



# MILWAUKEE POLICE DEPARTMENT

## STANDARD OPERATING PROCEDURE

### 270 – FIELD TRAINING AND EVALUATION PROGRAM

**GENERAL ORDER:** 2024-22  
**ISSUED:** April 10, 2024

**EFFECTIVE:** April 10, 2024

**REVIEWED/APPROVED BY:**  
Assistant Chief Craig Sarnow  
**DATE:** March 7, 2024

**ACTION:** Amends General Order 2023-49 (October 11, 2023)

**WILEAG STANDARD(S):** 12.2.4

#### ROLL CALL VERSION

Contains only changes to current policy.  
For complete version of SOP, see SharePoint.

#### 270.15 SELECTION OF FIELD TRAINING OFFICERS (WILEAG 12.2.4)

~~C. The FTO selection committee, which is chosen by the commanding officer of the Training Division, shall review the application of all interested parties, interview all candidates meeting the selection criteria and make a recommendation on whether to accept the applicant or recommend denial.~~

CD. The coordinator shall review all recommendations by the selection committee the application of all interested parties and recommendations from district commanders and recommend the approval or denial of applicants to the commanding officer of the Training Division.  
(WILEAG 12.2.4.4)

#### 270.25 EVALUATION PROCESS (WILEAG 12.2.4)

##### A. DAILY OBSERVATION REPORT

5. The DOR shall be reviewed and approved by the field training sergeant.

##### B. WEEKLY OBSERVATION SUMMARY REPORT

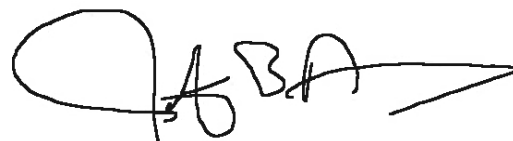
1. The assigned field training sergeant shall complete a *Weekly Observation Summary Reports* for each weekly period of training (weeks 2-14). The *Weekly Observation Summary Reports* is a review of the total *Daily Observation Reports* submitted by the FTO for the particular training week.

3. Shift commanders shall review and approve *Weekly Observation Reports*.

##### C. MONTHLY EVALUATION OBSERVATION REPORT

During phase VII, the assigned field training sergeant shall complete monthly ~~evaluation~~ *observation* reports utilizing the *Probationary Performance Report* and

forward them to the ~~coordinator~~ shift commander for review.

A handwritten signature in black ink, appearing to read 'JBN', with a long horizontal stroke extending to the right.

JEFFREY B. NORMAN  
CHIEF OF POLICE

JBN:mfk