	А				
Date Subject					
	В				
	Submitted By (Name/Title/Dept./Ext.) Yvette Rowe, Business Operations Manager, Health Department, X3997				
	C				
This File	☐ Increases or decreases previously authorized expenditures.				
1.10	☐ Suspends expenditure authority.				
	☐ Increases or decreases city services.				
	☐ Authorizes a department to administer a program affecting the city's fiscal liability.				
	☐ Increases or decreases revenue.				
	Requests an amendment to the salary or positions ordinance.				
	Authorizes borrowing and related debt service.				
	Authorizes contingent borrowing (authority only).				
	Authorizes the expenditure of funds not authorized in adopted City Budget.				
This Note	☐ Was requested by committee chair.				
	E				
Charge To	☐ Department Account	☐ Conting	gent Fund		
	☐ Capital Projects Fund	☐ Specia	I Purpose Accounts		
	☐ Debt Service	⊠ Grant &	& Aid Accounts		
	Other (Specify)				

F						
Assumptions used in arriving at fiscal estimate.						
		G				
Purpose	Specify Type/Use	Expenditure	Revenue			
Salaries/Wages		\$63,000	\$48,000			
Supplies/Materials		\$2,225	\$2,225			
Equipment						
Services		\$ 666	\$ 666			
Other		\$2,500				
TOTALS		\$68,391	\$50,891			
H						
For expenditures and revenues which will occur on an annual basis over several years check the appropriate box below and then list each item and dollar amount separately.						
☐ 1-3 Years ☐ 3-5 Years						
☐ 1-3 Years ☐ 3-5 Years						
☐ 1-3 Years ☐	3-5 Years					
List any costs not included in Sections E and F above.						
J						
Additional information.						