Ref: Common Council File No. 231960

ACTION TAKEN ON VACANCY REQUESTS BY THE COMMITTEE ON FINANCE AND PERSONNEL

DATE:	May 15, 2024
TIME:	9:00 A.M.
PLACE:	Committee Room 301-B City Hall
SCHEDULE A:	Vacancy Requests
SCHEDULE B:	Fund Transfers

SCHEDULE A - VACANCY REQUESTS

Vacancies listed were approved by Finance & Personnel unless otherwise indicated.

Finance & Personnel Committee Meeting: May 15, 2024
CCFN 231960

Req. I.D. No.	Department and Position	Pay Range	Date Vacant	Committee Action
	PROPERTY TAX LEVY SUPPORTED POSITIONS			
	DOA-INFORMATION & TECHNOLOGY MANAGEMENT DIV.			
11126	GIS Analyst - Senior	2JX	2022	
11135	IT Support Specialist	2HN	4/13/24	
	DEPT. OF CITY DEVELOPMENT			
11150	Senior Planner	2MX	5/10/24	
	COMMON COUNCIL-CITY CLERK			
11132	Fiscal Planning Specialist	2LX	6/8/24	
11133	Legislative Fiscal Analyst-Lead	2KX	5/15/22	
11155	Legislative Research Supervisor	1HX	9/16/23	
	DEPT. OF EMERGENCY COMMUNICATIONS			
11117	Administrative Assistant III	5IN	4/29/24	
	DEPT. OF EMPLOYEE RELATIONS			
11148	Benefits Services Specialist	5IN	5/11/24	
	FIRE DEPARTMENT			
11142	Fire Captain	4JN	4/29/24	
11143	Fire Lieutenant	4EN	1/7/24	
11144	Heavy Equipment Operator	4DN	12/1/24	
	FIRE AND POLICE COMMISSION			
11115	Fire and Police Comm. Sr. Auditor	2KX	4/24/24	
11156	Fire and Police Commission Auditor	2JX	5/26/24	
	HEALTH DEPARTMENT			
11094	Epidemiologist	2KX	4/13/24	
	LIBRARY			
11121	Library Technical Service Specialist	5AN	4/28/24	
11119	Library Reference Asst. (2 Positions)	2CN	4/28/24 4/28/24	
	MUNICIPAL COURT			
11122	Court Accounting Assistant-Senior	5HN	8/20/21	
	DEPT. OF NEIGHBORHOOD SERVICES			
11137	Permit Desk Supervisor	1DX	5/11/24	
11139	Office Assistant III	6GN	5/11/24	
11141	Building Construction Insp. Div. Mgr.	1QX	11/22/23	
11152	Office Assistant III	6GN	3/28/24	
	POLICE DEPARTMENT			
11089	Inspector of Police	4QX	4/13/24	
11090	Captain of Police (2 Positions)	4NX-839	TBD	
11112	IT Support Specialist-Senior	2JN	2/18/24	
11125	Helpdesk Specialist II (3 Positions)	3RN	6/9/24	

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	DPW-INFRASTRUCTURE SERVICES DIVISION			
11091	Civil Engineer III	2MN	3/12/24	
11093	Directional Boring Mach. Oper. (2 Pos.)	8HN	1/27/23	
			8/26/23	
11098	Construction Management Engineer	1KX	4/27/24	
11108	Painter 4	7IN	2/29/23	
11102	Program Assistant II	5IN	4/14/24	
11101	Engineering Technician IV	3TN	2/17/24	
11100	Program Assistant III	5JN	4/1/24	
11116	Inventory Control Assistant 1	8BN	4/26/24	
11113	Traffic Sign Worker (3 Positions)	8DN	2/18/23	
			6/11/22	
			1/21/24	
	DPW-OPERATIONS DIVISION			
11092	Communications Assistant III	6KN	3/6/24	
11151	Special Equipment Operator III (4 Pos.)	8JN	7/9/23	
			3/2/22	
			2 NA	
	NON-PROPERTY TAX LEVY SUPPORTED POSITIONS (Enterprise Funds, Grants)			
	HEALTH DEPARTMENT			
11110	Program Assistant II	5IN	4/28/24	
11131	Disease Intervention Specialist Coord.	2GN	5/17/24	
11138	Disease Intervention Specialist 3	2FN	TBD	
11140	Doula 3	2HN	5/8/24	
	DPW-WATER WORKS			
11103	Water Payroll Specialist	2IN	4/12/24	
11104	Engineering Technician IV (2 Positions)	3TN	3/31/23	
			4/14/23	
11105	Water Chemist	2FN	5/1/24	
11106	Water Plant Auto. Technician-Senior	3VN	4/3/24	
11109	Water Plant Worker	8CN	4/16/24	
11123	Water Repair Worker 3	8FN	4/27/24	
11124	Administrative Assistant IV	5JN	5/12/24	
11129	Water Meter Technician	8EN	5/12/24	
11136	Program Assistant II	5IN	4/24/24	