

**Department of Administration
Purchasing Division**

**Waiver of Finance & Personnel Committee Approval
For Single Source Contract
Contract #E0000019605**

Background:

User Department:	Milwaukee Police Department
Purchasing Agent:	Kathleen Slater
Contract Description:	Vendor Service Contract for Replacement and Installation of Police Academy Range Doors
Vendor Name and Location:	Ana L. Lopez dba ALLCON, LLC (Butler, WI)
Contract Term:	For the completion of performance as contained herein. The vendor anticipates needing up to eight (8) weeks to fulfill our contract from the date they receive our purchase order.
Requisition # and Date Received:	Requisition # 0000019605 & Received 04/18/2023
Original Contract Amount:	\$51,126.00
Expenditures to Date:	n/a
Current Contract Amount:	\$51,126.00

Purpose of Contract:

The Milwaukee Police Department (MPD) is seeking to enter into a Single Source Vendor Service Contract for Replacement and Installation of Police Academy Range Doors with Ana L. Lopez dba ALLCON, LLC. The contract total is \$51,126.00 and will be for the completion of performance as contained herein. The anticipated time line of this contract is 05/31/2023 through 07/30/2023. The vendor anticipates needing up to eight (8) weeks to fulfill our contract from the date they receive our purchase order.

Justification for Waiver:

This is a high priority for MPD to ensure security. The current doors at the MPD Academy are wood and original to the building. Given the equipment and information housed at the MPD Academy and its general location the current doors are inadequate.

MPD requested quotes from four (4) vendors. The estimate provided by Ana L. Lopez dba ALLCON, LLC, provides the same type of attack resistant door as the other contractors but is highly more cost effective. Ana L. Lopez dba ALLCON, LLC is familiar with the MPD Academy facility and will remove and dispose of all the old doors for \$51,126.00, which is far less than the other quotes for the same products and services. B and D Contractors quoted \$147,613.78, Kyle Monreal Painting, Inc. quoted \$152,426.00, and Arteaga Construction Inc. quoted \$64,000.00.

For this reason and in accordance with City Charter 16-05-4a, Finance and Personnel Committee approval is waived for services authorized by the Common Council.

DocuSigned by:

Rhonda U. Kelsey

City Purchasing Director
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5/17/2023

Date

F & P Waiver Presentation Date: 05/24/2023

**Department of Administration
Purchasing Division**

**Waiver of Finance & Personnel Committee Approval
for Sole Source Contract
Contract #E0000018771**

Background:

User Department:	Milwaukee Police Department
Purchasing Agent:	Markiesha Henderson
Contract Description:	Vendor Service Contract for Maintenance and Support of Integrated Security System
Vendor Name and Location:	Paul Tikalsky dba Legacy Communications, LLC (Sherwood, WI)
Contract Term:	One (1) year from 01/01/2022 through 12/31/2022
Requisition # and Date Received:	0000019515 & 03/08/2023
Original Contract Amount:	\$45,405.00
Expenditures to Date:	\$45,405.00
Current Contract Amount:	\$45,405.00

History of Contract Amendments:

Date	Item	Term	Cost
03/17/2022	Original Contract: VSC for Maintenance and Support of Integrated Security System, F&P Approval Not Required	01/01/2022 through 12/31/2022	\$45,405.00
Pending	Amendment #1: Incorporate a vendor name change from Paul Tikalsky dba Legacy Communications, LLC to Paul and Tracey Tikalsky dba PAT Sales Company, LLC; add the option to extend the contract term annually upon mutual agreement and immediately exercise this option by extending the contract term for one (1) year, from 01/01/2023 through 12/31/2023; and increase the contract total by \$58,683.00 from \$45,405.00 to \$104,088.00.	01/01/2023 through 12/31/2023	\$58,683.00
Total (including the pending amendment)			\$104,088.00

Purpose of Contract/Amendment:

