

DOA-Business Operations Division – Procurement Services Section

Finance & Personnel Committee Approval Required For Single / Sole Source Contract Contract #E13123

Background:

User Department:	Common Council-City Clerk
Purchasing Agent:	Ann-Elizabeth Shapera
Contract Description:	Channel 25 Digital Conversion
Vendor Name and Location:	AVI Systems, Inc., Brookfield, WI
Contract Term:	Date of Award through 12/31/2014
Requisition # and Date Received:	Requisition # 13123, received 3/17/2014
Original Contract Amount:	\$175,000.00 (Capital Improvements Funds via Project # BU110140400)
Current Contract Amount:	\$175,000.00

Purpose of Contract/Amendment: To design and provide equipment and installation of broadcast television video equipment in the Master Control area of the studios in the 809 Building for the City Channel.

Background: Procurement Services conducted market research by issuing a Request for Information (RFI) to determine whether other firms could provide these services; no responses were received. This project requires design and installation by experienced broadcast television engineers and installers who have experience with current broadcast digital video and audio equipment and systems. Based on market research by issuing an RFI, it appears that AVI Systems, Inc. is the only known vendor in the State of Wisconsin with the engineering experience to complete this project. They are also the only known firm that provides warranty work on broadcast electronics.

City Purchasing Director

Date

DOA-Business Operations Division – Procurement Services Section
Finance & Personnel Committee Approval Required
For Single Source Contract
Contract #E0000012651

Background:

User Department:	Milwaukee Health Department (“MHD”)
Purchasing Agent:	Karen Jeffries, CPPB
Contract Description:	Vendor Service Contract for Home Visiting/Case Management and Parent Education Services
Vendor Name and Location:	My Father’s House, Inc. (“MFHI”)/Milwaukee, WI
Contract Term:	July 1, 2013 - June 30, 2014 with annual options to renew through June 30, 2016
Requisition # and Date Received:	0000013209/April 25, 2014
Original Contract Amount:	\$100,000.00 (GRANT-FUNDED)
Current Contract Amount:	\$100,000.00

If Amendment, History of Contract Amendments:

Date	Item	Term	Cost
7/17/2013	Original Contract E0000012651 – Vendor Service Contract for Home Visiting, Case Management and Parent Education Services. Approved by Finance & Personnel on 7/17/2013.	7/1/2013 – 6/30/14 with annual options to renew through June 30, 2016 as designated by terms of the grant.	\$100,000.00
Pending	Amendment No. 1 – Extend the contract for one (1) year from 7/1/2014 – 6/30/2015, exercising an allowable, annual option to extend and increase the estimated contract total by \$100,000.00 from \$100,000.00 to \$200,000.00.	7/1/2014 – 6/30/2015	\$100,000.00
Total (including the pending amendment)			\$200,000.00

Purpose of Amendment:

This represents the first (1st) amendment request by the Milwaukee Health Department to the original contract amount of \$100,000.00. This amendment extends the term of the contract for one (1) year from 7/1/2014 through 6/30/2015 and increases the estimated total value by \$100,000.00 from \$100,000.00 to \$200,000.00.

Background:

MFHI was named in the DAD Project grant as the contracting agency to hire and supervise two fatherhood specialists for the Direct Assistance to Dads (DAD) Project. This organization has extensive experience working with fathers in the targeted community and a demonstrated history of providing valuable, community-based services to fathers with young children.

My Father’s House, Inc. (MFHI) will conduct outreach and hire two Father Involvement Specialists (FIS) who will be housed and co-located within the Empowering Families of Milwaukee (EFM) and Nurse-Family Partnership (NFP) programs to provide evidence-based intensive, in-home services to expectant and parenting fathers in the eleven EFM/NFP targeted zip code service areas. MFHI will retain responsibility for supervision and evaluation of the FISs work and will work closely with EFM and NFP management and staff.

City Purchasing Director

Date

DOA-Business Operations Division – Procurement Services Section

Finance & Personnel Committee Approval Required For Single Source Contract Contract #E0000012189

Background:

User Department:	Milwaukee Health Department (“MHD”)
Purchasing Agent:	Karen Jeffries, CPPB
Contract Description:	Vendor Service Contract for Empowering Families of Milwaukee Consulting Services
Vendor Name and Location:	Children’s Outing Association/Milwaukee, WI
Contract Term:	January 1, 2013 through June 30, 2013 with three (3) options to extend upon mutual consent.
Requisition # and Date Received:	0000013215/May 2, 2014
Original Contract Amount:	\$35,000.00 (GRANT-FUNDED)
Current Contract Amount:	\$70,000.00

If Amendment, History of Contract Amendments:

Date	Item	Term	Cost
1/31/2013	Original Contract: \$35,000.00 from January 1, 2013 through June 30, 2013 @ \$5,833.33/month with three (3) options to extend upon mutual consent.	1/1/2013 – 6/30/2013	\$35,000.00
5/15/2013	Amendment No. 1: Extend from July 1, 2013 through June 30, 2014 to exercise the first of three options to extend and increase the estimated contract total by \$35,000.00 from \$35,000.00 to \$70,000.00. Approved by Finance & Personnel on 5/15/2013	7/1/2013 – 6/30/2014	\$35,000.00
Pending	Amendment No. 2: Extend from July 1, 2014 through September 30, 2015 to coincide with the grant expiration date and increase the estimated contract total by \$35,000.00 from \$70,000.00 to \$105,000.00.	7/1/2014 – 9/30/2015	\$35,000.00
Total (including the pending amendment)			\$105,000.00

Purpose of Amendment:

This represents the second (2nd) amendment request to the original contract amount of \$35,000.00. This amendment extends the contract from 7/1/2014 through 9/30/2015 to coincide with the grant expiration date and increases the estimated contract total by \$35,000.00 from \$70,000.00 to \$105,000.00.

Background:

Children’s Outing Association (COA) is the only administrative agency that implements HIPPY (Home Instruction for Parents of Preschool Youngsters) home visiting in Milwaukee. In the MHD grant application to the State of Wisconsin Department of Children and Families, COA was identified as a contracted partner in the implementation of comprehensive, evidence-based home visitation services in Milwaukee.

City Purchasing Director

Date