

PROJECT APPROVAL PROCESS SURVEY – 2015
CITY OF MILWAUKEE LOCAL BUSINESS ACTION TEAM
CITY OF MADISON (SURVEY NOT COMPLETED)

<u>Survey Question</u>	<u>Scenario 1</u> Opening a Sit-Down Restaurant (with alcohol license) in a Space Formerly Used for the Same Purpose	<u>Scenario 2</u> Opening a Business Office (e.g., insurance agent) in a Space Formerly Used as a Business Office That Has Been Vacant for 2 Months	<u>Scenario 3</u> Opening a Sit-Down Restaurant (no alcohol license) in a Former Grocery Store in an Existing Strip Mall	<u>Scenario 4</u> Constructing and Occupying a New Multi-Tenant, Mixed-Use Building That Contains a Bank, Convenience Store (with food and alcohol licenses), Day Care Center and Several Offices
1. Please list all permits, certificates, licenses and other types of approval required.	Building, plumbing, fire prevention plan review/approval (possibly); building permit (if necessary) Conditional use approval (depending on zoning) Alcohol license (including public information session and public hearing) Restaurant license	Building, plumbing, fire prevention plan review/approval (possibly); building permit (if necessary)	Building, plumbing, fire prevention plan review/approval; building permit	Building, plumbing, fire prevention Plan review/approval; building permit Certificate of occupancy Parking lot/site plan review Alcohol license (including public information session and public hearing) Retail food license
2. Please identify all city agencies, departments, boards and commissions involved in obtaining each of the approvals identified in #1.	Building Insp., Plumbing, Fire Dept. Plan Commission City Clerk, Alcohol License Review Committee/Common Council, local alderperson, Alcohol Policy Coordinator, Police Dept. Health Dept.	Building Insp., Plumbing, Fire Dept.	Building Insp., Plumbing, Fire Dept.	Building Inspection, Plumbing, Fire Dept., Zoning Bldg. Insp., Fire Dept. Zoning (Dept. of Planning & Comm. & Econ. Development) City Clerk, Alcohol License Review Committee/Common Council, local alderperson, Alcohol Policy Coordinator, Police Dept. Health Dept.
3. Please identify all inspections conducted as part of the approvals enumerated under #1.	Building (3 times), plumbing/HVAC/electrical (3 times); fire (3-4 times) Health, Fire, Building Insp.	Building (3 times), plumbing/HVAC/electrical (3 times); fire (3-4 times)	Building (3 times), plumbing/HVAC/electrical (3 times); fire (3-4 times)	Building (5 times), plumbing/HVAC/electrical (3 times) fire (3-4 times) Health, Fire, Building Insp.
4. What is the cost (or likely cost range) for obtaining each of the approvals identified in #1?	Plan review: \$0.04/sq. ft. (\$100 min.) plus state admin. review plans of \$30+ for bldg.. plans and \$18+ for HVAC plans Inspections: \$11/\$1,000 project cost	Plan review: \$0.04/sq. ft. (\$100 min.) plus state admin. review plans of \$30+ for bldg.. plans and \$18+ for HVAC plans Inspections: \$11/\$1,000 project cost	Plan review: \$0.04/sq. ft. (\$100 min.) plus state admin. review plans of \$30+ for bldg.. plans and \$18+ for HVAC plans Inspections: \$11/\$1,000 project cost	Plan review: \$0.03/sq. ft. (\$100 min.) Inspections: \$0.46/sq. ft. (half paid when building shell is completed, other half paid when tenant space is occupied) \$10
5. What is the estimated time (or likely time range) for obtaining each of the approvals identified in #1?	Up to 5 working days (plan review)	Up to 5 working days (plan review)	Up to 5 working days (plan review)	7-10 days