

2024



Legislative Reference Bureau

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ELECTION COMMISSION

2024 Proposed Plan and Executive Budget Review

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Budget Hearing: 1:00 pm on Monday, October 2, 2023

\$5,356,013

Proposed 2024 Budget + ARPA

\$4,631,013

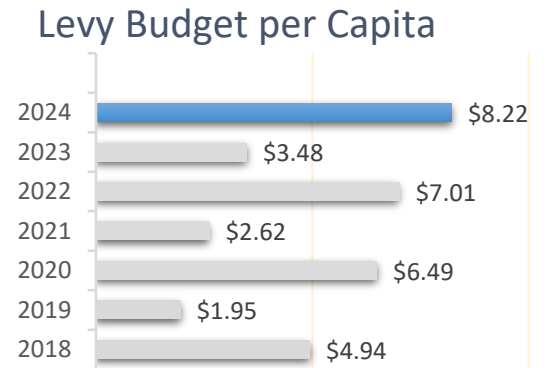
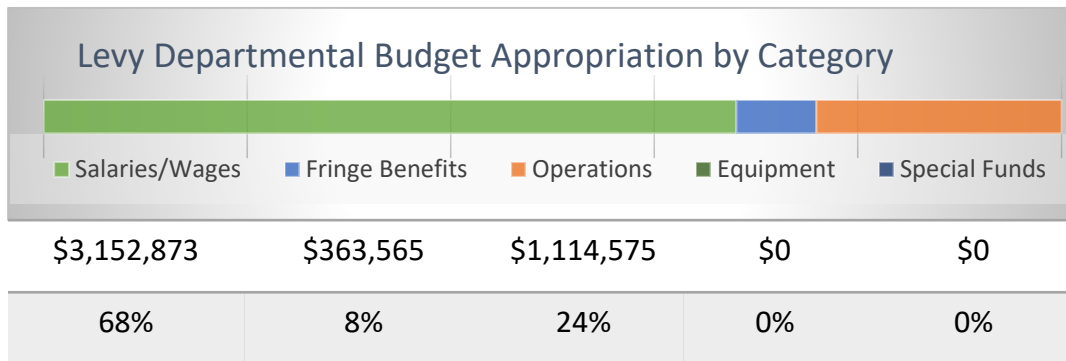
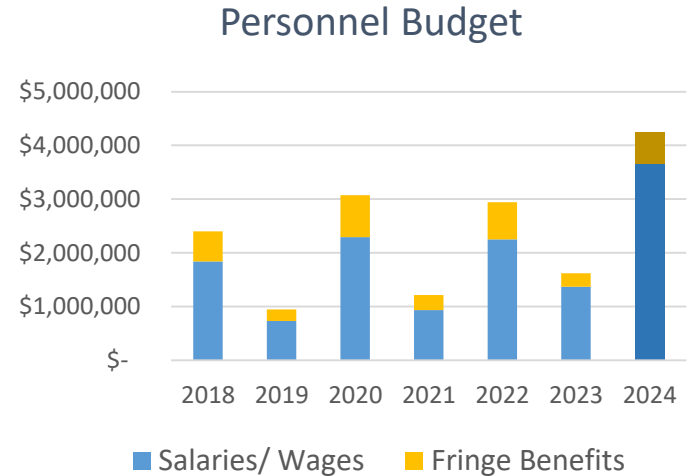
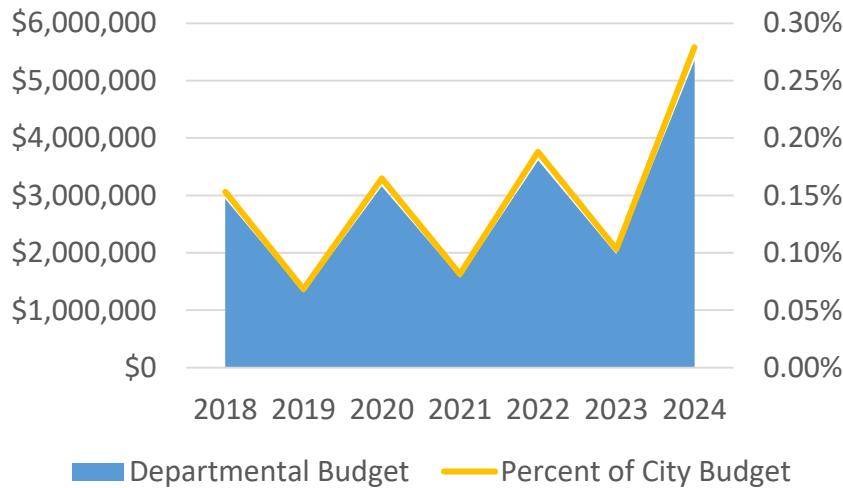
Proposed 2024 Budget (Levy)

