



Business Operations Division
Office of Small Business Development

Tom Barrett
Mayor

Rhonda U. Kelsey
City Purchasing Director

Nikki Purvis
Manager

Date: April 22, 2015

To: Jim Owczarski

From: Nikki Purvis, Manager – Office of Small Business Development (OSBD) *NP*

Re: ZND Committee Communication File

I am seeking approval to introduce a communication file titled “Quarterly Report regarding SBE and RPP participation on the Posner Building Project” at the Zoning, Neighborhoods, and Development Committee on Tuesday, May 5, 2015. A copy of the report to be included in the file is enclosed.

Thank you in advance for your consideration.