

**Department of Administration
Purchasing Division**

**Waiver of Finance & Personnel Committee Approval
For Sole Source Contract
Contract #E0000020351**

Background:

User Department:	Citywide
Purchasing Agent:	Michael Siler
Contract Description:	Vendor Service Contract for the Purchase, Upgrade, Support, and Maintenance of Bentley Products and Select Program Benefits
Vendor Name and Location:	Bentley Systems, Incorporated (Exton, PA)
Contract Term:	One (1) year from the date of award with annual options to extend upon mutual agreement
Requisition # and Date Received:	0000020351 & 03/25/2024
Original Contract Amount:	\$176,542.48
Expenditures to Date:	n/a
Current Contract Amount:	n/a

Purpose of Contract:

The purpose of this Citywide contract is to dispense with the competitive bidding process and enter into a Vendor Service Contract for the Purchase, Upgrade, Support, and Maintenance of Bentley Products and Select Program Benefits with Bentley Services, Incorporated. The contract term is for one (1) year from the date of award with annual options to extend upon mutual agreement. The contract total is for \$176,542.48.

Justification for Waiver:

In 2012, a request for an exception to the City’s bidding process was recommended to award Bentley Systems, Incorporated a City-Wide Vendor Service Contract for the Upgrade, Support, Hardware, Software, and Maintenance of the CAD Design System, MicroStation, LEAP Bridge Precast, ProjectWise, and InRoads Software Subscriptions on a sole-source basis. This software is utilized by the Information Technology Management Division (ITMD), various departments within the Department of Public Works (DPW), the Department of Neighborhood Services (DNS), the Milwaukee Metropolitan Sewerage District (MMSD), and the Port of Milwaukee.

The software is proprietary and can only be purchased, upgraded, supported, and maintained by the manufacturer, Bentley Systems, Incorporated. The manufacturer does not allow their distributors to provide services in this region of the country.

For this reason and in accordance with City Charter 16-05-4a, Finance and Personnel Committee approval is waived for services authorized by the Common Council.

DocuSigned by:

Rhonda U. Kelsey

City Purchasing Director
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3/25/2024

Date

F&P Waiver Presentation Date: 05/15/2024

**Department of Administration
Purchasing Division**

**Waiver of Finance & Personnel Committee Approval
For Sole Source Contract
Contract #E0000013083**

Background:

User Department:	Milwaukee Health Department
Purchasing Agent:	Michael Siler
Contract Description:	Vendor Service Contract for Abbott Architect i1000 Instrument, Reagents, and Services for HIV Type 1 and 2 Combo Testing at the Milwaukee Health Department Keenan Health Center Laboratory
Vendor Name and Location:	Abbott Laboratories, Inc. (Abbott Park, IL)
Contract Term:	From 11/17/2014 through 11/16/2019 with the option to extend upon mutual consent
Requisition # and Date Received:	0000020228 & 02/12/2024
Original Contract Amount:	\$270,875.00
Expenditures to Date:	\$593,844.44
Current Contract Amount:	\$604,114.00

History of Contract Amendments:

Date	Item	Term	Cost
10/30/2014	Original Contract - Vendor Service Contract for Abbott Architect i1000 Instrument, Reagents, and Services for HIV Type 1 and 2 Combo Testing at the Milwaukee Health Department Keenan Health Center Laboratory F&P Waiver Presentation Date: Not Required	11/17/2014 through 11/16/2019	\$270,875.00
04/10/2019	Amendment #1 – Extended the contract term for three (3) years from 11/17/2019 through 11/16/2022 and increased the contract total by \$237,637.00 from \$270,875.00 to \$508,512.00. F&P Waiver Presentation Date: 04/10/2019	11/17/2019 through 11/16/2022	\$237,637.00
11/15/2022	Amendment #2 – Extended the contract term for two (2) years from 11/17/2022 through 11/16/2024 and increased the contract total by \$95,602.00 from \$508,512.00 to \$604,114.00. F&P Waiver Presentation Date: 11/15/2022	11/17/2022 through 11/16/2024	\$95,602.00
Pending	Amendment #3 - Increase the contract total by \$60,000.00 from \$604,114.00 to \$664,114.00.	N/A	\$60,000.00
Total (including the pending amendment)			\$664,114.00

