Ref: CC File No. 121395

13025

ACTION TAKEN ON VACANCY REQUESTS BY THE COMMITTEE ON FINANCE AND PERSONNEL

DATE: February 26, 2013

TIME: 9:00 A.M.

PLACE: Committee Room 301-B

City Hall

SCHEDULE A: Vacancy Requests

SCHEDULE B: Fund Transfers

SCHEDULE A - VACANCY REQUESTS

Finance & Personnel Committee Meeting: February 26, 2013

Vacancies listed were approved by Finance & Personnel unless otherwise indicated.

Dept. Department and Position Pay Range Vacant Committee Action					
No. Department and Position Range Vacant Committee Action					
No. Department and Position Range Vacant Committee Action	10		Pov	Data	
PROPERTY TAX LEVY SUPPORTED POSITIONS		Department and Position	•		Committee Action
DOA-BUDGET & MANAGEMENT DIV.		1 100 100 100 100 100 100 100 100 100 1			
12772		PROPERTY TAX LEVY SUPPORTED POSITIONS			
12772					
12773	40770		2KV	2/4/42	
12776 Fiscal Planning Specialist 2IX 3/2/13					
DEPT. OF CITY DEVELOPMENT Office Assistant III GFN 3/17/13					
12744	12770	1 local i laming operation	21/	0/2/10	
12745		DEPT. OF CITY DEVELOPMENT			
12745	12744	Office Assistant III	6FN	3/17/13	
12745		0040700450			
12746 Accounting Specialist 2GX 2/16/13	40745			2/22/12	
DEPT. OF EMPLOYEE RELATIONS Human Resources Analyst-Senior 2FX 3/3/13	_		2CY		
12747 Human Resources Analyst-Senior 2FX 3/3/13	12740	Accounting opecialist	20/	2/10/13	
FIRE DEPARTMENT		DEPT. OF EMPLOYEE RELATIONS			
Heavy Equipment Operator	12747	Human Resources Analyst-Senior	2FX	3/3/13	
Heavy Equipment Operator					
HEALTH DEPARTMENT Public Health Social Worker 2DN 1/24/13 1/2750 Environmental Health Specialist II 3JN 2/20/13 1/2778 Family & Community Hith. Services Dir. 1IX 4/7/12 1/2779 Health Operations Administrator 1KX 2/23/13 1/2774 Librarian III 2DN 1/23/13 1/2751 Accounting Assistant II 6HN 3/2/13 1/2752 Anti-Graffiti Program Coordinator 2DN 2/2/13 1/2753-55 Captain of Police (3 positions) 4N NA 1/2760-61 Inspector of Police (2 positions) 4D 4D 3/3/13 1/2762-63 Deputy Inspector of Police (2 positions) 4P 3/3/13 3/3/13 1/2762-63 Deputy Inspector of Police (2 positions) 4P 3/3/13 3/3/13 1/2762-65 Deputy Inspector Manager 1EX 8/23/2010 8/23/2010 8/21/205 Utility Worker 8/25 8/21/2010	40740		40	2/2/42	
12749	12748	пеачу Ечиртені Орегаюї	40	2/3/13	
12749		HEALTH DEPARTMENT			
12778 Family & Community Hith. Services Dir. 1IX 4/7/12 12779 Health Operations Administrator 1KX 2/23/13 12774 Library 1brarian III 2DN 1/23/13 12774 MUNICIPAL COURT Accounting Assistant II 6HN 3/2/13 12751 DEPT. OF NEIGHBORHOOD SERVICES Anti-Graffiti Program Coordinator 2DN 2/2/13 12752 Anti-Graffiti Program Coordinator 2DN 2/2/13 12753-55 Police DEPARTMENT Captain of Police (3 positions) 4N NA 12756-59 Police Lieutenant (4 positions) 4L NA 12760-61 Inspector of Police (2 positions) 4QX 3/3/13 12762-63 Deputy Inspector of Police (2 positions) 4P 3/3/13 12764 Business Operations Manager 1EX 8/23/2010 12765 Utility Worker 8GN 8/14/12	12749	<u> </u>	2DN	1/24/13	
12779 Health Operations Administrator	12750	Environmental Health Specialist II	3JN	2/20/13	
12774 Library Librarian III 2DN 1/23/13 12751 MUNICIPAL COURT Accounting Assistant II 6HN 3/2/13 12752 DEPT. OF NEIGHBORHOOD SERVICES Anti-Graffiti Program Coordinator 2DN 2/2/13 12753-55 Captain of Police (3 positions) 4N NA 12756-59 Police Lieutenant (4 positions) 4L NA 12760-61 Inspector of Police (2 positions) 4QX 3/3/13 12762-63 Deputy Inspector of Police (2 positions) 4P 3/3/13 12764 Business Operations Manager 1EX 8/23/2010 12765 Utility Worker 8GN 8/14/12	12778	Family & Community Hlth. Services Dir.	1IX	4/7/12	
12774 Librarian III 2DN 1/23/13 12751 MUNICIPAL COURT Accounting Assistant II 6HN 3/2/13 12752 DEPT. OF NEIGHBORHOOD SERVICES Anti-Graffiti Program Coordinator 2DN 2/2/13 12753-55 Captain of Police (3 positions) 4N NA 12756-59 Police Lieutenant (4 positions) 4L NA 12760-61 Inspector of Police (2 positions) 4QX 3/3/13 12762-63 Deputy Inspector of Police (2 positions) 4P 3/3/13 12764 Business Operations Manager 1EX 8/23/2010 12765 Utility Worker 8GN 8/14/12	12779	Health Operations Administrator	1KX	2/23/13	