The purpose of this amendment is to incorporate a vendor name change, extend the contract term, add additional options to extend the contract term and to increase the contract total of Milwaukee Police Department's (MPD) Vendor Service Contract for Maintenance and Support of Integrated Security System with Paul Tikalsky dba Legacy Communications, LLC (Legacy). The name change will change the vendor's name to Paul and Tracey Tikalsky dba PAT Sales Company, LLC, without incorporating a contract number change as APVEND has determined it is not necessary. The extension is incorporating an annual option to extend upon mutual agreement and will immediately be exercised by extending the contract term for one (1) year, from 01/01/2023 through 12/31/2023. Lastly, the increase of the contract total is by \$58,683.00 from \$45,405.00 to \$104,088.00, to cover the annual support and maintenance.

Justification for Waiver:

Legacy Communications, LLC has provided support and maintenance to the Milwaukee Police Department's security system at the Police Administration Building, including the jail system. Legacy has engineered the control system, related servers, control equipment, microphones, cameras, control panels, intercom controllers, network video recorders, and speakers.

For this reason and in accordance with City Charter 16-05-4a, Finance and Personnel Committee approval is waived for services authorized by the Common Council.

DocuSigned by:

Rhonda U. Kelsey

City Purchasing Director
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5/2/2023

Date

F&P Waiver Presentation Date: 05/24/2023

**Department of Administration
Purchasing Division**

**Waiver of Finance & Personnel Committee Approval
For Sole Source Contract
Contract #E0000008944**

Background:

User Department:	Milwaukee Health Department (MHD)
Purchasing Agent:	Markiesha Henderson
Contract Description:	Vendor Service Contract for Computer Hardware and Software Maintenance of Laboratory Information System
Vendor Name and Location:	Soft Computer Consultants, Inc. (Clearwater, FL)
Contract Term:	03/20/2009 through 03/19/2012 with the option to extend on a yearly basis as needed
Requisition # and Date Received:	0000019597 & 04/17/2023
Original Contract Amount:	\$63,700.00
Expenditures to Date:	\$1,358,229.10
Current Contract Amount:	\$1,481,956.04

History of Contract Amendments:

Date	Item	Term	Cost
04/08/2009	Original Contract – Vendor Service Contract for Computer Hardware and Software Maintenance of Laboratory Information System	03/20/2009 through 03/19/2012	\$63,700.00
05/23/2010	Amendment #1: Increased the estimated contract total by \$66,720.12 from \$63,700.00 to \$130,420.12.	N/A	\$66,720.12
12/29/2010	Amendment #2: Increased the estimated contract total by \$127,355.38 from \$130,420.12 to \$257,775.50.	N/A	\$127,355.38
04/25/2012	Amendment #3: Increased the estimated contract total by \$64,247.18 from \$257,775.50 to \$322,022.68 and extended the contract term for a period of one (1) year from 03/20/2012 through 03/19/2013.	03/20/2012 through 03/19/2013	\$64,247.18
01/30/2013	Amendment #4: Increased the estimated contract total by \$71,403.12 from \$322,022.68 to \$393,425.80 and extended the contract term for a period of one (1) year from 03/20/2013 through 03/19/2014. Approval waived by F&P Committee on: 01/30/2013	03/20/2013 through 03/19/2014	\$71,403.12
04/04/2014	Amendment #5: Increased the estimated contract total by \$78,611.07 from \$393,425.80 to \$472,036.87 and extended the contract term for a period of one (1) year from 03/20/2014 through 03/19/2015. This amendment was <u>not</u> presented to F&P Committee.	03/20/2014 through 03/19/2015	\$78,611.07
02/25/2015	Amendment #6: Increased the estimated contract total by \$73,587.66 from \$472,036.87 to \$545,624.53 and extended the contract term for a period of one (1) year from 03/20/2015 through 03/19/2016. Approval waived by F&P Committee on: 02/25/2015	03/20/2015 through 03/19/2016	\$73,587.66
02/03/2016	Amendment #7: Increased the estimated contract total by \$76,623.72 from \$545,624.53 to \$622,248.25 and extended the contract term for a period of one (1) year from 03/20/2016 through 03/19/2017. Approval waived by F&P Committee on: 02/03/2016	03/20/2016 through 03/19/2017	\$76,623.72