Purpose of Amendment:

It is recommended that the Milwaukee Health Department (MHD) Lab's Vendor Service Contract for Abbott Architect i1000 Instrument, Reagents, and Services for HIV Type 1 and 2 Combo Testing at the Milwaukee Health Department Keenan Health Center Laboratory with Abbott Laboratories, Inc., be increased by \$60,000.00 from \$604,114.00 to \$664,114.00.

Justification for Waiver:

Since the establishment of this contract in 2014, the MHD Lab has been utilizing the Abbott Architect i1000 Instrument to provide sexually transmitted infection (STI) testing – including, but not limited to, the Human Immunodeficiency Virus (HIV) –for the community through the Keenan Health Center. Annually, the MHD Lab utilizes the Abbott Architect i1000 device to provide approximately 3,500 HIV tests.

The implementation of this amendment will allow the MHD Lab to continue to expedite HIV testing and provide an estimated average of 4,000 syphilis tests per year to the community.

For this reason and in accordance with City Charter 16-05-4a, Finance and Personnel Committee approval is waived for services authorized by the Common Council.

DocuSigned by:

Rhonda U. Kelsey

City Purchasing Director
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4/8/2024

Date

F & P Waiver Presentation Date: 05/15/2024

**Department of Administration
Purchasing Division**

**Waiver of Finance & Personnel Committee Approval
For Sole Source Contract
Contract #E0000018423**

Background:

User Department:	Milwaukee Health Department
Purchasing Agent:	LeCarrol Key
Contract Description:	Vendor Service Contract for High Lead Level Family Services
Vendor Name and Location:	Community Advocates, Inc. (Milwaukee, WI)
Contract Term:	Two (2) years from date of award (08/31/2021-08/30/2023) with option to extend annually upon mutual consent
Requisition # and Date Received:	Requisition #0000020259 & Received 02/22/2024
Original Contract Amount:	\$200,000.00 (GRANT-FUNDED: HUD Lead Hazard)
Expenditures to Date:	\$294,282.50
Current Contract Amount:	\$400,000.00

History of Contract Amendments:

Date	Item	Term	Cost
10/06/2021	Vendor Service Contract for High Lead Level Family Services F&P Waiver Presentation Date: 10/06/2021	08/31/2021 through 08/30/2023	\$200,000.00
02/23/2023	Amendment #1: Increased the contract total by \$200,000.00 from \$200,000.00 to \$400,000.00. F&P Waiver Presentation Date: 02/23/2023	N/A	\$200,000.00
11/28/2023	Amendment #2: Extended the contract term for one (1) year from 08/31/2023 through 08/30/2024. F&P Waiver Presentation Date: Not Required	08/31/2023 through 08/30/2024	N/A
Pending	Amendment #3: Extend the contract term for one (1) year from 08/31/2024 through 08/30/2025 and increase the contract total by \$116,000.00 from \$400,000.00 to \$516,000.00.	08/31/2024 through 08/30/2025	\$116,000.00
Total (including the pending amendment)			\$516,000.00

Purpose of Amendment:

The purpose of this amendment is to allow the City of Milwaukee Health Department to continue its use of their Sole Source Vendor Service Contract for High Lead Level Family Services with Community Advocates, Inc. (Community Advocates) by extending the contract term for one (1) year from 08/31/2024 through 08/30/2025 and to increase the contract total by \$116,000.00 from \$400,000.00 to \$516,000.00. The extension coincides with the Housing and Urban Development (HUD) Lead Hazard Reduction Grant to extend annually upon mutual consent.

Justification for Waiver:

Community Advocates, Inc. provides families with timely and objective relocation services, including securing temporary accommodations and assuring relocation resources in the form of stipends. The stipends offset costs, such as food, transportation and other expenses associated with relocation. Community Advocates' Housing Department support to the City of Milwaukee Health Department's Lead Hazard Reduction Program (LHRP) is essential as there is no other organization equipped to meet the program's needs at this time.