12774 Librarian III 2DN 1/23/13 12751 MUNICIPAL COURT Accounting Assistant II 6HN 3/2/13 12752 DEPT. OF NEIGHBORHOOD SERVICES Anti-Graffiti Program Coordinator 2DN 2/2/13 12753-55 Captain of Police (3 positions) 4N NA 12756-59 Police Lieutenant (4 positions) 4L NA 12760-61 Inspector of Police (2 positions) 4QX 3/3/13 12762-63 Deputy Inspector of Police (2 positions) 4P 3/3/13 12764 Business Operations Manager 1EX 8/23/2010 12765 Utility Worker 8GN 8/14/12		Library			
MUNICIPAL COURT Accounting Assistant II 6HN 3/2/13	12774		2DN	1/23/13	
12751 Accounting Assistant II 6HN 3/2/13 12752 DEPT. OF NEIGHBORHOOD SERVICES Anti-Graffiti Program Coordinator 2DN 2/2/13 12753-55 Anti-Graffiti Program Coordinator 4N NA 12756-59 Police Lieutenant (4 positions) 4L NA 12760-61 Inspector of Police (2 positions) 4QX 3/3/13 12762-63 Deputy Inspector of Police (2 positions) 4P 3/3/13 12764 Business Operations Manager 1EX 8/23/2010 12765 Utility Worker 8GN 8/14/12					
DEPT. OF NEIGHBORHOOD SERVICES Anti-Graffiti Program Coordinator 2DN 2/2/13		<u> </u>			
12752 Anti-Graffiti Program Coordinator 2DN 2/2/13 POLICE DEPARTMENT 12753-55 Captain of Police (3 positions) 4N NA 12756-59 Police Lieutenant (4 positions) 4L NA 12760-61 Inspector of Police (2 positions) 4QX 3/3/13 12762-63 Deputy Inspector of Police (2 positions) 4P 3/3/13 12764 Business Operations Manager 1EX 8/23/2010 12765 Utility Worker 8GN 8/14/12	12751	Accounting Assistant II	6HN	3/2/13	
12752 Anti-Graffiti Program Coordinator 2DN 2/2/13 POLICE DEPARTMENT 12753-55 Captain of Police (3 positions) 4N NA 12756-59 Police Lieutenant (4 positions) 4L NA 12760-61 Inspector of Police (2 positions) 4QX 3/3/13 12762-63 Deputy Inspector of Police (2 positions) 4P 3/3/13 12764 Business Operations Manager 1EX 8/23/2010 12765 Utility Worker 8GN 8/14/12		DEDT OF NEICHBORHOOD SERVICES			
POLICE DEPARTMENT Captain of Police (3 positions) 4N	12752		2DN	2/2/13	
12753-55 Captain of Police (3 positions) 4N NA 12756-59 Police Lieutenant (4 positions) 4L NA 12760-61 Inspector of Police (2 positions) 4QX 3/3/13 3/313 3/313 3/3/13 12762-63 Deputy Inspector of Police (2 positions) 4P 3/3/13 DPW-INFRASTRUCTURE SERVICES 4P 8/23/2010 12764 Business Operations Manager 1EX 8/23/2010 12765 Utility Worker 8GN 8/14/12	12702	, and crama rogium coordinates		_,_,.0	
12756-59 Police Lieutenant (4 positions) 4L NA 12760-61 Inspector of Police (2 positions) 4QX 3/3/13 3/313 3/313 3/3/13 12762-63 Deputy Inspector of Police (2 positions) 4P 3/3/13 3/3/13 3/3/13 12764 Business Operations Manager 1EX 8/23/2010 12765 Utility Worker 8GN 8/14/12		POLICE DEPARTMENT			
12760-61 Inspector of Police (2 positions) 4QX 3/3/13 12762-63 Deputy Inspector of Police (2 positions) 4P 3/3/13 3/3/13 3/3/13 12764 Business Operations Manager 1EX 8/23/2010 12765 Utility Worker 8GN 8/14/12		, , , , , , , , , , , , , , , , , , , ,			
12762-63 Deputy Inspector of Police (2 positions) 4P 3/3/13 3/3/13 12764 Deputy Inspector of Police (2 positions) 12764 Business Operations Manager 12765 Utility Worker 12765 Septiment 1 EX 8/23/2010 12765 Box 8/14/12		, , , , , , , , , , , , , , , , , , , ,			
12762-63 Deputy Inspector of Police (2 positions) 4P 3/3/13 3/3/13 3/3/13 12764 Business Operations Manager 1EX 8/23/2010 12765 Utility Worker 8GN 8/14/12	12760-61	Inspector of Police (2 positions)	4QX		
DPW-INFRASTRUCTURE SERVICES 12764 Business Operations Manager 1EX 8/23/2010 12765 Utility Worker 8GN 8/14/12	40700 00	D	45		
DPW-INFRASTRUCTURE SERVICES 12764 Business Operations Manager 1EX 8/23/2010 12765 Utility Worker 8GN 8/14/12	12/62-63	Deputy Inspector of Police (2 positions)	4P		
12764 Business Operations Manager 1EX 8/23/2010 12765 Utility Worker 8GN 8/14/12				3/3/13	
12764 Business Operations Manager 1EX 8/23/2010 12765 Utility Worker 8GN 8/14/12		DPW-INFRASTRUCTURE SERVICES			
	12764		1EX	8/23/2010	
12766 Special Laborer, E.S. 8GN 3/31/13	12765			8/14/12	
	12766	Special Laborer, E.S.	8GN	3/31/13	
DDM ODEDATIONS DIVISION		DDW ODERATIONS DIVISION			
DPW-OPERATIONS DIVISION 12767 Operations and Dispatch Manager 1FX 3/9/13	19767		1FY	3/0/13	
12767 Operations and Dispatch Manager 1FX 3/9/13 12768 Urban Forestry Crew Leader 7IN 1/6/13					
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SCHEDULE A - VACANCY REQUESTS