03/22/2017	Amendment #8: Increased the estimated contract total by \$84,051.56 from \$622,248.25 to \$706,299.81 and extended the contract term for a period of one (1) year from 03/20/2017 through 03/19/2018. Approval waived by F&P Committee on: 03/22/2017	03/20/2017 through 03/19/2018	\$84,051.56
11/01/2017	Amendment #9: Increased the estimated contract total by \$60,000.00 from \$706,299.81 to \$766,299.81. (This specific amendment was funded by the 2017-18 Epidemiology and Laboratory Capacity (ELC) - Building and Strengthening Epidemiology, Laboratory and Health Information Systems Capacity grant from the Department of Health Services – Resolution #170760.) Approval waived by F&P Committee on: 11/01/2017	N/A	\$60,000.00
03/21/2018	Amendment #10: Increased the estimated contract total by \$83,399.98 from \$766,299.81 to \$849,699.79 and extended the contract term for a period of one (1) year from 03/20/2018 through 03/19/2019. Approval waived by F&P Committee on: 03/21/2018	03/20/2018 through 03/19/2019	\$83,399.98
12/12/2018	Amendment #11: Increased the estimated contract total by \$30,075.00 from \$849,699.79 to \$879,774.79. Approval waived by F&P Committee on: 12/12/2018	N/A	\$30,075.00
05/01/2019	Amendment #12: Increased the estimated contract total by \$96,226.81 from \$879,774.79 to \$976,001.60 and extended the contract term for a period of one (1) year from 03/20/2019 through 03/19/2020. Approval waived by F&P Committee on: 05/01/2019	03/20/2019 through 03/19/2020	\$96,226.81
11/19/2019	Amendment #13: Increased the estimated contract total by \$301,848.98 from \$976,001.60 to \$1,277,850.58 and extended the contract term for a period of three (3) years from 03/20/2020 through 03/19/2023. Approval waived by F&P Committee on: 11/19/2019	03/20/2020 through 03/19/2023	\$301,848.98
06/10/2020	Amendment #14: Increased the estimated contract total by \$55,700.00 from \$1,277,850.58 to \$1,333,550.58. Approval waived by F&P Committee on: 06/10/2020	N/A	\$55,700.00
09/16/2020	Amendment #15: Increased the estimated contract total by \$66,957.12 from \$1,333,550.58 to \$1,400,507.70. Approval waived by F&P Committee on: 09/16/2020	N/A	\$66,957.12
10/28/2020	Amendment #16: Increased the estimated contract total by \$11,900.00 from \$1,400,507.70 to \$1,412,407.70. Approval waived by F&P Committee on: 10/28/2020	N/A	\$11,900.00
10/27/2021	Amendment #17: Increased the estimated contract total by \$62,250.00 from \$1,412,407.70 to \$1,474,657.70. Approval waived by F&P Committee on: 10/27/2021	N/A	\$62,250.00
12/20/2022	Amendment #18: Increased the estimated contract total by \$7,298.34 from \$1,474,657.70 to \$1,481,956.04. F&P Committee Review Not Required for one-time when less than \$10,000.00.	N/A	\$7,298.34
Pending	Amendment #19: Increase the estimated contract total by \$133,877.05 from \$1,481,956.04 to \$1,615,833.09 and extend the contract term for a period of one (1) year from 03/20/2023 through 03/19/2024.	03/20/2023 through 03/19/2024	\$133,877.05
Total (including the pending amendment)			\$1,615,833.09

Purpose of Amendment:

The purpose of this amendment is to increase the contract total and extend the contract term of the Milwaukee Health Department's (MHD) Vendor Service Contract for Computer Hardware and Software Maintenance of Laboratory Information System (LIS) with Soft Computer Consultants, Inc. (SCC). The increase is to support continued operation and is for \$133,877.05, from \$1,481,956.04 to \$1,615,833.09. The extension is exercising the annual option to extend for a period of one (1) year by extending from 03/20/2023 through 03/19/2024.

