

**AGENDA OF ITEMS TO BE CONSIDERED
BY THE COMMITTEE ON FINANCE AND PERSONNEL**

DATE: January 30, 2013

TIME: 9:00 A.M.

PLACE: Committee Room 301-B
City Hall

SCHEDULE A: Vacancy Requests

SCHEDULE A - VACANCY REQUESTS

CSC-Status - Under Civil Service
Unless Noted as Exempt (E)

Finance & Personnel Committee Meeting: January 30, 2013

Funding Source - 100% Operating
Budget Unless Otherwise Indicated

I.D. No.	Department and Position	Pay Range	Date Vacant	Number of Positions With Same Title					CSC Status and/or Funding Source	Int/ Ext Fill	Code
				Auth.	Filled excl. this pos.	Recomm. Authori- zation	Vac. Prev. Appr.	Other Vac.			
	<u>PROPERTY TAX LEVY SUPPORTED POSITIONS</u>										
	<u>COMPTROLLER</u>										
12707	Auditor-Lead	2HX	1/18/13	2	1	1	0	0		Int/Ext	x-3
12708	Auditor	2GX	3/16/13	3	2	1	0	0		Int/Ext	x-3
	<u>DEPT. OF EMPLOYEE RELATIONS</u>										
12709	Claims Adjuster Senior	2EX	2/1/13	2	1	1	0	0		Ext	x-3
12710	Claims Representative	5FN	1/19/13	1	0	1	0	0		Ext	x-3
	<u>HEALTH DEPARTMENT</u>										
12711	Environmental Health Specialist II	3JN	NA	19	17	1	1	0		Int/Ext	x-2b
12712	Accounting Assistant II	6HN	1/19/13	5	2	1	0	2		Ext	x-3
	<u>LIBRARY</u>										
12713	Librarian III	2DN	1/26/13	42	40	1	0	1		Int	x-2b
12714	Librarian III	2DN	8/8/12	42	40	1	0	1		Int	x-2b
12715	Library Technician II	6EN	12/20/12	11	10	1	0	0		Int	x-2b
12716	Administrative Specialist Sr.	2EX	12/9/12	4	3	1	0	0		Int	x-2b
12717	Building Services Supervisor II	1AX	2/1/13	2	1	1	0	0		Int	x-2b
	<u>MUNICIPAL COURT</u>										
12718	Court Services Assistant IV	6HN	12/29/12	3	2	1	0	0		Int/Ext	x-2b
	<u>POLICE DEPARTMENT</u>										
12719	Safety Specialist Senior	2EX	1/25/13	2	1	1	0	0		Int	x-1
12720	Office Assistant IV	6HN	2/2/13	13	11	1	0	1		Int	x-2b
12721-25	Office Assistant II (5 positions)	6EN	10/14/11 12/25/11 1/31/12 5/1/12	82	54	5	0	23		Ext	x-2b
	<u>DPW-INFRASTRUCTURE SERVICES</u>										
12726	Accountant II	2DN	NA	1	0	1	0	0	40% Capital, 60% Sewer 50% Capital, 50% O&M	Int	x-3
12727	Electrical Services Manager	1GX	12/1/12	3	2	1	0	0		Int	x-2b
	<u>DPW-OPERATIONS DIVISION</u>										
12728	Fleet Repair Supervisor III	1DX	1/19/13	3	2	1	0	0		Int	x-2a
12729	Fleet Repair Supervisor II	1BX	NA	3	2	1	0	0		Int	x-2a
12730	Equipment Inventory Manager	1CX	1/6/13	1	0	1	0	0		Int	x-2a
12731	Inventory Assistant V	6LN	1/6/13	1	0	1	0	0		Int	x-2a
	<u>NON-PROPERTY TAX LEVY SUPPORTED POSITIONS (Enterprise Funds, Grants)</u>										
	<u>EMPLOYEES' RETIREMENT SYSTEM</u>										
12732-33	Records Technician II (2 positions)	6EN	2/3/13	2	0	2	0	0	Pension Trust Pension Trust	Ext	x-6
12734	Office Assistant III	6FN	1/20/13	2	1	1	0	0		Int	x-6
	<u>LIBRARY</u>										
12735	Library Reference Assistant	5DN	12/9/12	17	15	1	0	1	WI Talking Book & Braille	Int	x-6
	<u>DEPT. OF NEIGHBORHOOD SERVICES</u>										
12736	Neighborhood Impr. Proj. Inspector	3ON	1/6/12	6	4	1	1	0	NIP	Int/Ext	x-6
	<u>DPW-PARKING FUND</u>										
12737-38	Parking Enforcement Supv. (2 pos.)	1AX	11/18/12	4	2	2	0	0	Parking Fund	Int/Ext	x-6

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12739-41	<u>DPW-WATER WORKS</u> Water Meter Tech. (3 positions)	7DN	7/25/12 8/4/12	40	27	3	5	5	Water Works	Int/Ext	x-6
12742-43	Customer Service Rep. III (2 pos.)	6HN	11/25/12 1/23/13 1/23/13	15	11	2	0	2	Water Works	Int/Ext	x-6