOR, such persons, firms or corporations carrying out the provisions of the contract for the CONTRACTOR, the CONTRACTOR assumes full liability for such judgment not only as to the amount of damages, but also the cost, attorneys fees or other expenses resulting therefrom.

13. REGULATIONS. CONTRACTOR agrees to comply with all of the requirements of all federal, state and local laws related thereto, including the provisions required pursuant to a grant which is funding this Contract, in whole or in part.

14. JURISDICTION, VENUE, CHOICE OF LAW. This Contract shall be governed by and construed according to the laws of the State of Wisconsin. Any litigation relating to the formation, interpretation or alleged breach of this Contract must be brought in the state and federal courts having jurisdiction in Milwaukee County, Wisconsin, and CONTRACTOR consents to the jurisdiction of such courts.

15. TERMINATION OF CONTRACT FOR CAUSE. If, through any cause, the CONTRACTOR shall fail to fulfill in timely and proper manner its obligations under this Contract, or if the CONTRACTOR shall violate any of the covenants, agreements, or stipulations of this Contract, the CITY shall thereupon have the right to terminate this Contract by giving written notice to the CONTRACTOR of such termination and specifying the effective date thereof, at least five (5) days before the effective date of the termination. In such event, all finished or unfinished documents, data, studies, surveys, maps, models, photographs, reports, or other materials related to the services prepared by the CONTRACTOR under this Contract shall, at the option of the CITY, become the property of the CITY.

Notwithstanding the above, the CONTRACTOR shall not be relieved of liability to the CITY for damages sustained by the CITY by virtue of any breach of the CONTRACT by the CONTRACTOR, and the CITY may withhold any payments to the CONTRACTOR for the purpose of set off until such time as the exact amount of damages due to the CITY from the CONTRACTOR is determined.

16. TERMINATION FOR CONVENIENCE OF THE CITY. The CITY may terminate this Contract at any time for any reason by giving at least ten (10) days' notice in writing from the CITY to the CONTRACTOR. If the CONTRACTOR is terminated by the CITY as provided herein, the CONTRACTOR will be paid an amount which bears the same ratio to the total compensation as the services actually and satisfactorily performed bear to the total services of the CONTRACTOR covered by this Contract, less payments for such services as were previously made. Provided, however, that if less than sixty percent (60%) of the services covered by this Contract have been performed upon the effective date of such termination the CONTRACTOR shall be reimbursed (in addition to the above payment) for that portion of the actual out-of-pocket expenses (not otherwise reimbursed under the Contract) incurred by the CONTRACTOR during the Contract period which are directly attributable to the uncompleted portion of the services covered by this Contract. If this Contract is terminated due to the fault of the CONTRACTOR, Paragraph 15 hereof, relative to termination, shall apply.

17. CHANGES. The CITY may, from time to time, request changes in the scope of services of the CONTRACTOR to be performed hereunder. Such changes, including any increase or decrease in the amount of CONTRACTOR's

compensation which are mutually agreed upon by and between the CITY and the CONTRACTOR, shall be incorporated in written amendments to the Contract.

PERSONNEL

A. The CONTRACTOR represents that it has or will secure at its own expense all personnel required in performing the services under this Contract. Such personnel shall not be employees of or have any contractual relationship with the CITY.

B. All of the services required hereunder will be performed by the CONTRACTOR or under their supervision and all personnel engaged in the work shall be fully qualified and shall be authorized or permitted under state and local law to perform such services.

C. None of the work or services covered by this Contract shall be subcontracted without the prior written approval of the CITY. If any work or services is subcontracted, it shall be specified by written contract or agreement and shall be subject to each provision of this Contract. The CONTRACTOR shall be as fully responsible to the CITY for the acts and omissions of its subcontractors and of persons either directly or indirectly employed by it, as well as for the acts and omissions of persons directly employed by them.