Justification for Waiver:

In 1995, the MHD Lab purchased the Laboratory Information System (LIS). The LIS uses proprietary software that was developed and maintained by SCC. To date, this system has been successful for the MHD Lab and is utilized for ordering, recording, testing, and reporting patient test results. The program provides additional support as a data repository system for archiving and generating data reports. The system is integral in best practices associated with being HIPAA compliant and supports the Keenan Health Center's clinical services and fee-for-service testing; it also houses all clinical and environmental test results that are retrieved routinely for annual reports and other data analysis. The LIS supports cost savings initiatives by allowing the ability to perform in-house billing/invoice management.

For this reason and in accordance with City Charter 16-05-4a, Finance and Personnel Committee approval is waived for services authorized by the Common Council.

DocuSigned by:

Rhonda U. Kelsey

City Purchasing Director
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5/2/2023

Date

F&P Waiver Presentation Date: 05/24/2023

**Department of Administration
Purchasing Division**

**Waiver of Finance & Personnel Committee Approval
For Sole Source Contract
Contract #E0000014051**

Background:

User Department:	DPW-Parking
Purchasing Agent:	Markiesha Henderson
Contract Description:	Vendor Service Contract for Amano McGann Parking Equipment and Software Maintenance and Support
Vendor Name and Location:	Amano McGann, Inc. (Milwaukee, WI)
Contract Term:	01/01/2015 through 12/31/2017 with the option to extend annually upon mutual consent.
Requisition # and Date Received:	0000019571 & 04/05/2023
Original Contract Amount:	\$652,500.00
Expenditures to Date:	\$1,510,132.00
Current Contract Amount:	\$2,334,694.00

History of Contract Amendments:

Date	Item	Term	Cost
09/16/2015	Original Contract E0000014051 VSC for Amano McGann Parking Equipment and Software Maintenance and Support. Presented to F&P Committee on: 09/16/2015	01/01/2015 through 12/31/2017	\$652,500.00
04/11/2018	Amendment #1: Increased the contract total by \$857,632.00 from \$652,500.00 to \$1,510,132.00 and extended the contact term for one (1) year, from 01/01/2018 through 12/31/2018. Presented to F&P Committee on: 04/11/2018	01/01/2018 through 12/31/2018	\$857,632.00
12/06/2019	Amendment #2: Extended the contract term two (2) years, from 01/01/2019 through 12/31/2020, exercising the annual option to extend upon mutual consent. Not Presented to F&P	01/01/2019 through 12/31/2020	N/A
03/18/2020	Amendment #3: Increased the contract total by \$608,562.00 from \$1,510,132.00 to \$2,118,694.00 due to a technical correction of a 2018 Purchase Order. Presented to F&P Committee on: 03/18/2020	N/A	\$608,562.00
10/05/2022	Amendment #4: Extended the contract term, from 01/01/2021 through 12/31/2023 in order to bring the contract term current, exercised the annual option to extend upon mutual consent and increased the contract total by \$216,000.00 from \$2,118,694.00 to \$2,334,694.00. Presented to F&P Committee on: 10/05/2022	01/01/2021 through 12/31/2023	\$216,000.00
Pending	Amendment #5: Extend the contract term for two (2) years, from 01/01/2024 through 12/31/2025, and increase the contract total by \$369,907.83 from \$2,334,694.00 to \$2,704,601.83.	01/01/2024 through 12/31/2025	\$369,907.83
Total (including the pending amendment)			\$2,704,601.83

Purpose of Amendment:

The purpose of this amendment is to allow DPW-Parking to extend the contract term and increase the contract total of the Vendor Service Contract for Amano McGann Parking Equipment and Software Maintenance and Support with Amano McGann, Inc. The extension is for two (2) years, from 01/01/2024 through 12/31/2025, and the increase is for \$369,907.83, bringing the contract total from \$2,334,694.00 to \$2,704,601.83.

