

DOA-Business Operations Division – Procurement Services Section

Waiver of Finance & Personnel Committee Approval
For Single / Sole Source Contract
Contract #E12460

Background:

User Department:	Port of Milwaukee
Contract Description:	VC Crane Rental
Vendor Name and Location:	Dawes Rigging and Crane Rental (Milwaukee, WI)
Contract Term:	4/15/2013 – 8/15/2013
Requisition # and Date Received:	12460, 3/27/2013
Original Contract Amount:	\$100,000.00

Purpose of Contract/Amendment:

The Port of Milwaukee is seeking a new Single-Source Vendor Contract with Dawes Rigging and Crane Rental to lease a crane for approximately 4 months.

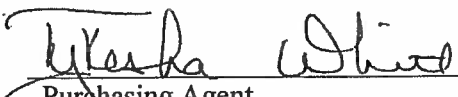
Justification for Waiver:

The Port of Milwaukee currently has a total of five cranes, with one currently out of service for repair and one additional unit that needs to be taken out of service for repair. This contract is needed to provide a back-up unit and to ensure that Port services can be continued until the City's cranes are fully operational.


The busy season is approaching and the City is in stiff competition with other vendors needing to lease cranes from Dawes Rigging and Crane Rental. Delaying the approval of this contract would result in City personnel being unable to work and boats unable to be unloaded.

It is in the City's best interests to process this procurement with a waiver under the emergency procurement definition.

For this reason, Finance and Personnel Committee approval is waived.


Purchasing Agent

4/10/13
Date


for City Purchasing Director

4/10/2013
Date

DOA-Business Operations Division – Procurement Services Section

Finance & Personnel Committee Approval For Single Source Contract Contract #E0000011829

Background:

User Department:	Health
Contract Description:	VSC – Home Visiting/Case Management Services
Vendor Name and Location:	Children's Service Society of Wisconsin
Contract Term:	July 1, 2012 through June 30, 2013 with three (3) one-year options to extend upon mutual consent.
Requisition # and Date Received:	0000012445/March 21, 2013
Original Contract Amount:	\$183,625.00
Current Contract Amount:	\$183,625.00

If Amendment, History of Contract Amendments:

Date	Item	Term	Cost
9/18/2012	Original Contract: \$183,625.00 from 7/1/2012 through 6/30/2013 with three (3) options to extend.	7/1/2012 – 6/30/2013	\$183,625.00
Pending	Amendment No. 1: Extend from 7/1/2013 through 6/30/2014 with two (2) options to extend and increase the estimated contract total by \$183,625.00 from \$183,625.00 to \$367,250.00.	7/1/2013 – 6/30/2014	\$183,625.00
Total (including the pending amendment)			\$367,250.00

Purpose of Contract/Amendment:

To exercise the first option to extend the contract term for Case Management and Home Visitation Services provided by the Children's Service Society of Wisconsin for an additional one-year period.

Justification for Approval:

The MHD was re-awarded a five year comprehensive home visiting grant from the State of Wisconsin Department of Children and Families (DCF) starting July 1, 2011. In that grant application the MHD had to name its contracted partners. Based on a successful history as a contracted partner CSSW was named in that grant application. In 2006 MHD selected CSSW through a competitive RFP #1810 process as a subcontractor for the MCHVP. MHD selected CSSW because of its strengths and experience in the following areas: implementation and management of home visiting programs; providing measured program outcomes; providing effective home visitor supervision and support mechanisms for home visiting staff; a demonstrated interest in working collaboratively; and a history of proving valued community-based services to the eleven zip code target area. The MHD was re-awarded a five year comprehensive home visiting grant from the State of Wisconsin Department of Children and Families (DCF) starting July 1, 2011. In that grant application the MHD had to name its contracted partners. Based on a successful history as a contracted partner CSSW was named in that grant application. This contract amendment is needed to extend service into year three of this five year grant cycle.

Children's Services Society of Wisconsin, a subsidiary of Children's Hospital of Wisconsin, is known as Children's Service Society of WI d/b/a Children's Hospital of Wisconsin Community Services.

