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Office of the City Clerk

Ronald D. Leonhardt City Clerk

Jim Owczarski Deputy City Clerk

| TO: | Kimberly Montgomery Mayor's Office |
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| | James Owczarski Deputy City Clerk |
| DATE: | April 11, 2012 |
| RE: | Request for early signing of Council files ASAP |

We are requesting early Mayoral signature for the following file:

| File Number | Title | <u>Committee</u> |
|-----------------------|---|------------------|
| 110454 | Substitute resolution authorizing attendance at conventions, seminars and other travel. | FP |
| 111675 | Resolution approving final certified survey maps. | IA |
| Thank you! JRO:dkf | | |

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