For this reason and in accordance with City Charter 16-05-4a, Finance and Personnel Committee approval is waived for services authorized by the Common Council.

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Rhonda U. Kelsey

City Purchasing Director
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4/8/2024

Date

F&P Waiver Presentation Date: 05/15/2024

**Department of Administration
Purchasing Division**

**Waiver of Finance & Personnel Committee Approval
Sole Source Contract
Contract #E0000019057**

Background:

User Department:	Milwaukee Police Department
Purchasing Agent:	LeCarrol Key
Contract Description:	Vendor Service Contract for MPD Card Access Maintenance
Vendor Name and Location:	Toepfer Security Corporation (Waukesha, WI)
Contract Term:	09/01/2022-12/31/2022 with annual options to extend upon mutual agreement
Requisition # and Date Received:	Req. #0000020319 & Rec'd 03/22/2024
Original Contract Amount:	\$187,360.00
Expenditures to Date:	\$292,256.25
Current Contract Amount:	\$293,550.00

History of Contract Amendments:

Date	Item	Term	Cost
08/11/2022	Original Contract: Vendor Service Contract for MPD Card Access Maintenance F&P Waiver Presentation Date: Not Presented	09/01/2022 through 12/31/2022	\$187,360.00
03/15/2023	Amendment #1: Increased the contract total by \$100,000.00 from \$187,360.00 to \$287,360.00. Extended the contract term for one (1) year, from 01/01/2023 through 12/31/2023, exercising the annual option to extend upon mutual agreement. F&P Waiver Presentation Date: 03/15/2023	01/01/2023 through 12/31/2023	\$100,000.00
12/27/2023	Amendment #2: Increased the contract total by \$6,190.00 from \$287,360.00 to \$293,550.00 and extended the contract term for one (1) year, from 01/01/2024 through 12/31/2024, exercising the annual option to extend upon mutual agreement. F&P Waiver Presentation Date: Not Presented as a one-time increase exception for less than \$10,000.00.	01/01/2024 through 12/31/2024	\$6,190.00
Pending	Amendment #3: Increase the contract total by \$200,000.00 from \$293,550.00 to \$493,550.00 and extend the contract term for one (1) year, from 01/01/2025 through 12/31/2025, exercising the annual option to extend upon mutual agreement.	01/01/2025 through 12/31/2025	\$200,000.00
Total (including the pending amendment)			\$493,550.00

Purpose of Amendment:

Recommend the Milwaukee Police Department's (MPD) existing Vendor Service Contract for MPD Card Access Maintenance with Toepfer Security Corporation be amended to increase the contract total by \$200,000.00 from \$293,550.00 to \$493,550.00 and to extend the contract term for one (1) year, from 01/01/2025 through 12/31/2025, exercising the annual option to extend upon mutual agreement. Purchase Order PUR19057-2 has been created for this purpose. This will include ongoing maintenance of MPD's building surveillance systems using the Exacq Vision video management system.

Justification for Waiver:

Toepfer Security Corporation (Toepfer) supports the security systems for several City Departments. Toepfer controls, monitors, and gathers information on video surveillance, card access records, security schedules, building infrastructure data, and automated controls for the majority of the City's buildings. Toepfer has upgraded existing cameras and surveillance equipment, installed new cameras, installed new card readers, and provided card access maintenance and CCTV systems.

For this reason and in accordance with City Charter 16-05-4a, Finance and Personnel Committee approval is waived for services authorized by the Common Council.