Karen Jeffries, CPPB

Purchasing Agent

Date

City Purchasing Director

Date

DOA-Business Operations Division – Procurement Services Section

Finance & Personnel Committee Approval For Single Source Contract Contract #E0000010667

Background:

User Department:	Health
Contract Description:	VSC – Home Visiting and Case Management Services
Vendor Name and Location:	St. Vincent de Paul Society
Contract Term:	January 1, 2011 through December 31, 2011
Requisition # and Date Received:	0000012457/March 26, 2013
Original Contract Amount:	\$157,425.00
Current Contract Amount:	\$449,328.00

If Amendment, History of Contract Amendments:

Date	Item	Term	Cost
4/6/2011	Original Contract: \$157,425.00 from 1/1/2011 – 12/31/2011	1/1/2011 – 12/31/2011	\$157,425.00
12/4/2011	Amendment No. 1: Extend six (6) months from 1/1/2012 – 6/30/2012 and increase the estimated contract total by \$102,841.00 from \$157,425.00 to \$260,266.00.	1/1/2012 – 6/30/2012	\$102,841.00
4/20/2012	Amendment No. 2: Extend one year from 7/1/2012 – 6/30/2013 and increase the estimated contract total by \$189,062.00 from \$260,266.00 to \$449,328.00.	7/1/2012 – 6/30/2013	\$189,062.00
Pending	Amendment No. 3: Extend one year from 7/1/2013 to 6/30/2014 and increase the estimated contract total by \$189,062.00 from \$449,328.00 to \$638,390.00.	7/1/2013 – 6/30/2014	\$189,062.00
Total (including the pending amendment)			\$638,390.00

Purpose of Contract/Amendment:

To extend the contract for the continuation of Home Visiting and Case Management Services provided by the St. Vincent de Paul Society for the Milwaukee Health Department clients.

Justification for Approval:

In 2006 MHD selected SVDP through a competitive RFP #1810 process as a subcontractor for the MCHVP. MHD selected SVDP because of its strengths and experience in the following areas: implementation and management of home visiting programs; providing measured program outcomes; providing effective home visitor supervision and support mechanisms for home visiting staff; a demonstrated interest in working collaboratively; and a history of providing valued community-based services to the 11 zip code target area. The MHD was re-awarded a five year comprehensive home visiting grant from the State of Wisconsin Department of Children and Families (DCF) starting July 1, 2011. In that grant application the MHD had to name its contracted partners. Based on a successful history as a contracted partner SVDP was named in that grant application. This contract amendment is needed to extend service into year three of this five year grant cycle.

Karen Jeffries, CPPB

Purchasing Agent

Date

City Purchasing Director

Date

DOA-Business Operations Division – Procurement Services Section

Finance & Personnel Committee Approval Required For Single Source Contract Contract #E0000012479

Background:

User Department:	Health
Contract Description:	VSC – Safe Havens Supervised Visitation Exchange Services
Vendor Name and Location:	Children's Service Society of Wisconsin
Contract Term:	February 1, 2013 through January 31, 2016
Requisition # and Date Received:	0000012479/April 4, 2013
Original Contract Amount:	\$227,076.00
Current Contract Amount:	N/A

Purpose of Contract:

To provide Safe Havens Supervised Visitation and Exchange Project Services in Milwaukee County from February 1, 2013 through January 31, 2014 (Planning Phase) and February 1, 2014 through January 31, 2016 (Implementation Phase).

City Purchasing Director Recommendation:

Planning: A Child and Family Specialist will: (1) Attend training and technical assistance; (2) Work with the Project Coordinator to finalize policies and protocols; (3) Prepare the program and facility to receive victims and children; (4) Conduct outreach and promotion in the community. The supervisor, Sandy Stetzer will act as a content expert in the development and implementation of the program consistent with her role in the development of the successful Safe Havens program in Marathon County.

Implementation: Project to include personnel, benefits, equipment, supplies and related costs to conduct supervised visitation and safe exchange services.

