

From: Wragg, Faranda
Sent: Wednesday, March 07, 2012 4:18 PM
To: Black, Tobie
Cc: MacDonald, Terry; Steffen, Lynne; Mishefske, Thomas
Subject: Administrative Correction for Positions Ordinance

Importance: High

Hi Tobie,

I received an email from the Department of Neighborhood Services stating that additional corrections were needed to the Positions Ordinance. The Finance & Personnel Committee approved File Number 111206 on January 12, 2012 and an amendment of changes in File Number 111412 on February 23, 2012. In making corrections to the Positions Ordinance, some divisions and/or position titles were inadvertently omitted. Please see below the additional corrections for the Positions Ordinance.

As a result of the DNS reorganization, the entire Nuisance and Environmental Health Division has been eliminated. To have the Positions Ordinance properly reflect that, I am requesting an administrative correction as follows:

1. Eliminate the heading "Nuisance and Environmental Health Division".
2. Move the "Environmental Code Enforcement Manager (X)(Y)" position to the Residential Inspection Division, immediately following the title "Building Codes Enforcement Manager (X)(Y)". (The division now has 2 managers.)
3. Move the 2 sections titled "Environmental Health Section" and "Operation Immediate Cleanup (A)" to the Residential Inspection Division, immediately following the "Residential Rental Inspection Program".

Thanks

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