19. **ASSIGNABILITY.** The CONTRACTOR shall not assign any interest in this Contract and shall not transfer any interest in same (whether by assignment, novation or any other manner), without the prior written consent of the CITY. Provided, however that claims for money due or to become due the CONTRACTOR from the CITY under this Contract may be assigned to a bank, trust company or other financial institution without such approval. Notices of any such assignment or transfer shall be furnished promptly to the CITY.

RECORDS.

A. Establishment and Maintenance of Records. Records shall be maintained in accordance with requirements prescribed by the CITY with respect to all matters covered by this Contract. Both parties understand that the CITY is bound by the Wisconsin Public Records Law, and as such, all of the terms of this Agreement are subject to and conditioned on the provisions of Wis. Stat. Section 19.21, *et seq.* CONTRACTOR acknowledges that it is obligated to assist the CITY in retaining and producing records that are subject to Wisconsin Public Records Law, and that the failure to do so shall constitute a material breach of this Contract, and that the CONTRACTOR must defend and hold the CITY harmless from liability under that law. Except as otherwise authorized, those records shall be maintained for a period of seven (7) years after receipt of the final payment under this Contract.

B. Documentation of Costs. All costs shall be supported by properly executed payrolls, time records, invoices, contracts or vouchers, or other official documentation evidencing in proper detail the nature and property of other accounting documents pertaining in whole or in part to this Contract and shall be clearly identified and readily accessible.

21. **REPORT AND INFORMATION.** At such times and in such forms as the CITY may require, there shall be furnished the CITY such statements, records, reports, data, and information as the CITY may request pertaining to matters covered by this Contract.

22. **AUDITS AND INSPECTIONS.** At any time during normal business hours and as often as the CITY, or if federal or state grants or aids are involved, as the appropriate federal or state agency may deem necessary, there shall be made available to the CITY or such agency for examination all of its records with respect to all matters covered by this Contract and CONTRACTOR shall permit the CITY or such agency and/or representatives of the Comptroller General to audit, examine, and make excerpts or transcripts from such records, and to make audits of all contracts, invoices, materials, payrolls, records of personnel, conditions of employment, and other data relating to all matters covered by this Contract.

23. **FINDINGS CONFIDENTIAL.** All of the reports, information, data, etc. prepared or assembled by the CONTRACTOR under this Contract are confidential and the CONTRACTOR agrees that they shall not be made available to any individual or organization, other than an appropriate agency of the United States Government, without the prior written approval of the CITY.

CONFLICT OF INTEREST

A. Interest in Contract. No officer, employee or agent of the CITY who exercises any functions or responsibilities in connection with the carrying out of any services or requirements to which this Contract pertains, shall have any personal interest, direct or indirect in this Contract.

B. Interest of Other Local Public Officials. No member of the governing body of the locality and no other public official of such locality who exercises any functions or responsibilities in the review or approval of the carrying out of this Contract shall have any personal interest, direct or indirect, in this Contract.

C. Interest of Contractor and Employees. The CONTRACTOR covenants that no person described in Paragraph 24 A and B above who presently exercises any functions or responsibilities in connection with the Contract has any personal financial interest, direct or indirect, in this Contract. The CONTRACTOR further covenants that it presently has no interest and shall not acquire any interest, direct or indirect, which would conflict in any manner or degree with the performance of its services hereunder. The CONTRACTOR further covenants that in the performance of this Contract no person having any conflicting interest shall be employed. An interest on the part of the CONTRACTOR or its employees must be disclosed to the CITY. Provided, however, that this paragraph shall be interpreted in such a manner so as not to unreasonably impede the statutory requirement that maximum opportunity be provided for employment of and participation by residents of the area.

DISCRIMINATION PROHIBITED

A. CONTRACTOR shall not discriminate against any qualified employee or qualified applicant for employment because of sex, race, religion, color, national origin or ancestry, age, disability, lawful source of income, marital status, sexual orientation, gender identity or expression, past or present membership in the military service, familial status, or based upon affiliation with any of these protected categories. This requirement shall apply to but not be limited to the following: employment, upgrading, demotion or transfer, recruitment or recruitment advertising, lay-off or termination, rates of pay or other forms of compensation, and selection for training, including apprenticeship. There shall be posted in conspicuous places available to employees and applicants for employment, notices required or to be provided by federal or state agencies involved setting forth the provisions of the clause.