Supervisor, Sandy Stetzer will act as a content expert in the development and implementation of the program consistent with her role in the development of the successful Safe Havens program in Marathon County. In addition, a Supervision Specialist and support staff will be funded during the planning phase and the Supervision Specialist, Prevention Supervisor, Prevention Manager and support staff will be funded during the implementation phase.

Children's Service Society of WI, DBA: Children's Hospital of Wisconsin Community Services has been specified by the terms of the Safe Havens Grant 7550 GR3803912000.



Purchasing Agent

Date

City Purchasing Director

Date


DOA-Business Operations Division – Procurement Services Section
Finance & Personnel Committee Approval Required
For Single / Sole Source Contract
Contract #E12441

Background:

User Department:	ITMD
Contract Description:	VSC MicroSoft 365 Migration for City Email
Vendor Name and Location:	Planet Technologies, Inc.
Contract Term:	Three (3) months from 4/1/2013 through 6/28/2013
Requisition # and Date Received:	Requisition #12441, received 3/21/2013
Original Contract Amount:	\$94,800.00
Current Contract Amount:	\$94,800.00

Purpose of Contract: This request is to upgrade the City's existing Microsoft Email system to the latest version of Exchange 2013. The current Exchange server is at version 2003 and is at capacity for functions and mobile users. The request further provides advantages provided in the Microsoft cloud such as larger mailboxes (min 25 GB - our current sizes are 100MB - 3GB), enhanced mobile support, server patches and upgrades, redundant email sites, and reduced backup costs. ITMD worked with Microsoft to obtain recommendations for a variety of firms who are certified to be capable of providing this migration service; of the three top firms, this vendor has the most Office 365 migration experience and was the most-highly-recommended by Microsoft. ITMD notes that email is an essential City application that must be migrated without any problems.

City Purchasing Director Recommendation: For these reasons, Finance and Personnel Committee approval is recommended.


Purchasing Agent

Date

City Purchasing Director

Date

DOA-Business Operations Division – Procurement Services Section

Recommendation for Finance & Personnel Committee Approval For Single / Sole Source Contract Amendment Contract #E2394 Amendment 10

Background:

User Department:	City Attorney's Office
Contract Description:	VSC Customized Computer System Network and Database Maintenance and Services for the City Attorney's Office
Vendor Name and Location:	ITSLaw, Inc., Chicago, IL
Contract Term:	One (1) year from 1/1/2002 through 12/31/2002 with the option to extend on a yearly basis unless terminated by either party
Requisition # and Date Received:	Requisition # 12420, received 4/2/2013
Original Contract Amount:	\$60,000.00
Current Contract Amount:	\$720,000.00

If Amendment, History of Contract Amendments:

Date	Item	Term	Cost
3/12/2002	Original Contract	1/1/2002 through 12/31/2002	\$60,000.00
1/17/2003	Amendment #1 - Extended the contract until 12/31/2003 and increased the estimated contract total by \$60,000.00 from \$60,000.00 to \$120,000.00.	1/1/2003 through 12/31/2003	\$60,000.00
10/27/2003	Amendment #2 - Extended the contract until 12/31/2004 and increased the estimated contract total by \$60,000.00 from \$120,000.00 to \$180,000.00.	1/1/2004 through 12/31/2004	\$60,000.00
1/28/2005	Amendment #3 - Extended the contract until 12/31/2005 and increased the estimated contract total by \$60,000.00 from \$180,000.00 to \$240,000.00.	1/1/2005 through 12/31/2005	\$60,000.00
9/30/2005	Amendment #4 - Extended the contract until 12/31/2006 and increased the estimated contract total by \$80,000.00 from \$240,000.00 to \$320,000.00.	1/1/2006 through 12/31/2006	\$80,000.00
8/31/2006	Amendment #5 - Extended the contract until 12/31/2007 and increased the estimated value by \$80,000.00 from \$320,000.00 to \$400,000.00.	1/1/2007 through 12/31/2007	\$80,000.00
12/18/2007	Amendment #6 - Extended the contract until 12/31/2008 and increased the estimated value by \$80,000.00 from \$400,000.00 to \$480,000.00.	1/1/2008 through 12/31/2008	\$80,000.00
9/25/2008	Amendment #7 - Extended the contract until 12/31/2009 and increased the estimated value by \$80,000.00 from \$480,000.00 to \$560,000.00.	1/1/2009 through 12/31/2009	\$80,000.00
2/13/2010	Amendment #8 - Extended the contract term until 12/31/2010 and increased the estimated contract total by \$80,000.00 from \$560,000.00 to \$640,000.00.	1/1/2010 through 12/31/2010	\$80,000.00
12/6/2010	Amendment #9 - Extended the contract term until 12/31/2011 and increased the estimated contract total by \$80,000.00 from \$640,000.00 to \$720,000.00.	1/1/2011 through 12/31/2011	\$80,000.00
Pending	Amendment #10 - Extend the contract term until 12/31/2013 and increase the estimated contract total by \$80,000.00 from \$720,000.00 to \$800,000.00.	1/1/2012 through 12/31/2013	\$80,000.00
Total (including the pending amendment)			\$800,000.00