Justification for Waiver:

The City of Milwaukee operates five (5) parking structures. This service contract provides for the purchase, installation and maintenance of ingress and egress equipment. Some of the equipment included are ticket dispensers and validators, pay-on-foot stations, entry and exit terminals, pay-in-lane stations, and back-office systems to control and monitor equipment. Additionally, this contract provides for on-going software systems which run access controls and collects revenue at the gates to the structures. Lastly, this amendment will cover ongoing maintenance for the equipment and software.

The equipment and software are solely sourced by Amano McGann, Inc. For this reason and in accordance with City Charter 16-05-4a, Finance and Personnel Committee approval is waived for services authorized by the Common Council.

DocuSigned by:

Rhonda U. Kelsey

City Purchasing Director
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4/25/2023

Date

F&P Waiver Presentation Date: 05/24/2023

**Department of Administration
Purchasing Division**

**Waiver of Finance & Personnel Committee Approval
For Single Source Contract
Contract #E0000017540**

Background:

User Department:	DPW-Fleet
Purchasing Agent:	LeCarrol Key
Contract Description:	VSC to Perform Supplemental Service Work on Heil Refuse Packer Bodies and Elgin Street Sweepers
Vendor Name and Location:	MacQueen Equipment, LLC (Saint Paul, MN)
Contract Term:	Three (3) years from the date of award (06/17/2020 -06/16/2023) with three (3) options to extend for one (1) year periods upon mutual agreement
Requisition # and Date Received:	0000019598 & 04/17/2023
Original Contract Amount:	\$600,000.00
Expenditures to Date:	\$520,453.94
Current Contract Amount:	\$600,000.00

History of Contract Amendments:

Date	Item	Term	Cost
07/01/2020	Original Contract: Vendor Service Contract to Perform Supplemental Service Work on Heil Refuse Packer Bodies and Elgin Street Sweepers F&P Committee Review on 07/01/2020	06/17/2020 Through 06/16/2023	\$600,000.00
Pending	Amendment #1: Extend the contract term for one (1) year, from 06/17/2023 through 06/16/2024, exercising the first (1 st) of three (3) options to extend upon mutual agreement and increase the contract total by \$100,000.00 from \$600,000.00 to \$700,000.00.	06/17/2023 through 06/16/2024	\$100,000.00
Total (including the pending amendment)			\$700,000.00

Purpose of Amendment:

DPW-Fleet is seeking to amend the Vendor Service Contract to Perform Supplemental Service Work on Heil Refuse Packer Bodies and Elgin Street Sweepers with MacQueen Equipment, LLC. This amendment will extend the contract term for one (1) year, from 06/17/2023 through 06/16/2024, exercising the first (1st) of three (3) options to extend upon mutual agreement and increase the contract total by \$100,000.00 from \$600,000.00 to \$700,000.00.

Justification for Waiver:

MacQueen Equipment, LLC is the authorized distributor for Heil Refuse Packer Bodies and Elgin Street Sweepers sales, service, parts and warranty repairs in Wisconsin. Most of these parts are patented by the manufacturer. No other sources are available for Heil OEM refuse packer parts in Wisconsin.

For this reason and in accordance with City Charter 16-05-4a, Finance and Personnel Committee approval is waived for services authorized by the Common Council.