B. No person in the United States shall, on the ground of sex, race, religion, color, national origin or ancestry, age, disability, lawful source of income, marital status or sexual orientation or familial status, be excluded from participation in, be denied the benefits of, or be subject to discrimination under any program or activity made possible by or resulting from this Agreement. The CONTRACTOR will comply with all requirements imposed by or pursuant to the regulations of the appropriate federal agency effectuating Title VI of the Civil Rights Act of 1964.

C. CONTRACTOR agrees that it will comply with all applicable requirements of the Americans with Disabilities Act of 1990, 42 U.S.C. 12101, et. Seq.

CONTRACTOR will cause the foregoing provisions to be inserted in all subcontracts, if any, for any work covered by this Contract so that such provisions will be binding upon each subcontractor, provided that the foregoing provisions shall not apply to contracts or subcontracts for standard commercial supplies or raw materials.

INSURANCE.

A. The CONTRACTOR shall be solely responsible to meet the CONTRACTOR's insurance needs as required by the CITY during the term of this Contract or any extension thereof.

B. A certificate of insurance shall be provided to the CITY naming the CITY as an additional insured with respect to liability coverage other than professional liability, and providing at least 30 days notice of cancellation to the CITY prior to any material limitation of coverage, termination, cancellation, or non-renewal of any insurance policies required by this Contract, for any reason, including non-payment of premium.

C. A copy of an endorsement of Earlier Notice of Cancellation or Non-Renewal must be submitted with the certificate of insurance. Such endorsement must contain the following stipulation:

"We will mail notice of cancellation (including for nonpayment of premium), non-renewal, or material limitation of coverage to the organization shown in the schedule. We will mail the notice at least 30 days before the effective date of the action."

D. The certificate holder shall be noted as:

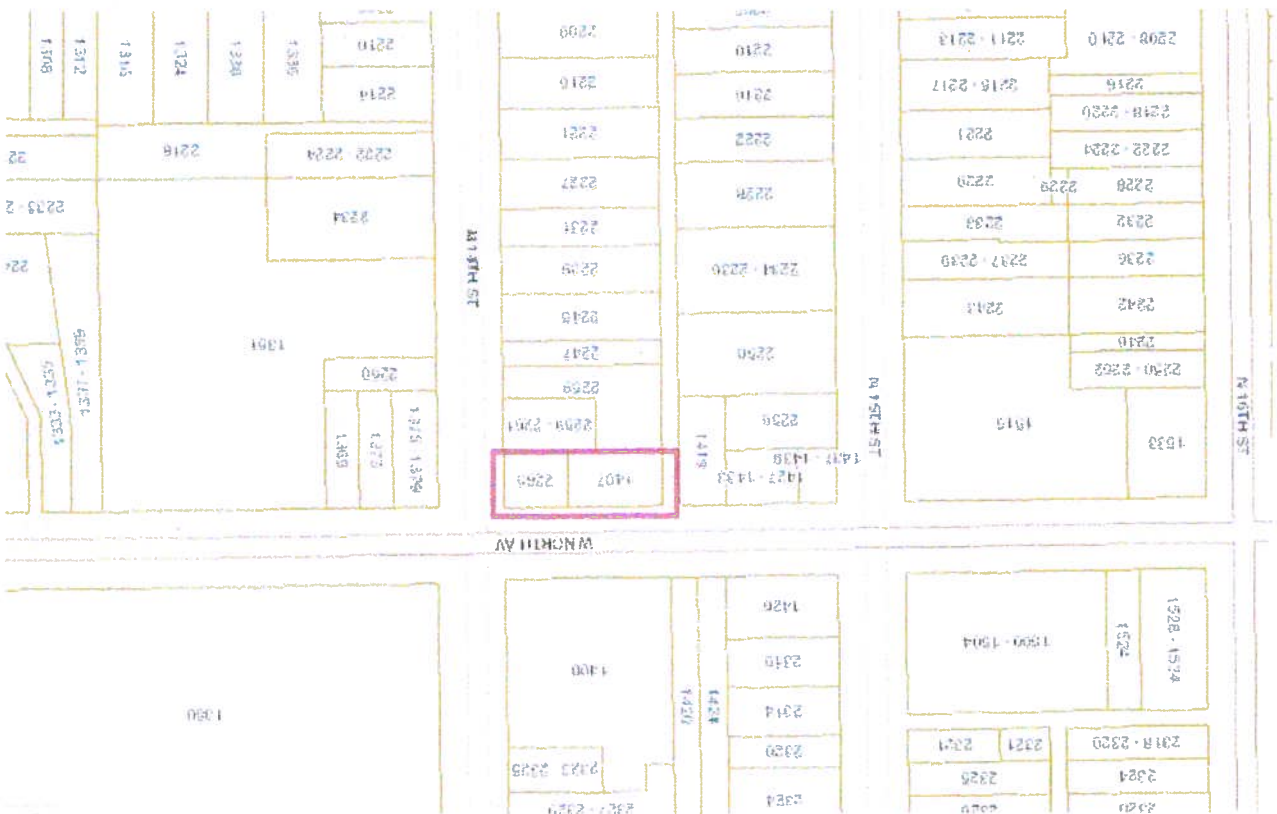
City of Milwaukee
 DOA – Office of Environmental Sustainability
 200 E. Wells Street, Room 603
 Milwaukee, WI 53202

