**Milwaukee Police Department**
Police Administration Building
749 West State Street
Milwaukee, Wisconsin 53233
http://www.milwaukee.gov/police

**Jeffrey B. Norman**
Chief of Police

(414) 933-4444

January 16, 2025

James Owczarski, City Clerk
Milwaukee Common Council
City Hall, Room 205
200 East Wells Street
Milwaukee, WI 53202

Subject: Communication File Regarding Changes to the 2025 Positions Ordinance

Dear Mr. Owczarski:

The Milwaukee Police Department is submitting this Communication File for inclusion on the February 5, 2025, Finance and Personnel Committee agenda. This file adds one (1) position of HVAC Maintenance Technician 4 and deletes one (1) position of Municipal Services Electrician. This is a civilian position that will be assigned to the Facilities Division, and will repair, replace, adjust, maintain and clean all HVAC/Refrigeration systems, digital controls, fire-life safety systems for high rise Class A commercial buildings and other facilities.

The 2025 Positions Ordinance would need to be amended as follows:

| Position Title | Add | Delete |
|---|---|---|
| HVAC Maintenance Technician 4 | 1 | |
| Municipal Services Electrician | | 1 |

Sincerely,

JEFFREY B. NORMAN
CHIEF OF POLICE

JBN:em

Cc: FPC – Leon Todd
DER – Andrea Knickerbocker
City Budget – Bryan Rynders
DER – Kristin Urban
COS – Heather Hough
Budget Mgr – Laura Engan
Common Council – Chris Lee