Finance & Personnel Committee Meeting: February 26, 2013

Vacancies listed were approved by Finance & Personnel unless otherwise indicated.

I.D. No.	Department and Position	Pay Range	Date Vacant	Committee Action
	NON-PROPERTY TAX LEVY SUPPORTED POSITION	NS (Enterprise Fu	nds, Grants)	
12775	<u>LIBRARY</u> Librarian II	2CN	3/17/13	
12769	DPW-PARKING FUND Office Assistant IV	6HN	11/10/12	
12777	<u>DPW-SEWER MAINT. FUND</u> Civil Engineer II	2GN	11/11/12	
12770 12771	<u>DPW-WATER WORKS</u> Sr. Water Treatment Plant Operator Water Meter Technician	3PN 7DN	11/11/12 1/25/13	

Fund transfers listed were approved by the Finance and Personnel Committee.

Finance and Personnel Committee Meeting: February 26, 2013

Department	Amount o	f Transfer		
Account Name	From	То	Reason	
DPW-ADMINISTRATIVE SERVICES Public Safety Communications - 2012 Public Safety Communications - 2013 Public Safety Communications - 2010	\$53,852.31 \$33,528.11	\$87,380.42	In 2010 projects located in close proximity required alternate facilities to be installed, rather than rerouted to existing paths, causing additional costs. Funds from 2012 and 2013 are being used to fund the shortfall. Alternate means to manage 2013 expenses will be identified by the department.	
DPW-PARKING FUND 2012 Operating Expenditures 2012 Payment in Lieu of Taxes SPA	\$41,385.97	\$41,385.97	Reallocates funding to cover the 2012 PILOT payment for Parking structures which is over budget due to higher than anticipated tax rates.	

SCHEDULE C - GENERAL MATTERS

1. Miscellaneous