Purpose of Amendment: Extend the contract term for two (2) years retroactively from 1/1/2012 through 12/31/2013 and increase the estimated contract total by \$80,000.00 from \$720,000.00 to \$800,000.00. The City Attorney's Office personnel responsible for contract management are working with Purchasing to better manage contract extensions in accordance with proper purchasing guidelines and has requested assistance from Purchasing to look into bidding this service out in the future.

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Justification for Approval: The services procured under this contract are proprietary, as this contractor worked with the City Attorney's Office to customize this system specifically to meet the needs of the City Attorney's Office. It should be noted that the City Attorney's Office has requested assistance from Purchasing to look into bidding this service out in the future if it is possible to do so.

For this reason, Finance and Personnel Committee Approval is recommended.


Purchasing Agent

Date

City Purchasing Director

Date

DOA-Business Operations Division – Procurement Services Section
Finance & Personnel Committee Approval Required
For Single / Sole Source Contract Amendment
Contract #E11022 Amendment 3

Background:

User Department:	Office of Small Business Development
Contract Description:	VSC B2GNow Contract Monitoring Software and Maintenance
Vendor Name and Location:	B2GNow, Phoenix, AZ
Contract Term:	One (1) year from 6/1/2011 through 5/31/2012 with the option to extend for two (2) additional one (1)-year periods
Requisition # and Date Received:	Requisition #12482, received 4/5/2013
Original Contract Amount:	\$36,350.00
Current Contract Amount:	\$66,350.00

If Amendment, History of Contract Amendments:

Date	Item	Term	Cost
5/25/2011	Original Contract	6/1/2011 through 5/31/2012	\$36,300.00
6/15/2012	Amendment #1 – Extend the contract for one (1) year from June 1, 2012 through May 31, 2013, add Ethnicity and Gender as Search Options on the Public Certified Directory Search at a cost of \$1,250.00 and one (1) year of maintenance at \$17,800.00, for an increase to the estimated contract total of \$19,050.00 from \$36,300.00 to \$55,350.00.	6/1/2012 through 5/31/2013	\$19,050.00
1/25/2013	F&P Approval Waiver Granted - Amendment #2 – Add Online Certification Application Module at a cost of \$3,500.00 and one (1) year of maintenance at \$3,500.00, and add \$4,000.00 to cover anticipated expenditures during the remainder of the current contract period, which is effective through 5/31/2013, for an increase to the estimated contract total of \$11,000.00 from \$55,350.00 to \$66,350.00.	6/1/2012 through 5/31/2013	\$11,000.00
Pending	Amendment #3 - Extend the contract for one (1) year from 6/1/2013 through 5/31/2014, exercising the second (2nd) and final allowable extension, and increase the estimated contract total by \$50,000.00 from \$66,350.00 to \$116,350.00 to ensure adequate funding during the extension.	6/1/2013 through 5/31/2014	\$50,000.00
Total (including the pending amendment)			\$116,350.00

Purpose of Contract/Amendment: This is the third (3rd) contract amendment request by the Office of Small Business Development to the original contract amount of \$36,300.00. This amendment extends the contract for one (1) year from 6/1/2013 through 5/31/2013, exercising the second (2nd) and final allowable extension, and increases the estimated contract total by \$50,000.00 from \$66,350.00 to \$116,350.00 to cover anticipated expenditures during the extension.