\$3,375,444

\$ Overall Change from 2023
(ARPA + Levy)

\$4,862,386

Requested 2024 Budget



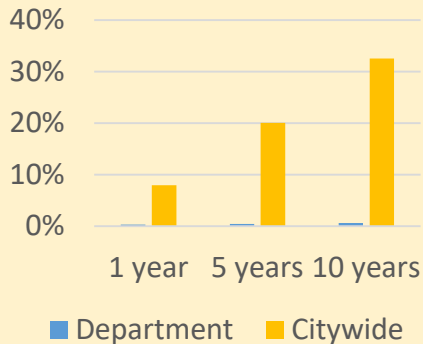
\$500,000

2024 Salaries and Wages funded with ARPA

\$2,282,953

Increase in Salaries and Wages, compared to 2023 (ARPA + Levy)

Retirement Eligible



Staffing Vacancies

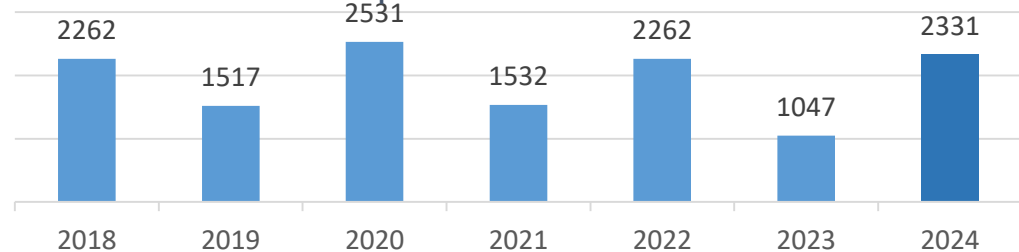
Currently, the Election Commission has no vacancies.

Staffing Update

- The number of authorized positions increases from 1,047 in 2023 to 2,331 for 2024 due to the need to hire more poll workers in even-numbered years.
- Two new positions in 2024 Proposed Budget:
 - Early Voting Coordinator (will coordinate early voting at multiple sites across the city for every election).
 - Training Coordinator (previously, the department only had temporary training staff).

| | |
|--------------------------------------|--|
| +1,284 Change in Positions | 122.6% % Change in Positions |
| 0 Current Vacancies | 2 Voluntary Separations |

Department Positions



\$0

Total value of Purchasing Contracts greater than \$500,000.

10

Number of early voting sites planned across the city for the 2024 Presidential election; 6 early voting sites for other 2024 elections.

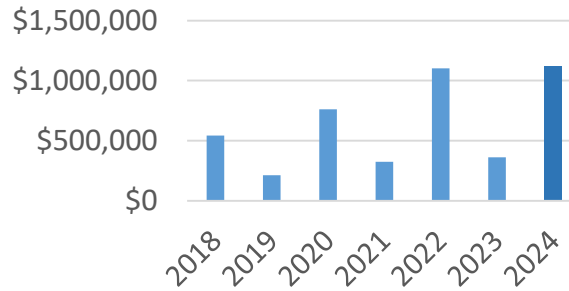
90.4%

Projected turnout for 2024 Presidential Election – about 245,000 voters.

2,100

Number of new poll workers recruited and trained in 2022.