DocuSigned by:

Rhonda U. Kelsey

4/8/2024

City Purchasing Director
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Date

F&P Waiver Presentation Date: 05/15/2024

**Department of Administration
Purchasing Division**

**Waiver of Finance & Personnel Committee Approval
For Sole Source Contract
Contract #E0000020284**

Background:

User Department:	Department of Public Works-Fleet
Purchasing Agent:	Shaunise Pierce
Contract Description:	Service Contract for Bridge Inspection Truck Factory Rebuild
Vendor Name and Location:	Aspen Aerials, Inc. (Duluth, MN)
Contract Term:	For the completion of performance as contained herein
Requisition # and Date Received:	Req. #0000020284 & Rec'd 03/04/2024
Original Contract Amount:	\$406,800.00
Expenditures to Date:	\$0
Current Contract Amount:	\$406,800.00

Purpose of Contract:

This is a request to allow the Department of Public Works-Fleet to dispense with the City's competitive bidding process and enter into a Sole Source Service Contract and Purchase Order for a ten-(10) year factory service rebuild of City equipment #42103, a 1991 Ford LT9000 with a Reach-All UB-50 under-bridge inspection aerial lift, by Aspen Aerials, Inc. The under-bridge inspection unit is subject to a ten (10)-year overhaul program in order to remain certified for use.

Justification for Waiver:

This service was last completed on City of Milwaukee Contract #E0000012046 in 2012, but due to budget constraints the project was delayed from 2022 to now 2024. This unit is a critical piece of equipment and must be available for emergency uses, not only by City personnel, but also by the State of Wisconsin and all neighboring counties.

The total cost of \$406,800.00 includes a base cost of \$263,000.00, \$9,300.00 to upgrade the proprietary control system, \$5,800.00 to replace all body boxes under the subframe, \$750.00 to replace steering stabilizers, \$11,500.00 for rust repairs to the frame and subframe, \$900.00 to replace cylinder covers, \$53,500.00 to replace hydraulic cylinders, \$1,450.00 to repair damage to the platform, \$5,600.00 to replace hose carrier and \$55,000.00 to install new subframe. The factory rebuild process will take four (4) to five (5) months to ensure certification. Aspen Aerials, Inc. is the sole service provider for all Aspen Aerials bridge inspection units.

For this reason and in accordance with City Charter 16-05-4a, Finance and Personnel Committee approval is waived for services authorized by the Common Council.

DocuSigned by:

Rhonda U. Kelsey

City Purchasing Director
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4/8/2024

Date

F&P Waiver Presentation Date: 05/15/2024

**Department of Administration
Purchasing Division**

**Waiver of Finance & Personnel Committee Approval
For Sole Source Contract
Contract #E0000020268**

Background:

User Department:	Election Commission
Purchasing Agent:	Shaunise Pierce
Contract Description:	Vendor Service Contract for TextMyGov Software and Support Services
Vendor Name and Location:	TextMyGov (Logan, UT)
Contract Term:	Three (3) years from the date of award
Requisition # and Date Received:	Req. #0000020268 & Received 02/26/2024
Original Contract Amount:	\$87,500.00 (CITIES FORWARD GRANT)
Expenditures to Date:	\$0.00
Current Contract Amount:	\$87,500.00

Purpose of Contract:

The Election Commission is seeking to enter into a new Vendor Service Contract for TextMyGov Software and Support Services with TextMyGov for a three (3) year period from the date of award.

Justification for Waiver:

TextMyGov is a web-based texting software that uses the messaging app on any smartphone and will allow the Election Commission to respond directly to voters and field questions with interactive artificial intelligence (AI) responses sourced from the department's website and knowledge bank. This will greatly limit the number of emails received from citizens asking general questions about the voting process and combat misinformation aimed to discourage voting.

The software package is billed at a rate of \$25,000.00 annually, there is a one-time implementation and set up fee for \$12,500.00 for a three (3) year contract total of \$87,500.00. Election Commission received grant funding to cover the costs of this contract from a private organization, Cities Forward.

TextMyGov is proprietary software and is exclusively sold by one company and is not available through any resellers.

For this reason and in accordance with City Charter 16-05-4a, Finance and Personnel Committee approval is waived for services authorized by the Common Council.

DocuSigned by:

Rhonda U. Kelsey

City Purchasing Director
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4/11/2024

Date

F&P Waiver Presentation Date: 05/15/2024