Required?	COVERAGE	MINIMUM AMOUNT OF COVERAGE REQUIRED		
		Worker's Compensation	Statutory Limits	
Yes	(The City does require Worker's Compensation coverage for Sole Proprietorships)	Commercial General Liability	\$500,000 each occurrence \$1,000,000 aggregate	Combined Single Limit Bodily Injury \$1,000,000 each accident Medical Expense: \$10,000 each person
Yes	Automobile Liability			
Yes / No	Professional Liability	\$1,000,000 each claim \$1,000,000 aggregate		

27. **WITHHOLDING OF SALARIES.** If in the performance of this Contract there is any underpayment of salaries by the CONTRACTOR or by any subcontractor thereunder, the CITY shall withhold from the CONTRACTOR out of payments due to it an amount sufficient to pay to employees underpaid the difference between the salaries required hereby to be paid and the salaries actually paid such employees for the total number of hours worked. The amounts withheld shall be disbursed by the CITY for and on account of the CONTRACTOR or subcontractor, if any, to the respective employees to whom they are due.
28. **CLAIMS AND DISPUTES PERTAINING TO SALARY RATES.** Claims and disputes pertaining to salary rates or to classifications of architects, draftsmen, technicians, and engineers, if any, performing work under this Contract shall be promptly reported in writing by the CONTRACTOR to the CITY for the latter's decision, which shall be final with respect thereto.
29. **FEDERAL EXECUTIVE ORDERS 12549 AND 12689 DEBARMENT AND SUSPENSION.** The CITY reserves the right to cancel this contract with any federally debarred contractor or a contractor that is presently identified on the list of parties excluded from federal procurement and non-procurement contracts.