Operating Expenditures Budget



Equipment Budget



Revenue

The department has no revenues.

Special Purpose Accounts

This department administers no special purpose account.

Grants

The department receives no grant funding.

Capital Programs and Projects

There are no proposed capital programs or projects for the Election Commission.

18,870

Number of voters in voter database who were inactivated in 2023 due to non-response to postcard survey or because of moving.

13,452

Number of persons who voted at City's 7 early voting locations in Spring 2023 election.

4

Number of elections scheduled for 2024 – Spring Primary, Spring Election, Partisan Primary, General (Presidential) Election.

180

Approximate number of polling locations managed by Election Commission citywide.

Training of Election Workers

For 2024, the department plans at least 5 hours of training for every poll worker, which will include in-person training and online tutorials that can be accessed 24/7 via the new poll worker portal. There will also be a new full-time, permanent Training Coordinator on staff. Currently, the Executive Director, Deputy and the Election Operations & Training Manager are responsible for the creation of curriculum for all election workers. These managers then recruit and train temporary office assistants to conduct the actual training of approximately 2,500 workers before the start of an election cycle. The use of temporary trainers can be problematic, as they do not have the subject-matter-expertise to answer questions on the spot, and are not consistent in their presentation quality. Additionally, as they find full-time employment, the Commission must recruit and train new trainers on a regular basis. The new Training Coordinator will be responsible for curriculum development, delivery of all election inspector trainings, review of polling place performance, and continued coaching of election workers post-election. The Deputy Director and Executive Director will continue to be responsible for training the 200 chief inspectors prior to each election with the Training Coordinator's assistance and input.

Recruitment of Poll Workers

The Election Commission's 2024 poll worker recruitment plan includes:

- Working with community organizations to promote the opportunity to work at the polls.
- Developing partnerships with local universities and high schools to train students.
- Setting up and staffing information tables at community events and job fairs.
- Developing a yearlong social media campaign and targeted ads.
- Utilizing the Commission's current pool of poll workers to recruit their family and friends.

The new poll worker database will also help the Commission streamline the process of onboarding, training and assigning new poll workers.

2024 Elections

| Spring Primary | Spring Election/ Presidential Preference | Partisan Primary | General Election |
|---|---|---|--|
| February 20 | April 2 | August 13 | November 5 |
| <u>Offices on ballot:</u> Mayor Common Council City Attorney City Treasurer City Comptroller County Executive County Supervisor County Comptroller Circuit Court Court of Appeals | | <u>Offices on ballot:</u> President US Senate Congress State Senate State Assembly District Attorney County Clerk County Treasurer Register of Deeds | |
| Projected Turnout: 70,000 (25.8%) | Projected Turnout: 250,000 (55.4%) | Projected Turnout: 95,000 (35.1%) | Projected Turnout: 245,000 (90.4%) |

Early Voting Sites - Spring and August elections: Midtown, Zeidler, Zablocki Library, Good Hope Library, Tippecanoe Library, Washington Park Library.
 Early Voting Sites – November election: Midtown, Zeidler, Serb Hall, Good Hope, Tippecanoe, Washington Park, Mitchell Street Library, MLK Library, UWM, MATC.

Initiatives for 2024

- Revise early voting site locations to 6 across the city for all elections, 10 for the General (Presidential) Election.
- Continue implementation of the Election Worker and Asset Tracking software, which will be used to:
 - Identify staffing levels and pair workers who need an assignment with the closest polling places to their homes.
 - Allow election workers to sign up and make changes to their own training classes.
 - Allow election workers to accept their assignments electronically or request different assignments.
 - Text-message routine reminders and Election Day notifications in the case of an emergency.
- Hire a permanent, full-time Training Coordinator (see discussion on page 5, box on upper right).
- Hire an Early Voting Coordinator. This will allow the City to ensure that early voting can be offered across this city for every election. It will also provide temporary early voting managers a centralized point of contact. Finally, the creation of this position ensures that recruitment, staffing, supplies, deliveries and quality control for early voting sites are monitored by one person.