Gina M. Kleist 12620 W. Verona Drive New Berlin, Wi., 53151 (414) 217-5466

E-Mail: gina.kleist@aurora.org

Summary of Qualifications: Registered Nurse with over 21 years of nursing experience with strong leadership skills, well developed organizational skills, highly effective communication skills and detail oriented. Strong clinical background in women's health issues. Obtained Masters Degree with clinical emphasis Maternal/Child.

Experience:

2/2013-present: MANAGER OF THE SEXUAL ASSAULT TREATMENT CENTER Supervision of the daily operations of the Sexual Assault Treatment Center Collaborates with the Director in operational budget management Performs human resource responsibilities which includes interviewing of new staff, resolution of staff concerns, staff development, and motivation of staff Participation in community and agency meetings to enhance services that are provided at SATC

Establishment of collaborative collegial relationships with other providers and community leaders

Provides objective forensic evaluation for sexual assault patients, which includes obtaining patient history and nature of assault, performing physical examination, collecting evidence, documenting findings, treatment and/or referral for medical treatment, and providing emotional support to encourage and allow patient to make informed decisions regarding their care and to regain sense of control

1/2010-2/2013: CLINICAL NURSE SPECIALIST

Aurora Sinai Medical Center Postpartum/Gyn Unit

Provide clinical expertise for maternal newborn care throughout the organization to provide quality nursing care

Mentor and coach clinical staff in their professional development

Partner with manager to provide leadership to staff

Integrate nursing research into nursing practice

Serve on various committees/councils

1/7/2007-12/2009: REGISTERED NURSE

Women's Health Center at Aurora Sinai Hospital

Facilitate seamless coordination of care for patients in an Ob-gyn clinic.

Provide telephone consultation/triage

Assist physicians with office procedures.

Partner with physicians and ancillary staff to provide quality service to patients and their families.

Provide individualized teaching to patients and their families.

Provide mentorship and teaching to new staff members.

10/2006-2/2008: REGISTERED NURSE

Sexual Assault Treatment Center

Provided objective forensic evaluation for sexual assault patients, which includes obtaining patient history and nature of assault, performing physical examination, collecting evidence, documenting findings, treatment and/or referral for medical treatment, and providing emotional support to encourage and allow patient to make informed decisions regarding their care and to regain sense of control.

6/2002-7/2007: REGISTERED NURSE

Aurora Women's Pavilion

Provided nursing care to postpartum patients, newborns, and gynecological medicalsurgical patients, which includes assessment, teaching, referrals, and supportive care. Functioned as charge nurse, providing leadership and guidance to nurses and ancillary staff.

9/1996-6/2002: REGISTERED NURSE

Aurora St.Lukes Medical Center

Provided nursing care to women with extensive gynecological surgery, oncology patients, and general medical-surgical patients on a women's health unit.

Administered chemotherapy to oncology patients.

Precepted two nurse interns, providing guidance, teaching, evaluation, and constructive feedback.

Functioned as charge nurse responsible for meeting needs of unit during shift worked and anticipated needs for oncoming shift.

7 /1994-7/1997: REGISTERED NURSE

West Allis Memorial Hospital

Provided nursing care to general medical-surgical patients.

6/1991-12/1993: CERTIFIED NURSING ASSISTANT

West Allis Memorial Hospital

Cared for patients in all areas of the hospital.

Education: Master of Science in Nursing, 2006

University of Wisconsin-Milwaukee, Milwaukee, Wisconsin

Bachelor of Science in Nursing, 1993

University of Wisconsin-Milwaukee, Milwaukee, Wisconsin

References: Available upon request