



**MARINA DIMITRIJEVIC**  
ALDERWOMAN, 14TH DISTRICT

**COMMITTEE ASSIGNMENTS**

**CHAIR**

- Finance and Personnel Committee

**VICE-CHAIR**

- Steering and Rules Committee

**MEMBER**

- Public Safety and Health Committee

October 16, 2023

The Honorable Common Council  
City of Milwaukee  
City Hall, Room 205

RE: Budget Amendment Submittal Deadline and Process

Dear Honorable Members:

The Finance and Personnel Committee will consider and vote on amendments to the 2024 Proposed Executive Budget on Thursday, October 26, 2023, beginning at 9:00 a.m. in Room 301-B and via teleconference. I encourage and invite all Council members to present their amendments to the budget at that meeting.

Please contact Fiscal Planning Specialist Tea Norfolk (x8012 or [Tea.Norfolk@milwaukee.gov](mailto:Tea.Norfolk@milwaukee.gov)) with requests for amendments. The staff of the Legislative Reference Bureau will prepare the related fiscal impact narrative for each amendment and coordinate with the Budget and Management Division, which will prepare the technical portion of each budget amendment document.

The following provisions are applicable to the budget amendment process:

1. **Submittal Deadline Established.** The deadline to submit amendment drafting requests is 4:45 p.m. on Thursday, October 19, 2023. I reserve the right to deny late amendment requests. In consideration of all the staff involved, I encourage you to submit your amendment requests before Thursday, October 19.
2. **White Packet Publication Date Established.** The white packet of budget amendments will be published 1:30 p.m., Monday, October 23, 2023.
3. **Balanced Amendments Encouraged.** Due to State-mandated property tax levy limits and the Expenditure Restraint Program, I encourage Council members to submit “balanced” amendments relating to expenditures. That is, an amendment increasing tax levy spending for City services should be offset by reductions to other services or funding levels.
4. **Co-sponsorship.** I urge Council members to consider co-sponsoring amendments which share a common intent, rather than sponsoring them separately. Members will not be listed as co-sponsors unless there is complete certainty regarding their intentions. Members may be added as co-sponsors at the Committee meeting.

5. **Amendment Packets to be Electronic Only.** In consideration of conserving resources, the White Packet (Amendment Day), Yellow Packet (Committee-approved amendments) and Salmon Packet (failed/withdrawn amendments re-submitted for Council consideration) will not be printed out and bound. Packets will be emailed to Council members and added to the online Council Legistar file.
6. **Departments Considered in Alphabetical Order.** The Committee will consider departments and agencies in alphabetical order (see attached list). All amendments pertaining to a department or agency will be heard at the same time.
7. **Redevelopment Authority Budget.** As in previous years, budget deliberations include consideration of the budget of the Redevelopment Authority of the City of Milwaukee. Members may submit amendments to this budget, but, as this budget is contained in a separate resolution, these amendments will be taken up after those offered for the Executive Budget.
8. **Amendments Heard in Order of Seniority.** For each specific department or agency, amendments sponsored by the Finance and Personnel Committee Chair will be heard first, followed by amendments sponsored by the Vice-Chair, and then other members of the Committee in order of seniority. The remaining members of the Council will then have their amendments considered in the order of seniority (see attached list).
9. **Committee Member Must Offer Amendment.** Following past practice, amendments from Common Council members who are not members of the Committee will only be heard if offered by a member of the Committee. Amendments not offered by a Committee member may be submitted for introduction under the 24-hour rule below.
10. **24-Hour Rule Applicable.** Article IV, Section 8, of the *Milwaukee Common Council Procedure and Rules* provides that budget amendments which have been submitted to the Finance and Personnel Committee for consideration, but which are not recommended by the Committee for adoption, may subsequently be presented to the full Council, if submitted to the City Clerk at least 24 hours prior to the budget adoption meeting (which will be held on Friday, November 3, 2023).

If not submitted to the City Clerk at least 24 hours prior to the budget adoption meeting, such an amendment shall only be considered at the meeting if two-thirds of the Council (10 members) votes to consider it.

11. **Amendments Not Presented at Committee.** Amendments which were not presented to the Committee may still be presented to the full Council at the budget adoption meeting, if two-thirds of the Council votes to consider them. Adoption of such an amendment would then require 8 votes.

Respectfully,



Ald. Marina Dimitrijevic, Chair  
Finance and Personnel Committee

## **Seniority for Budget Amendments**

(Updated October 13, 2023)

Ald. Dimitrijevic

Ald. Spiker

Ald. Murphy

Ald. Coggs

Ald. Chambers

Ald. Bauman

Ald. Perez

Ald. Stamper, II

Ald. Borkowski

Ald. Rainey

Ald. Zamarripa

Ald. Brostoff

Ald. Westmoreland

Ald. Taylor

Ald. Pratt

**Alphabetical List of Departments/Agencies for  
2024 Proposed Budget Review Process**

Administration, Department of  
Assessor's Office  
City Attorney  
City Development, Department of  
City Treasurer  
Common Council – City Clerk  
Comptroller's Office  
Deferred Compensation  
Election Commission  
Emergency Communications, Department of  
Employee Relations, Department of  
Employees' Retirement System  
Fire and Police Commission  
Fire Department  
Health Department  
Library  
Mayor's Office  
Municipal Court  
Neighborhood Services, Department of  
Police Department  
Port Milwaukee  
Public Works, Department of  
    Administrative Services Division  
    Infrastructure Services Division  
    Operations Division  
    Sewer Maintenance Fund  
    Transportation Fund  
    Water Works  
Special Purpose Accounts  
Capital Items not included in Departments  
City Debt  
Contingent Fund  
County Delinquent Tax Fund  
Redevelopment Authority

Please Note: Amendments for specific SPAs and capital improvements will be considered with their appropriate departments whenever possible.