DocuSigned by:

Rhonda U. Kelsey

City Purchasing Director
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5/9/2023

Date

F&P Waiver Presentation Date: 05/24/2023

**Department of Administration
Purchasing Division**

**Waiver of Finance & Personnel Committee Approval
For Sole Source Contract
Contract # E0000017548**

Background:

User Department:	Department Public Works – Fleet
Purchasing Agent:	Marina Litvinets
Contract Description:	Vendor Service Contract to Perform Supplemental Service Work and Annual Inspections on Versalift, Challenger, and Skylift Aerial Equipment and Versalift Digger-Derrick Equipment
Vendor Name and Location:	USSI Holdings, Inc. d/b/a Utility Sales and Service (Appleton, WI)
Contract Term:	Three (3) years from the date of award (06/18/2020-06/17/2023) with three (3) options to extend for one (1) year periods upon mutual agreement
Requisition # and Date Received:	0000019599 & 04/18/2023
Original Contract Amount:	\$400,000.00
Expenditures to Date:	\$131,890.03
Current Contract Amount	\$400,000.00

History of Contract Amendments:

Date	Item	Term	Cost
07/01/2020	Original Contract: Vendor Service Contract to Perform Supplemental Service Work and Annual Inspections on Versalift, Challenger, and Skylift Aerial Equipment and Versalift Digger-Derrick Equipment F&P Committee Approval Waived on 07/01/2020	06/18/2020 through 06/17/2023	\$400,000.00
Pending	Amendment #1 – Increase the contract total by \$50,000.00 from \$400,000.00 to \$450,000.00 and extend the contract term for one (1) year, from 06/18/2023 through 06/17/2024, exercising the first (1 st) of three (3) options to extend upon mutual agreement.	06/18/2023 through 06/17/2024	\$50,000.00
Total (including the pending amendment)			\$450,000.00

Purpose of Amendment:

The purpose of this amendment is to allow DPW-Fleet to increase the contract total and extend the contract term of the Vendor Service Contract to Perform Supplemental Service Work and Annual Inspections on Versalift, Challenger, and Skylift Aerial Equipment and Versalift Digger-Derrick Equipment with USSI Holdings, Inc. d/b/a Utility Sales and Service. The increase is by \$50,000.00 from \$400,000.00 to \$450,000.00 and the extension is for one (1) year, from 06/18/2023 through 06/17/2024, exercising the first (1st) of three (3) options to extend upon mutual agreement.

Justification for Waiver:

USSI Holdings, Inc. d/b/a Utility Sales and Service is the only local factory-authorized service dealer for Versalift, Challenger, and Skylift branded equipment. Supplemental service work consists of overflow work that the Department of Public Works Repairs Division cannot handle due to seasonal demands or other repairs pending on other equipment.

For this reason and in accordance with City Charter 16-05-4a, Finance and Personnel Committee approval is waived for services authorized by the Common Council.

DocuSigned by:

Rhonda U. Kelsey

City Purchasing Director
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4/26/2023

Date

F&P Waiver Presentation Date: 05/24/2023

**Department of Administration
Purchasing Division**

**Waiver of Finance & Personnel Committee Approval
For Sole Source Contract
Contract #E0000017994**

Background:

User Department:	Common Council-City Clerk
Purchasing Agent:	Markiesha Henderson
Contract Description:	Vendor Service Contract for Renewal of FileDirector, E-Vault & Assureon Storage Software
Vendor Name and Location:	Heartland Business Systems, LLC (Little Chute, WI)
Contract Term:	01/01/2021 through 12/31/2023
Requisition # and Date Received:	Req# 0000019424 & Rec'd 01/25/2023
Original Contract Amount:	\$147,574.00
Expenditures to Date:	\$164,356.73
Current Contract Amount:	\$199,996.88

History of Contract Amendments:

Date	Item	Term	Cost
02/03/2021	Original Contract: VSC for Renewal of FileDirector, E-Vault, & Assureon Storage Software. Waiver Presented to F&P Committee on: 02/03/2021	01/01/2021 through 12/31/2023	\$147,574.00
06/09/2021	Amendment #1: Increased the contract total by \$52,422.88 from \$147,574.00 to \$199,996.88. Waiver Presented to F&P Committee on: 06/09/2021	N/A	\$52,422.88
Pending	Amendment #2: Increase the contract total by \$15,265.16 from \$199,996.88 to \$215,262.04 to replace funds utilized by the Milwaukee Police Department.	N/A	\$15,265.16
Total (including the pending amendment)			\$215,262.04

Purpose of Amendment:

The purpose of this amendment is to add funds to the Vendor Service Contract for Renewal of FileDirector, E-Vault, & Assureon Storage Software with Heartland Business Systems, LLC. The increase of the contract total is \$15,265.16 from \$199,996.88 to \$215,262.04, in order to replace funds utilized by the Milwaukee Police Department (MPD).

MPD believed this contract to be Citywide and made a purchase using City Clerk's funds. As this was not correct, MPD is returning those funds so that the City Clerk's Office can pay invoices. MPD does not intend to make any future purchases for this software.

Justification for Waiver:

Heartland Business Systems, LLC (Heartland) has been providing this software, hardware upgrades and maintenance services needed for the imaging system equipment since 2018. The software is proprietary to Heartland. They are the only authorized provider of FileDirector software support and hardware in the state of Wisconsin and the exclusive reseller for this equipment and software to the City of Milwaukee.

For this reason and in accordance with City Charter 16-05-4a, Finance and Personnel Committee approval is waived for services authorized by the Common Council.

DocuSigned by:

Rhonda U. Kelsey

City Purchasing Director
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4/24/2023

Date

F&P Waiver Presentation Date: 05/24/2023

**Department of Administration
Purchasing Division**

**Waiver of Finance & Personnel Committee Approval
For Sole Source Contract
Contract #E0000019587**

Background:

User Department:	DOA-ITMD
Purchasing Agent:	Shaunise Pierce
Contract Description:	Vendor Service Contract for Social Pinpoint Professional Subscription
Vendor Name and Location:	Social Pinpoint, Inc. (Middletown, DE)
Contract Term:	From 04/25/2023 through 04/24/2026 with the option to extend for two (2) additional one (1) year periods upon mutual consent
Requisition # and Date Received:	0000019587 & 04/18/2023
Original Contract Amount:	\$54,648.48
Expenditures to Date:	n/a
Current Contract Amount:	\$54,648.48

Purpose of Contract:

To establish a new Vendor Service Contract for Social Pinpoint Professional Subscription between DOA-ITMD and Social Pinpoint, Inc. (Social Pinpoint) for a contract amount of \$54,648.48 and a contract term of three (3) years from 04/25/2023 to 04/24/2026 with the option to extend for two (2) additional one (1) year periods upon mutual consent.

Justification for Waiver:

Social Pinpoint is an online platform for community engagement opportunities. This product was purchased by the Department of City Development (DCD) in 2021 for their use in long-range planning and the Department of Public Works (DPW) for pedestrian and bicycle planning. It was very useful at the height of the COVID-19 pandemic when in-person meetings were not possible. The public and elected officials are comfortable with the product and have come to expect this functionality moving forward. Establishing this new contract would create a more formal agreement between the City and Social Pinpoint and allows for continued services. Social Pinpoint's terms and conditions were previously negotiated with DCD staff assisted by the City Attorney Office's ACA Kathy Block. The subscription includes: unlimited projects; all engagement tools; custom theme; twenty-five (25) user licenses, including five (5) site administrators and twenty (20) general users; 24/7 human screening of all public content; onboarding and training; and customer success partner.

For this reason and in accordance with City Charter 16-05-4a, Finance and Personnel Committee approval is waived for services authorized by the Common Council.

DocuSigned by:

Rhonda U. Kelsey

City Purchasing Director
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5/7/2023

Date

F&P Waiver Presentation Date: 05/24/2023