The Office of Small Business Development solicited quotes and scopes of work from this contractor, Elation Systems, and TRS Consultants/MyLCM in requesting the original contract; however, the other vendors were not competitively priced. The Office of Small Business Development determined that this contractor is the most cost-effective vendor providing the most comprehensive software package with flexibility meeting their needs. The B2Gnow software interfaces with the City's existing Financial Management Information System (FMIS) payment system, as determined by the Department of Administration-Information Technology Management Division (ITMD).

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City Purchasing Director Recommendation: Usage of this software is necessary in order for City departments and contractors to comply with Common Council File #101137, relative to the Prompt Payment Policy adopted on January 27, 2011 and implemented July 27, 2011. In accordance with the City Charter, Section 16.05, F&P approval was waived for Amendments #1 and #2 because the requests were based on the continuation of work.

For this reason, Finance and Personnel Committee approval is recommended.


Purchasing Agent

Date

City Purchasing Director

Date

DOA-Business Operations Division – Procurement Services Section

FINANCE & PERSONNEL COMMITTEE APPROVAL REQUIRED

For Single / Sole Source Contract

Contract #E8898

Background:

User Department:	Department of Public Works - Infrastructure
Contract Description:	Vendor Service Contract for HVAC Maintenance
Vendor Name and Location:	Johnson Controls, Inc. (Milwaukee, WI)
Contract Term:	1/1/2009 – 12/31/2009 with option to extend for four (4) additional one year periods
Requisition # and Date Received:	Req # 12450, 4/11/2013
Original Contract Amount:	\$500,000.00
Current Contract Amount:	\$1,400,000.00

Background of Contract Amendments:

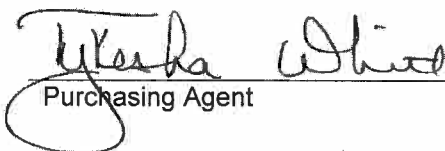
Date	Description	Term	Cost
1/12/2009	Original Contract E8898 – Vendor Service Contract for HVAC Maintenance	1/1/2009 – 12/31/2009 with option to extend for four (4) additional one year periods	\$500,000.00
2/28/2010	Amendment #1 – Extended the term of the contract from 1/1/2010 through 12/31/2010 exercising the first (1st) of four (4) allowable options to extend.	1/1/2010 thru 12/31/2010	
2/17/2011	Amendment #2 – Extended the term of the contract from 1/1/2011 through 12/31/2011 exercising the second (2nd) of four (4) allowable options to extend and increased the estimated contract total by \$250,000.00 from \$500,000.00 to \$750,000.00	1/1/2011 thru 12/23/2011	\$250,000.00
1/30/2012	Amendment #3 – Extended the term of the contract from 1/1/2012 through 12/31/2012 exercising the third (3rd) of four (4) allowable options to extend, increased the estimated contract total by \$50,000.00 from \$750,000.00 to \$800,000.00 and incorporated the City of Milwaukee Terms and Conditions for Service Contracts revised 10/24/2011	1/1/2012 thru 12/31/2012	\$50,000.00
6/12/2012	Amendment #4 – Increased the estimated contract total by \$200,000.00 from \$800,000.00 to \$1,000,000.00 to allow for purchases through the contract end date of 12/31/2012.	1/1/2012 thru 12/31/2012	\$200,000.00
1/11/2013	Amendment #5 – Extended the contract from 1/1/2013 through 12/31/2013 exercising the fourth (4th) and final allowable extension and increased the estimated contract total by \$400,000.00 from \$1,000,000.00 to \$1,400,000.00. *F&P Approval was waived*	1/1/2013 thru 12/31/2013	\$400,000.00
Pending Request	Amendment #6 - Increase the estimated contract total by \$400,000.00 from \$1,400,000.00 to \$1,800,000.00 to cover needed upgrades.	1/1/2013 thru 12/31/2013	\$400,000.00
Total (including the pending amendment #6)			\$1,800,000.00

Purpose of Amendment:

This represents the sixth (6th) amendment request by the Department of Public Works –Infrastructure to the original contract amount of \$500,000.00. This amendment increases the estimated contract total by \$400,000.00 from \$1,400,000.00 to \$1,800,000.00 to cover needed upgrades to the digital control systems in various city facilities, including the City Hall complex.

