

Finance & Personnel Committee Approval Required
Single / Sole Source Contract Amendments \$50K or >
Contract Number: E-10115

Background:

User Department: Milwaukee Health Department
Vendor Name: Vernal Management Consultants, LLC
Original Date of Award: 5/13/2010
Contract Term: 1/01/2010 – 8/31/2010
Current Contract Amount: \$24,000.00

History of Contract Amendments:

Date	Item	Term	Cost
5/13/2010	<u>Original VSC:</u> To provide consulting services for emotional intelligence education and 360 assessment process training to a group of City of Milwaukee Health Department managers as part of a concerted professional growth and development tool in 2010.	1/01/2010 – 8/31/2010	\$24,000
4/14/2010 Pending Req 10196	<u>Amendment Request #1:</u> Increase funds for aforementioned consulting services for 44 additional City of Milwaukee Health Department managers.	TBD	\$132,000
Pending Total			\$156,000

Purpose of Amendment:

The Milwaukee Health Department (MHD) is requesting to add additional monies to the original contract amount of \$24,000 (for 8 managers) to provide consulting services for emotional intelligence (EI) education and 360 assessment process training to 44 additional managers. According to the MHD the original intent was to provide this training for all managers under the original contract. However, additional funds (grant and O&M) were not available for the rest of the management team at that time. Since then, the department has identified grant funding that aligns with the scope of the boundary statement for the Public Health Emergency Response III grant. According to the MHD, conducting this EI 360 exercise for MHD managers is a critical part of the department's effort to invest in the professional growth and development of its management staff. In addition, the MHD contends that the EI 360 exercise is very instrumental in assisting departmental managers with the successful coordination of emergency health situations such as the HINI outbreak in Milwaukee.

City Purchasing Director Recommendation:

Vernal Management Consultants, LLC a Milwaukee based firm is the only firm in the region certified by the Institute for Health and Human Potential to conduct this type of assessment for the MHD. The MHD has already obtained the services of this firm for 8 managers and has adequate funds in its budget to obtain this service for 44 additional managers. For these reasons, approval is recommended.