



City of Milwaukee

200 E. Wells Street
Milwaukee, Wisconsin
53202

Meeting Minutes

ARPA FUNDING ALLOCATION TASK FORCE

Ald. Milele Coggs, CHAIR

Molly King, Luke Knapp, Ald. Jocasta Zamarripa, Ald. Mark Chambers, Aycha Sawa, Nik Kovac, Bernadette Karanja, Steven Mahan, Cecilia Gilbert, and Stephanie Mercado

Staff Assistant, Chris Lee, 414-286-2232, Fax: 414-286-3456, cleee@milwaukee.gov

Legislative Liaison, Tea Norfolk, 414-286-8012, tea.norfolk@milwaukee.gov

Andrea Fowler, ARPA Director, 414-286-3556, anfowler@milwaukee.gov

Monday, February 27, 2023

1:00 PM

Room 303, Third Floor, City Hall

This is also a virtual meeting conducted via GoToMeeting. Should you wish to join this meeting from your phone, tablet, or computer you may go to <https://meet.goto.com/894574757>. You can also dial in using your phone United States: +1 (408) 650-3123 and Access Code: 894-574-757.

1. Call to order at 1:38 pm
2. Roll call.

Present 9 - Gilbert, Coggs, Sawa, Knapp, King, Karanja, Zamarripa, Mercado and Chambers Jr.

Absent 1 - Mahan

Excused 1 - Kovac

City staff present:

Amanda Cervantes, Budget Office

Patricia Ruiz Cantu, Dept. of Administration

Tea Norfolk, Legislative Reference Bureau

City staff excused:

Andrea Fowler, Budget ARPA Director

Community individuals present:

Richard Diaz

Zach Wilks

Julio Cesar Gumeta Ramos

3. Review and approval of the previous meeting minutes from February 6, 2023.

The meeting minutes from February 6, 2023 were approved. There were no objections.

4. Review, discussion, update, or motion(s) on the task force reporting deadline.

Chair Coggs said that she wanted to revisit and discuss with the task force on extending the task force deadline. Ald. Michael Murphy had suggested at a recent Finance and Personnel Committee meeting on extending the deadline beyond May 31, 2023 to August 1, 2023 to give the task force more time and to especially consider the impacts to the City regarding the State's allocations to the City, if any, that were anticipated to be determined in the summer.

Members and staff discussed the options to keep the extension to May 31, 2023 or changing it to August 1, 2023, July 11, 2023, or June 30, 2023. Important considerations included the timeliness to align ARPA allocations with the City's budget process for next year with August maybe being too late, knowing whether the City would have additional funding to free up ARPA allocations, cautioning against making ARPA allocations too early should the City receive State funding, and whether any State funding would be earmarked for the City for use next year.

Member Zamarripa moved to change the task force extension deadline to August 1, 2023. She withdrew her motion after discussions.

Member Karanja moved to have public testimony, due to public request, and later withdrew the motion. The meeting was not noticed for public testimony, the task force had discretion over whether to permit public testimony, and the overall sentiment was to not have public testimony due to possible diversion that it may cause to the meeting, if any.

Overall, members discussed, as a happy medium, to extend the task force deadline to or after June 30, 2023 but before August 1, 2023 after all considerations were made.

Ald. Zamarripa moved to extend the task force recommendations deadline to June 30, 2023 in lieu of May 31, 2023. There were no objections.

After the meeting it was found that reference to June 30, 2023 was in error due to there being no Common Council meeting on June 30, 2023. Therefore, Chair Coggs would submit legislation to extend the task force deadlines to June 20, 2023 for introduction of a file, July 7, 2023 for review by the Finance and Personnel Committee, and July 11, 2023 for review by the Common Council.

Ms. Norfolk would prepare the necessary legislative amendment and chair Coggs would present the amended task force deadline extension legislation at tomorrow's Common Council meeting.

5. Review, discussion, update, or motion(s) on task force public input meetings.

- A. Riverworks, 526 E. Concordia Ave., February 4, 2023 at 10 am*
- B. Mitchell St. Library, 906 W. Historic Mitchell St., February 11, 2023 at 10 am*
- C. Zoom (virtual), February 22, 2023 at 5:30 p.m.*

D. Establishing additional public input meetings

Members and staff discussed that all meetings were well attended and successful, included much testimony by the same well-organized community groups, that all public input from the meetings were being compiled, for all paper surveys to be submitted to the City Clerk's Office for compilation, and for all public input information to be compiled and presented to the task force in the near future.

Member Chambers, Jr. said that all public input meetings were sufficient and no additional public input meetings were needed despite his interest in adding additional sessions at the last regular task force meeting.

6. Review, discussion, update, or motion(s) relating to work groups and work group activities.

A. Public Engagement and Information Dissemination Work Group

No new update. Member Zamarripa said that the work group had concluded its task of coordinating and holding the public input sessions.

B. Proposal Collection, Review Funding and Criteria Work Group

Member Knapp said that the work group has not met recently but did come to consensus in creating ARPA proposal request form, instructions, and evaluation criteria for the task force to consider, review, and approve. Members were sent these documents recently.

Members discussed to have all those documents as agenda items for the task force to formally consider at its next meeting. It would allow members to have adequate time to review the documents.

Members also discussed to have a robust discussion at the next meeting, aside from the request and evaluation criteria, on the ARPA application submission process and timeline. The manner of submissions was referenced in the task force enabling legislation. It would be prudent to make these determinations since the public were at the ready to formally make requests.

C. Other

There was no other discussion.

7. Update on the City's budget and processes.

No updates.

8. Next steps.

A. Items for future agenda

Standing agenda items. Other items to include presentation/review of public input results and review/motions on ARPA request submission and timeline process, request form, request instructions, and evaluation criteria.

B. Set next meeting date(s) and time(s)

Monday, March 20, 2023 at 1 p.m.

9. Meeting adjourned at 2:13 p.m.

*Joanna Polanco, Staff Assistant
Chris Lee, Staff Assistant
Council Records Section
City Clerk's Office*

Meeting materials of the task force can be found within the following file:

[220789](#)

Communication relating to the activities of the American Rescue Plan Act Funding Allocation Task Force.

Sponsors: THE CHAIR