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January 23, 2023

Department Heads:

We were able to meet with Budget Director Kovac and representatives of the Mayor's Office last week to discuss the most effective manner in which budget scenarios prescribed in File #221185 may be delivered. The conversation was productive, and we have developed a more efficient presentation plan that will reduce the strain on staff while retaining a robust discussion on our fiscal future.

The Budget division has proposed the following schedule:

 February 13<sup>th</sup> Steering & Rules – Administrative Departments I – Comptroller, City Clerk, City Treasurer, Mayor's Office, City Attorney

 March 6<sup>th</sup> Steering & Rules - Administrative Departments II - Municipal Court, Election Commission, Assessor's Office, DOA, DER

• March 31st Steering & Rules - Public Safety - Police, Fire, FPC, DEC

 April 24<sup>th</sup> Steering & Rules – Public Services – Health, Library, DCD, BOZA, DNS, DPW

This schedule reduces the number of meetings by grouping departments in categories of their function. We have also agreed upon a template that the Budget Office will work with each department in completing for the presentation.

This exercise will be critically important to developing a deeper understanding of City's budget and the hard decisions we each must confront. I thank you for your willingness to engage in these discussions.

Regards,

José G. Pérez

Alderman, 12th District

Marina Dimitrijevic

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Alderwoman, 14th District

