

**AGENDA OF ITEMS TO BE CONSIDERED
BY THE COMMITTEE ON FINANCE AND PERSONNEL**

DATE: April 24, 2013

TIME: 9:00 A.M.

PLACE: Committee Room 301-B
City Hall

SCHEDULE A: Vacancy Requests

SCHEDULE B: Fund Transfers

SCHEDULE A - VACANCY REQUESTS

Finance & Personnel Committee Meeting: April 24, 2013

CSC-Status - Under Civil Service
Unless Noted as Exempt (E)

Funding Source - 100% Operating
Budget Unless Otherwise Indicated

I.D. No.	Department and Position	Pay Range	Date Vacant	Number of Positions With Same Title					CSC Status and/or Funding Source	Int/ Ext Fill	Code
				Auth.	Filled excl. this pos.	Recomm. Authori- zation	Vac. Prev. Appr.	Other Vac.			
	<u>PROPERTY TAX LEVY SUPPORTED POSITIONS</u>										
	<u>BOARD OF ZONING APPEALS</u>										
12834	Office Assistant III	6FN	TBD	2	1	1	0	0		Int/Ext	x-2b
12835	Program Assistant I	5EN	4/23/13	1	0	1	0	0		Int	x-2b
	<u>COMMON COUNCIL-CITY CLERK</u>										
12837	Legislative Fiscal Analyst Lead	2HX	4/27/13	7	6	1	0	0		Int/Ext	x-2b
	<u>DEPT. OF EMPLOYEE RELATIONS</u>										
12838	Office Assistant III	6FN		1	0	1	0	0		Ext	x-2b
	<u>FIRE DEPARTMENT</u>										
12839	Fire Lieutenant	4E	5/12/13	163	161	1	0	1		Int	x-1
12840	Fire Captain	4J	3/31/13	56	55	1	0	0		Int	x-1
12841-42	Fire Equip. Dispatcher (2 positions)	6NN	3/8/13	21	17	2	2	0		Ext	x-1
			4/20/13								
12843	Heavy Equipment Operator	4D	3/27/13	174	173	1	0	0		Int	x-1
	<u>NEIGHBORHOOD SERVICES</u>										
12844	Building Construction Inspector II	3QN	3/29/13	16	15	1	0	0		Ext	x-2a
	<u>POLICE DEPARTMENT</u>										
12845	Accounting Assistant I	6GN	4/6/13	2	1	1	0	0		Int/Ext	x-2b
	<u>DPW-INFRASTRUCTURE SERVICES</u>										
12811	Management and Accounting Officer	2GX	3/17/13	1	0	1	0	0	100% Capital	Int	x-2b
12846	Electrical Mechanic	7MN	3/29/13	17	16	1	0	1		Int/Ext	x-2b
12847-48	Electrical Mechanic (2 positions)	7MN	4/2/13	60	56	2	2	0	50% Capital & Reimb.	Int/Ext	x-2b
			4/2/13								
12849	Bridge Operator	8GN	3/30/13	22	17	1	4	0		Ext	x-2b
	<u>NON-PROPERTY TAX LEVY SUPPORTED POSITIONS (Enterprise Funds, Grants)</u>										
	<u>HEALTH DEPARTMENT</u>										
12850	Public Health Nurse	2DN	4/19/13	55	45	1	0	9	LAUNCH Grant	Int/Ext	x-6
	<u>DPW-SEWER MAINT. FUND</u>										
12851-52	Sewer Examiner II (2 positions)	8JN	10/29/11 10/15/12	3	1	2	0	0	Sewer Maint. Fund	Int	x-6
	<u>DPW-WATER WORKS</u>										
12853	Water Distribution Scheduling Mgr.	1EX	7/12/12	2	1	1	0	0	Water Works	Int	x-6
12854	Accounting Assistant II	6HN	3/27/13	3	2	1	0	0	Water Works	Int/Ext	x-6

BMA 30 SCHEDULE B - FUND TRANSFERS AND/OR EQUIPMENT REQUESTS

Finance and Personnel Committee Meeting: April 24, 2013

Department Account Name	Amount of Transfer		Reason
	From	To	
<u>HEALTH DEPARTMENT</u> 2012 Salaries & Wages 2012 Operating Expenditures	\$49,270.12	\$49,270.12	This is a direct result in expenditures approx. \$76,900 more than anticipated for 2012. This Fund Transfer is to cover additional Expenses for Voucher# 01225179 for UW-Madison for Medical Consulting.
<u>POLICE DEPARTMENT</u> 2012 Equipment 2012 Operating Expenditures	\$87,281.52	\$87,281.52	The overrun is caused by leasing computer equipment instead of purchasing. Funds were included in the 2012 equipment budget. The 2013 budget reflects this operational change.
<u>DPW-INFRASTRUCTURE/OPERATIONS</u> 2012 DPW-Operations Division Operating Exp. 2012 DPW-Infrastructure Operating Expenditures	\$175,108.21	\$175,108.21	The mild winter in 2012 reduced the need for emergency response, allowing Electrical Services and Streets crews to perform more material-intensive regular maintenance activities. Increased Water Works utility cuts resulted in above normal street repair efforts. Increased response for building maintenance activities led to increased spending in the Property Services account.

SCHEDULE C - GENERAL MATTERS

1. Miscellaneous