



Fire Department

**Aaron Lipski**  
Chief

**Joshua Parish**  
Assistant Chief

**David Hensley**  
Assistant Chief

**Schuyler Belott**  
Assistant Chief

September 23, 2024

To the Honorable  
The Board of Fire and Police Commissioners  
200 East Wells Street, Room 705  
Milwaukee, WI 53202

Dear Commissioners:

I am requesting that the position of Athletic Trainer continue to be classified as exempt from competitive examination, pursuant to Fire and Police Commission Rule V, Sections 2 and 6. This position is assigned to the EMS/Training/Education Bureau, Health and Safety Division, and is mainly supervised by the Fire Health and Safety Manager.

The Athletic Trainer, a civilian position, is responsible for assisting with the day-to-day administration and operation of injury care and prevention programming and activities, which includes planning, organizing, and implementing the components of the department's health, safety and fitness programming. This position requires a Bachelor's or Master's Degree in Athletic Training or a related field (leading to eligibility for licensure as an Athletic Trainer in the State of Wisconsin), as well as a minimum of 3 years' experience as a licensed Athletic Trainer. Experience with data management and analysis, and a demonstrated history of working as an effective collaborator within an integrative team is essential.

Exemption is appropriate given that the Athletic Trainer position requires a wide range of skills in the critical responsibilities of creation and integration of exercise programming for physical conditioning conducive to firefighting, modification and enhancement of programming to meet individuals' conditioning levels and goals during injury rehabilitation, independent production and presentation of professional educational materials, ability to conduct fitness assessments, and proficiency in computer skills applicable to the position. The following primary job duties must be fulfilled:

- Manages injury care for all active members. Educates and supports employees through injury care, including provider collaboration, workers' compensation navigation, records management, and customer care.
- Works with the Fire Health and Safety Manager to support mitigation strategies for safety and training needs. Develops and implements innovative health and injury training sessions for members.



- Develops injury care programs based on department data, outcomes, and trends. Supports and advances the return-to-work refresher training program. Collaborates with the Fire Health and Safety Manager and Peer Fitness Trainers to create and conduct department wide injury fitness and injury prevention trainings, exercises, and activities (i.e., hands-on, videos, virtual, or written formats).

We will be following an open, well-documented procedure to select a candidate to fill this position. I have attached a current job description. If you have any questions regarding this matter, please contact Assistant Chief David Hensley at (414) 286-8982.

Respectfully,



AARON LIPSKI  
Chief

AL/jlb  
Enclosure  
FPC\Exempt Positions\Request Re-Exemption ATHTR 0924