



Business Operations Division
Office of Small Business Development

Tom Barrett
Mayor

Rhonda U. Kelsey
City Purchasing Director

Nikki Purvis
Manager

November 25, 2013

Honorable Members of the Common Council
Common Council
200 East Wells Street
Milwaukee, WI 53202

Dear Honorable Members:

I'm seeking your approval to introduce a communication file by "Title Only" in regards to the presentation of the 2012 Minority, Women and Small Business Enterprise Program Utilization Report by the Office of Small Business Development.

Thank you in advance for your consideration.

Best,

Nikki Purvis
Manager

Cc: Rhonda U. Kelsey, City Purchasing Director