



MILWAUKEE POLICE DEPARTMENT

STANDARD OPERATING PROCEDURE

760 - CONTROLLED SUBSTANCES

GENERAL ORDER: 2022-XX
ISSUED: November 21, 2022

EFFECTIVE: November 21, 2022

REVIEWED/APPROVED BY:
Assistant Chief Paul Formolo
DATE: October 19, 2022

ACTION: Amends General Order 2018-17 (November 29, 2018)

WILEAG STANDARD(S): 6.5.1, 11.2.1

ROLL CALL VERSION

Contains only changes to current policy.
For complete version of SOP, see SharePoint.

760.12 CONTROLLED SUBSTANCES TESTING SAFETY

E. CONTROLLED SUBSTANCES PACKAGING

2. Controlled substances shall be inventoried by placing the substances in a secured paper fold, a sealed zip-lock bag, and the appropriately sized security envelope (form PE-14S or M). If small items of paraphernalia are involved, they may also be placed into the security envelope along with the controlled substances. The narcotics envelope shall then be sealed inside a clear plastic zip-lock or heat sealed bag that allows for the ability to read the narcotics envelope.
3. If fentanyl or any fentanyl analog is present, package the material in a sealed zip-lock bag and then seal it in the appropriate sized drug envelope. The narcotics envelope shall then be sealed inside a clear plastic zip-lock or heat sealed bag that allows for the ability to read the narcotics envelope. On the security envelope under "Drug Type", write in red ink, 'Suspected Fentanyl'.

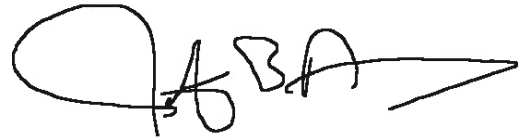
760.15 PROCESSING ARRESTS AND CONTROLLED SUBSTANCES (WILEAG 6.5.1, 11.2.1)

- C. See SOP 765 - ~~Asset Forfeiture~~ Evidence Seizure for state and federal ~~asset forfeiture~~ evidence seizure requirements.

760.20 "NO CASE" CONTROLLED SUBSTANCES RECOVERY (WILEAG 6.5.1)

- B. The district shift commander shall have the suspected controlled substance's weight recorded (without removing the controlled substance from its original container) and inventoried by placing the substances in a sealed zip-lock bag, and the appropriately sized security envelope (form PE-14S or M). The narcotics envelope shall then be sealed inside a clear plastic zip-lock or heat sealed bag that allows for the ability to read the narcotics envelope. Members shall not test the suspected controlled substance except in accordance with SOP 760.20(C). The member will write on the outside of the envelope under "Drug Type" the words 'No Case'. The member shall then secure the

envelope in the work location narcotics safe.

A handwritten signature in black ink, appearing to read 'JBA' with a stylized flourish extending to the right.

JEFFREY B. NORMAN
CHIEF OF POLICE

JBN:mfk