1052-2014-1549-204227

to Contract between Contractor and the City of Milwaukee
Site Location: 2265 N. 14th Street, taxkey: 3521956110 & 1407 W. North Avenue, taxkey:
3521956120



ATTACHMENT B

a program of: Walnut Way Conservation Corp.
2240 N. 17th Street
Milwaukee, WI 53206
Phone 414-264-2326
Fax 414-264-7245
jeremy@walnutway.org



FULLY INSURED REFERENCES AVAILABLE

PROPOSAL SUBMITTED TO:		City of Milwaukee Office of Environmental Sustainability	
ADDRESS		200 E. Wells St. Rm. 603	
CITY, STATE ZIP CODE		Milwaukee, WI 53202	
JOB LOCATION		City-owned vacant lots: 1407 W. North Ave., 2265 N. 14 th St.	
JOB		Vacant Lot Improvement - Sunshine Lot	
PHONE		414-286-3478	DATE
JOB LOCATION		June 12, 2015	

Proposal 288R

FULLY INSURED REFERENCES AVAILABLE

We hereby submit the following specification and estimate for:

- Landscape and hardscape installation at City-owned vacant lots, aka "Sunshine Lot";
 - 1407 W. North Avenue and 2265 N. 14th St.
- The work shall include all labor, supervision, tools, vehicles, equipment, materials, supplies and other services that are necessary to perform the described scope of services.

Description of Services:

Furnish & Install 85 Shrubs @ \$37.50 each: \$ 3,188.00 initial

Shrub hedgerows: soil broken, amended with compost, tilled. Hand dug shovel bed edge. 4'-5' bed width.

- (15) Texas Scarlet Quince 15 - 18"
- (15) Bronx Forsythia 15 - 18"
- Front hedgerow (north):
- (35) Gro Low Fragrant Sumac 15 - 18"
- Side hedgerow (west):
- (15) Gold Mound Spirea 15 - 18"

Furnish & Install 3 Evergreens @ \$200 each: \$ 600.00 initial

Soil broken, amended with compost and soil acidifier, tilled. Hand dug tree ring, 4' diameter.

- (3) Blue Haven Juniper 5 - 6' B&B

Planting bed materials and other labor: \$ 2,005.00 initial

Various materials, cost installed.

- (10) Yards tree/shrub planting compost amendments @ \$38/yard
- (15) Yards shredded hardwood bark mulch with pre-emergent @ \$5/yard

- (400) Feet hand dug bed edging @ \$2/foot

Phase II: Hardscape Elements and Restoration:

Install walk and seating area.:

Installation of one 3' width walkway, 300 sq. ft., from municipal sidewalk to central seating area. Install trapezoidal seating area, 700 sq. ft. Both areas per plan provided.	
• Cut turf and soil to a depth of 2"	
• Level and compact subgrade	
• Install geotextile fabric DeWitt DNG 105, staple	
• Install 245 linear ft. 1/8" x 4" Permaloc edging, staked. Black finish	
• Install 11 tons spardust granite to a depth of 2", compact	
• Top dress with black raven granite chips	
• Backfill outer edge with topsoil, seed	

\$ 3,900.00

-----initial

Install Zen Boulder Garden:		
Installation of quarter circle zen boulder garden, 1250 sq. ft. per plan provided		
• Cut turf and soil to a depth of 2" • Level and compact subgrade • Install geotextile fabric, staple • Install spardust granite to a depth of 2", compact • Install six (6) 36 - 60" field boulders • Top dress with black raven granite chips • Hand dug shovel bed edge along turf borders		
Finishing:		
• Top dress all disturbed lawn areas with top soil, seed, loose straw • Site cleanup		
Phase III: Fixtures, Lighting and Other Elements:		
Installation of seating:		
Furnish and install three benches		
• Install three (3) 48" - 60" solid stone benches, no backing		
initial	\$ 1,400.00	
Installation of grill:		
Furnish and install grill. Provide securement for grill		
• Install one 36" width barrel grill with side shelf. Provide lockable barrel. Secure to site via two posts anchored to (2) 8" dia. By 24" deep concrete sonatubes		
initial	\$ 495.00	

Installation of Posts and Lighting:

- Furnish and install decorative lighting posts along paths and rear of seating area.
- Reinforce 4" x 4" posts with one 4.5' and one 3.5' 4" x 4", both carriage bolted to the base of 4" x 4" post, cut at 45 degree angle to meet central post
- Sand and mill finish edges of timber posts.
- Dig 18" dia. post holes, 30" depth. Install (11) 4" x 4" x 12' pressure treated pine posts. Secure with compacted traffic bond
- Drill 6" from top of all posts 1" dia. hole for installation of patio string lights
- Install Maine Ornamental Copper Plastic and Wood Solar Post Cap Lights on all posts

