



**Department of Employee Relations**

**Tom Barrett**  
Mayor

**Maria Monteagudo**  
Director

**Michael Brady**  
Employee Benefits Director

**Deborah Ford**  
Labor Negotiator

**MEMORANDUM**

**TO:** Chris Lee, Staff Assistant  
Finance and Personnel Committee  
Office of the City Clerk

**FROM:** Andrea Knickerbocker, Human Resources Manager  
Department of Employee Relations

**DATE:** July 10, 2014

**RE:** Administrative Positions Ordinance change

In the Salary Ordinance, under Pay Range 856 (4E), a footnote pertaining to the titles "Paramedic Field Lieutenant" and "Fire Paramedic Field Lieutenant" read as follows: "4/ Positions to be reclassified to Fire Lieutenant upon becoming vacant." This footnote was created in a job evaluation report approved by the Fire and Police commission on April 24, 2003; passed by the Finance Committee on May 7, 2003 (File #021610) and by the Common Council on May 13, 2003 (File #021593 & #021594). Five vacant positions were initially reclassified to Fire Lieutenant with the understanding that as future vacancies occur, the necessary Positions Ordinance changes will be handled administratively. Administrative changes were subsequently approved by the Common Council on June 24, 2003 and September 10, 2003.

The attached letters from the Fire and Police Commission and the Fire Department request that one additional vacant position of Fire Paramedic Field Lieutenant be reclassified to Fire Lieutenant. Since the procedure for reclassifying vacant positions of Paramedic Field Lieutenant/Fire Paramedic Field Lieutenant to Fire Lieutenant was recommended by the Department of Employee Relations, approved by the Fire and Police Commission and authorized in the Salary Ordinance by Common Council action, we classification change for this recent vacancy be made administratively as follows:

Under "Fire Department, Firefighting Division Decision Unit", add one position of "Fire Lieutenant" and under "Paramedic Service" delete one position of "Paramedic Field Lieutenant (C)(I)/Fire Paramedic Field Lieutenant (C)(I)."

Attachment: Letters date 06/09/14 and 05/28/14

**C:** Michael G. Tobin  
Fire Chief Mark Rohlfing  
Juliet Lee Battle





**Fire and Police Commission**

**Michael G. Tobin**  
Executive Director

**Sarah W. Morgan**  
Chair

**Kathryn A. Hein**  
Vice-Chair

**Paoi X. Lor**  
**Michael M. O'Hear**  
**Ann Wilson**  
**Marisabel Cabrera**  
**Steven M. DeVougas**  
Commissioners

June 9, 2014

Maria Monteagudo  
Director  
Department of Employee Relations  
City Hall, Room 706  
200 East Wells Street  
Milwaukee, WI 53202

RE: Reclassification of Fire Paramedic Field Lieutenant

Dear Ms. Monteagudo:

Please be advised that the Board of Fire and Police Commissioners, at the Regular Meeting of June 5, 2014, approved the Fire Department's request of May 28, 2014 to reclassify one position of Fire Paramedic Field Lieutenant to Fire Lieutenant.

Sincerely,

Michael G. Tobin  
Executive Director

MGT:cj  
Attachment





Fire Department

**Mark Rohlfing**  
Chief

**Gerard Washington**  
Assistant Chief  
**Daniel Lipski**  
Assistant Chief

May 28, 2014

To the Honorable  
The Board of Fire and Police Commissioners  
200 East Wells Street, Room 706  
Milwaukee, Wisconsin 53202

Dear Commissioners:

Pursuant to City of Milwaukee Ordinance Numbers 021593 and 021594 pertaining to the eventual reclassification of all positions of Paramedic Field Lieutenant/Fire Paramedic Field Lieutenant to Fire Lieutenant, I wish to notify you that one position recently became vacant.

Fire Paramedic Field Lieutenant Tina M. Aiello has retired effective May 22, 2014. I therefore request that one position of Fire Paramedic Field Lieutenant is reclassified to Fire Lieutenant.

Respectfully,

  
MARK ROHLFING  
Chief

MR/jlb  
FPC/Reclass/Lieutenant/Request Aiello 0514