Finance & Personnel Committee Approval Request
Amendment 6 – Contract E8898

Under this contract, Johnson Controls provides technical support, repairs, upgrades and other resource solutions for the City's building automation system and digitally controls the City's HVAC equipment. The current contract expires December 31, 2013.


Purchasing Agent

Date

City Purchasing Director

Date

DOA-Business Operations Division – Procurement Services Section

FINANCE & PERSONNEL COMMITTEE APPROVAL REQUIRED

-For Single / Sole Source Contract

Contract #E9123

Background:

User Department:	Police and DPW (ITMD)
Contract Description:	Vendor Service Contract for 24/7 Remote Only Support
Vendor Name and Location:	Avaya, Inc. (New York, NY)
Contract Term:	4/29/2009 – 4/28/2013
Requisition # and Date Received:	Req # 12463, 4/1/2013
Original Contract Amount:	\$352,787.52
Current Contract Amount:	\$1,330,174.52

Background of Contract Amendments:

Date	Description	Term	Cost
4/29/2009	Original Contract E9123 – Vendor Service Contract for 24/7 Remote Only Support.	4/29/2009 – 4/28/2013	\$352,787.52
3/4/2010	Amendment #1 – Added the Department of Public Works (DPW) as a user of this contract commencing April 15, 2010 at a cost of \$877,387.00, increasing the estimated contract total to \$1,230,174.52.	4/29/2009 – 4/28/2013	\$877,387.00
2/20/2013	Amendment #2 – Increased the estimated contract total by \$100,000.00 from \$1,230,174.52 to \$1,330,174.52 to cover an outstanding invoice and any unforeseen expenses during the remainder of the contract, which is effective through April 28, 2013. F&P Approval was waived.	4/29/2009 – 4/28/2013	\$100,000.00
Pending Request	Amendment #3 – Extend the contract from 4/29/2013 through 10/31/2013 to allow time for new quotes to be obtained and a new contract to be executed and increase the estimated contract total by \$200,000.00 from \$1,330,174.52 to \$1,530,174.52 to cover expenses during the contract extension.	4/29/2013 – 10/31/2013	\$200,000.00
Total (including the pending amendment #3)			\$1,530,174.52

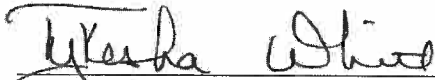
Purpose of Amendment:

This represents the third (3rd) amendment request to the original contract amount of \$352,787.52. This amendment extends the contract from 4/29/2013 through 10/31/2013 to allow time for new quotes to be obtained and a new contract to be executed and increases the estimated contract total by \$200,000.00 from \$1,330,174.52 to \$1,530,174.52 to cover expenses during the contract extension.

The Police Department initiated this Sole Source Contract in 2009, when Avaya was the only source of this proprietary support as Avaya provided both the phone system and the data network equipment for DPW and Police. Currently, support is provided directly from Avaya or through business partners. However, business partners must sign an agreement with Avaya that they cannot sell maintenance for any less than Avaya does when provided directly. The only difference, if any, will be that the business partners may add additional services, such as 10 hours of free programming or training, to make their quote more appealing.

The Police Department and ITMD (which now oversees the portion of the contract originally utilized by DPW) are currently working with Procurement Services as well as Avaya and its business partners to obtain quotes for continued support.

Finance & Personnel Committee Approval Request
Amendment 3 – Contract E9123



Purchasing Agent

Date

City Purchasing Director

Date