- * All woody plants furnished by the contractor guaranteed through June 30, 2015, not including Labor.
- * Plants furnished by the City of Milwaukee will not carry a warranty.
- * Coordination with City irrigation plumber, traffic control, and forestry section is responsibility of Blue Skies.
- * Blue Skies will contact Diggers Hotline prior to work commencing.
- * Blue Skies Landscaping is not responsible for Private Lines not marked by DIGGER'S HOTLINE.

WE PROPOSE,
hereby to furnish material and labor, complete in accordance with above specifications, for the sum of:

\$19,763.00.

PAYMENT TO BE MADE AS FOLLOWS: 25% Downpayment due at commencement.
Balance billed upon completion of phases and due upon receipt.

RESPECTFULLY SUBMITTED BY: Larry Adams and Jeremy Davis DATE: June 12, 2015

NOTE: This proposal may be withdrawn if not accepted within 30 days.

ACCEPTANCE OF PROPOSAL. The above prices, specifications and conditions are satisfactory and are hereby acceptable. You are authorized to do the work as specified. Payment will be made as stated above.

Signature
5-18-15

Date of acceptance
6/25/2015

Signature

"Under the Mechanics' Lien Law, any contractor, subcontractor, laborer, supplier or other person who helps to improve your property but is not paid for his work or supplies, has a right to enforce a claim against your property. This means that after a court hearing, your property could be sold by a court officer, and the proceeds of the sale used to satisfy the indebtedness. This can happen even if you have paid your own contractor in full. If the subcontractor, laborer or supplier remains unpaid."
"Under the law, you may protect yourself against such claims by filing, before commencing such work of improvement, an original contract for the work of improvement or a modification thereof, in the office of the county recorder where the property is situated an requiring that a contractor's payment bond be recorded in such office. Said bond shall be in an amount not less than fifty percent (50%) of the contract price and shall, in addition to any conditions for the performance of the contract, be conditioned for the payment in full of the claims of all persons furnishing labor, services, equipment or materials for the work described in said contract."

NORTH AVE.

BUS STOP

BOULDERS

FRUIT TREES

SPIREA

(E) TREE

GRILL AREA

FRUIT TREES

BLUE ARROW JUMPERS

1" = 1/16"

ATTACHMENT C

WALNUTWAY

Client#: 176797

CERTIFICATE OF LIABILITY INSURANCE

ACORD™

DATE (MM/DD/YYYY)
6/19/2015

THIS CERTIFICATE IS ISSUED AS A MATTER OF INFORMATION ONLY AND CONFERS NO RIGHTS UPON THE CERTIFICATE HOLDER. THIS CERTIFICATE DOES NOT AFFIRMATIVELY OR NEGATIVELY AMEND, EXTEND OR ALTER THE COVERAGE AFFORDED BY THE POLICIES BELOW. THIS CERTIFICATE OF INSURANCE DOES NOT CONSTITUTE A CONTRACT BETWEEN THE ISSUING INSURER(S), AUTHORIZED REPRESENTATIVE OR PRODUCER, AND THE CERTIFICATE HOLDER.

IMPORTANT: If the certificate holder is an ADDITIONAL INSURED, the policy(ies) must be endorsed. If SUBROGATION IS WAIVED, subject to the terms and conditions of the policy, certain policies may require an endorsement. A statement on this certificate does not confer rights to the certificate holder in lieu of such endorsement(s).

