Tenant Transition to Home Ownership Program

July 16, 2013

In rem tenants

- One of three foreclosed properties is occupied by tenants when investors lose property to tax-foreclosure
- When City assumes ownership of property:
 - License used as initial agreement between city and tenants
 - Lease established with tenant after inspection and interview
 - Same rent as tenant paid to former landlord
 - Tenants subject to eviction for non-payment of rent or lease violations

Marketing foreclosed houses

- Upon City acquisition, properties classified as:
 - Market for sale
 - Demolish
 - Improve with Housing Infrastructure Preservation Fund for future sale
- Occupied properties marketed like any other City-owned property
 - 30-day initial listing: available only to owneroccupants
 - Extended listing: available to o/o and investor buyers, with aldermanic OK

Marketing to tenants

- Goal of marketing efforts: reduce in rem property inventory
- Tenants expand the buyer pool for City-owned property
- Current strategy:
 - Identify tenants who have financial capability to own and are interested in buying
 - Refer tenants to home buyer counseling agency for assistance

Tenant Transition to Home Ownership Program (T₃OP)

- Goal: sell 30 properties to tenants annually
- Strategy:
 - Identify <u>qualified and interested tenants</u> living in <u>qualified properties</u>
 - Approximately 50 current tenants identified
 - All tenants surveyed when city acquires more property
 - Provide <u>active assistance</u> to qualified tenants during 24-month home ownership preparation period
 - Make essential improvements to property

T₃OP definitions

- Qualified tenants
 - Can pay at least \$500/month rent and \$100/month lease-option fee
 - Pass screening re: criminal record, misdemeanors, property violations
- Qualified property
 - Cost of essential repairs <\$20,000</p>
- Essential repairs
 - Immediate needs for code compliance
 - Aging systems that require replacement within next couple of years

T₃OP definitions

- Active assistance to tenants
 - DCD staff or agencies under contract to DCD prepare tenants for homeownership
 - Create individual home ownership plan
 - Credit clean-up, home ownership preparation, home repair classes
 - Supervise tenant's sweat equity work
 - Monthly contact with tenant to ensure continuing progress

T₃OP step-by-step

Tenant and property screening

Qualified, interested tenants signs lease addendum for T3OP participation

Tenant and home buyer counselor develop individual home ownership plan

DCD technical specialist creates contractor scope and sweat equity scope

Tenant achieves activities in home ownership plan; monthly monitoring by counselor

Tenant completes home ownership plan and sweat equity work

Tech specialist bids contractor repair work

Tech specialist supervises tenant on sweat equity work

Contracted repair work completed

City transfers deed for property to tenant