City of Milwaukee

Department of Employee Relations

John O. Norquist
Mayor

Florence Dukes
Director

Frank Forbes
Labor Negotiator

Michael Brady
Employee Benefits Director

June 10, 2003

The Honorable Common Council
City Hall Room 200
200 East Wells Street
Milwaukee, WI 53202

RE: RESOLUTION AUTHORIZING THE DEPARTMENT OF EMPLOYEE RELATIONS TO EXECUTE 2004 EMPLOYEE BENEFIT CONTRACTS

Dear Ladies and Gentlemen:

Please introduce a file at the next Common Council Meeting to authorize the Department of Employee Relations to execute employee benefit contracts for 2004 for Health Maintenance Organizations (HMOs), for a Fee for Service Dental provider and for a Flexible Benefits administrator. Employee Benefit contracts for the City's Basic Plan health insurance, for the City's Long Term Disability and for the City's Pre-paid Dental plans extend through 2004.

DER has been working with Willis Inc., GBG Inc. and a benefits review group that includes representatives of the Legislative Reference Bureau, the Budget Office, the Comptroller's Office and DER staff to review the responses to the Request for Proposals. The recommendations will be presented to the Finance and Personnel Committee at their July 9, 2003 meeting. DER will work with the City Attorney's office to execute contracts for the selected vendors after approval by the full Common Council.

A resolution, fiscal note and summary of the recommendations will be prepared prior to the Finance and Personnel Committee meeting. If you have any questions, please contact Michael Brady at 286-2317.

Sincerely,

Michael Brady
Employee Benefits

Cc: City Attorney Grant Langley
Ellen Tangen
W. Martin Morics, Comptroller
Joseph Czarnezki, Budget Office
Barry Zalben, Legislative Reference Bureau
Marianne Walsh, Fiscal Staff
Florence Dukes, DER