PRODUCER Marsh & McLennan Agency LLC 2725 South Moorland Road New Berlin, WI 53151 800 242-7001		INSURED Walnut Way Conservation Corp 1836 W. Fond Du Lac Avenue Milwaukee, WI 53205	
CONTACT NAME: Toni Lester PHONE (A/C, No, Ext): 262-785-9490 FAX (A/C, No): 262-785-9753 E-MAIL: tlester@securityins.net ADDRESS: NSI a division of West Bend Mut		INSURER A: NSI a division of West Bend Mut 15350 INSURER B: Travelers Property Casualty Co. 36161 INSURER C: INSURER D: INSURER E: INSURER F:	

REVISION NUMBER:

CERTIFICATE NUMBER:

COVERAGES

THIS IS TO CERTIFY THAT THE POLICIES OF INSURANCE LISTED BELOW HAVE BEEN ISSUED TO THE INSURED NAMED ABOVE FOR THE POLICY PERIOD INDICATED. NOTWITHSTANDING ANY REQUIREMENT, TERM OR CONDITION OF ANY CONTRACT OR OTHER DOCUMENT WITH RESPECT TO WHICH THIS CERTIFICATE MAY BE ISSUED OR MAY PERTAIN, THE INSURANCE AFFORDED BY THE POLICIES DESCRIBED HEREIN IS SUBJECT TO ALL THE TERMS, EXCLUSIONS AND CONDITIONS OF SUCH POLICIES. LIMITS SHOWN MAY HAVE BEEN REDUCED BY PAID CLAIMS.

INSR LTR	TYPE OF INSURANCE	ADJL SUBR	POLICY NUMBER	POLICY EFF (MM/DD/YYYY)	POLICY EXP (MM/DD/YYYY)	LIMITS
A	GENERAL LIABILITY		076306709	06/06/2015	06/06/2016	EACH OCCURRENCE \$1,000,000 DAMAGE TO RENTED PREMISES (ea occurrence) \$200,000 MED EXP (Any one person) \$10,000 PERSONAL & ADV INJURY \$1,000,000 GENERAL AGGREGATE \$3,000,000 PRODUCTS - COMP/OP AGG \$3,000,000
A	COMMERCIAL GENERAL LIABILITY					
	GEN'L AGGREGATE LIMIT APPLIES PER:					
	POLICY					
	PRO-JECT					
	LOC					
A	AUTOMOBILE LIABILITY		076306709	06/06/2015	06/06/2016	COMBINED SINGLE LIMIT \$1,000,000 BODILY INJURY (Per person) \$ BODILY INJURY (Per accident) \$ PROPERTY DAMAGE (Per accident) \$
	ANY AUTO					
	ALL OWNED AUTOS					
	SCHEDULED AUTOS					
	NON-OWNED AUTOS					
	X HIRED AUTOS					
	X AUTOS					
	UMBRELLA LIAB					
	OCCUR					
	EXCESS LIAB					
	CLAIMS-MADE					
	DED					
	RETENTION \$					
B	WORKERS COMPENSATION AND EMPLOYERS' LIABILITY ANY PROPRIETOR/PARTNER/EXECUTIVE OFFICER/MEMBER EXCLUDED? Y/N		6JUB5B74384414	12/14/2014	12/14/2015	E.L. EACH ACCIDENT \$100,000 E.L. DISEASE - EA EMPLOYEE \$100,000 E.L. DISEASE - POLICY LIMIT \$500,000
	DESCRIPTION OF OPERATIONS below (Mandatory in NH) If yes, describe under					
	DESCRIPTION OF OPERATIONS / LOCATIONS / VEHICLES (Attach ACORD 101, Additional Remarks Schedule, if more space is required)					

CANCELLATION

CERTIFICATE HOLDER

City of Milwaukee DOA-Office of Environmental Sustainability
200 East Wells Street, Room 603
Milwaukee, WI 53202

AUTHORIZED REPRESENTATIVE



SHOULD ANY OF THE ABOVE DESCRIBED POLICIES BE CANCELLED BEFORE THE EXPIRATION DATE THEREOF, NOTICE WILL BE DELIVERED IN ACCORDANCE WITH THE POLICY PROVISIONS.

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