



City of Milwaukee

200 E. Wells Street
Milwaukee, Wisconsin
53202

Meeting Agenda

CITY INFORMATION MANAGEMENT COMMITTEE

ALD. MARK BORKOWSKI, CHAIR

David Henke, Vice-Chair

**Timothy Richter, Robert Jaeger, James Klajbor, Jennifer Meyer,
James Owczarski, Jeffrey Madison, James Zimmer, David Klein,
Richard Watt, and Jeffrey Larson.**

**Staff Assistant, Chris Lee, 414-286-2232, Fax: 286-3456,
clee@milwaukee.gov**

Thursday, March 2, 2023

10:00 AM

Room 303, Third Floor, City Hall

Amended 2/27/23 - Items 5, B., ii. & iii. added.

- 1. Call to order.**
- 2. Roll call.**
- 3. Review and approval of the previous meeting minutes from December 8, 2022.**
- 4. Records retention.**
 - A. Proposed departmental record schedules for approval*
 - B. State Records Board approval of previous schedules update*
 - C. Discussion on an enterprise records and document management system*
- 5. Information and Technology Management Division**
 - A. Data Governance Board structure and composition for review and/or approval*
 - B. Updates to IT policies to reflect State of Wisconsin*
 - i. Removal of prohibited foreign products standard*
 - ii. Social Media Policy for review and/or approval*
 - iii. Mobile Device Management Policy for review and/or approval*
- 6. Review and approval of the CIMC 2022 annual report.**
- 7. The following files may be placed on file as no longer necessary:**

[211775](#) Communication relating to the matters to be considered by the City Information Management Committee at its March 17, 2022 meeting.

Sponsors: THE CHAIR

[220189](#) Communication relating to the matters to be considered by the City Information Management Committee at its June 16, 2022 meeting.

Sponsors: THE CHAIR

[220575](#) Communication relating to the matters to be considered by the City Information Management Committee at its September 1, 2022 meeting.

Sponsors: THE CHAIR

[221181](#) Communication relating to the matters to be considered by the City Information Management Committee at its December 8, 2022 meeting.

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8. Next steps.

- A. Agenda items for the next meeting
- B. Next meeting (Thursday, June 1, 2023 at 10 a.m.)

9. Adjournment.

Meeting materials from this meeting can be found within the following file:

[221642](#) Communication relating to the matters to be considered by the City Information Management Committee at its March 2, 2023 meeting.

Sponsors: THE CHAIR

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