



City of Milwaukee

200 E. Wells Street
Milwaukee, Wisconsin
53202

Meeting Minutes - Draft

BOARD OF CITY SERVICE COMMISSIONERS

Frank Bock, President
Marilyn Miller, Vice President

Commissioners Janet Cleary, Kobena-Marcus Collins and
Steve Smith

Kristin Hennessy Urban, Interim Executive Secretary
Patrick McClain, Assistant City Attorney

Administrative Support Specialist, Elizabeth Moore,
414-286-3398. elmoor@milwaukee.gov

Tuesday, December 13, 2022

1:30 PM

Hybrid

1. Call to Order

The meeting was called to order at 1:35 p.m.

2. Roll Call

Present 4- Bock, Cleary, Collins, and Smith
Excused 1- Miller

3. Introduction of Elizabeth Moore, Administrative Support Specialist, Department of Employee Relations-Administration.

4. [221338](#) Communication for the approval of the November 15, 2022 meeting minutes.

APPROVED

Aye 4 - Smith, Cleary, Collins, and Bock

No 0

Excused 1 - Miller

GENERAL HEARING

5. [221339](#) Communication from the Department of Public Works - Operations Division to extend the probationary period of John Edwards, City Laborer for an additional six months, from November 28, 2022 - May 31, 2023.

APPROVED

Aye 4 - Smith, Cleary, Collins, and Bock

No 0

Excused 1 - Miller

6. [221340](#) Communication from the Department of Public Works - Operations Division to extend the probationary period of Joe Langford, City Laborer for an additional six months, from December 28, 2022 - June 30, 2023.

APPROVED

Aye 4 - Smith, Cleary, Collins, and Bock

No 0

Excused 1 - Miller

7. [221341](#) Communication from the Department of Public Works - Operations Division to extend the probationary period of Darnelle Perkins-Overton, City Laborer for an additional six months, from December 28, 2022 - June 30, 2023.

APPROVED

Aye 4 - Smith, Cleary, Collins, and Bock

No 0

Excused 1 - Miller

8. [221342](#) Communication from the Port Milwaukee to extend the probationary period of Paula Olson, Administrative Assistant III for an additional three months, from December 24, 2022 - March 31, 2023..

APPROVED

Aye 4 - Smith, Cleary, Collins, and Bock

No 0

Excused 1 - Miller

9. [221343](#) Communication from the Milwaukee Health Department to extend the probationary period of Melissa Willock, WIC Medical Assistant, from December 22, 2022-March 24, 2023.

APPROVED

Aye 4 - Smith, Cleary, Collins, and Bock

No 0

Excused 1 - Miller

10. [221344](#) Communication from the City Clerk to extend the probationary period

of Annette Jackson, License Specialist I, from January 23, 2023-March 23, 2023.

APPROVED

Aye 4 - Smith, Cleary, Collins, and Bock

No 0

Excused 1 - Miller

11. [221345](#) Communication from the Department of Public Works-OPS to extend the temporary appointment of 4 city laborers
1. Jeremy Manning, effective Dec. 31, 2022, ending on May 13, 2023.
 2. Izell Walker, effective Dec. 31, 2022, ending on May 13, 2023.
 3. Kendrick Williams, effective Dec. 31, 2022, ending on May 13, 2023.
 4. Bilah Thomas, effective Jan. 7, 2023, ending on May 13, 2023.

APPROVED

Aye 4 - Smith, Cleary, Collins, and Bock

No 0

Excused 1 - Miller

12. [221346](#) Communication from the Milwaukee Health Department for retroactive extensions of ten temporary appointments for Disease Intervention Specialists, from December 26, 2021-December 30, 2023.

APPROVED

Aye 4 - Smith, Cleary, Collins, and Bock

No 0

Excused 1 - Miller

13. [221347](#) Communication from the Milwaukee Health Department for a retroactive, second extension of temporary appointment for Erik Munson, Public Health Assistant Laboratory Director, from July 6, 2022-June 30, 2023.

APPROVED

Aye 4 - Smith, Cleary, Collins, and Bock

No 0

Excused 1 - Miller

14. [221348](#) Communication from the Department of Employee Relations for a second extension of temporary appointment for Martha Cargile, Human Resources Manager, from January 1, 2023-July 1, 2023.

APPROVED

Aye 4 - Smith, Cleary, Collins, and Bock

No 0

Excused 1 - Miller

15. [221349](#) Communication from the Department of Employee Relations for a second extension of temporary appointment for Kristin Urban, Chief of Staff, from December 25, 2022-April 1, 2023.

Kristin Urban recused herself and Harper Donahue took over as the Executive Secretary.

APPROVED

Aye 4 - Smith, Cleary, Collins, and Bock

No 0

Excused 1 - Miller

16. [221350](#) Communication from the Milwaukee Public Library for a second extension of temporary appointment for Eileen Force Cahill, Data Services Manager, from December 4, 2022-January 13, 2023.

Kristin Urban took over as the Executive Secretary.

APPROVED

Aye 4 - Smith, Cleary, Collins, and Bock

No 0

Excused 1 - Miller

17. [221351](#) Communication from the Milwaukee Public Library for a second extension of temporary appointment for Elizabeth Lowrey, Library Services Manager, from January 3, 2023-March 3, 2023.

The Commission amended the expiration date of March 3, 2023 and extended it to end on May 3, 2023.

APPROVED

Aye 4 - Smith, Cleary, Collins, and Bock

No 0

Excused 1 - Miller

18. [221352](#) Communication from the Milwaukee Public Library to reinstate Dawn Gardner, Library Services Manager.

APPROVED

Aye 4 - Smith, Cleary, Collins, and Bock

No 0

Excused 1 - Miller

PUBLIC HEARING

19. [221353](#) Communication from the Department of Neighborhood Services to re-exempt the position of Certification and Communications Coordinator.

APPROVED

Aye 4 - Smith, Cleary, Collins, and Bock

No 0

Excused 1 - Miller

20. [221354](#) Communication from the Milwaukee Public Library to re-exempt the position of Library Now Program Specialist, pay range 2JX.

APPROVED

Aye 4 - Smith, Cleary, Collins, and Bock

No 0

Excused 1 - Miller

21. [221355](#) Communication from the Comptroller's Office regarding a 2023 Layoff Plan for the position of Senior IT Auditor.

The Commission indicated the position of Auditor should be included in the 2023 Layoff plan.

APPROVED

Aye 4 - Smith, Cleary, Collins, and Bock

No 0

Excused 1 - Miller

ADJOURNMENT

This meeting adjourned at 2:09 p.m.

In the event that Common Council members who are not members of this committee attend this meeting, this meeting may also simultaneously constitute a meeting of the Common Council or any of the following committees: Community and Economic Development, Finance and Personnel, Judiciary and Legislation, Licenses, Public Safety and Health, Public Works, Zoning, Neighborhoods & Development, and/or Steering and Rules. Whether a simultaneous meeting is occurring depends on whether the presence of one or more of the Common Council member results in a quorum of the Common Council or any of the above committees, and, if there is a quorum of another committee, whether any agenda items listed above involve matters within that committee's realm of authority. In the event that a simultaneous meeting is occurring, no action other than information gathering will be taken at the simultaneous meeting.

Upon reasonable notice, efforts will be made to accommodate the needs of persons with disabilities through sign language interpreters or auxiliary aids. For additional information or to request this service, contact the Executive Secretary to the City Service Commission at 286-3335, (FAX)286-0800, (TDD)286-2960 or by writing to the Executive Secretary at Room 706, City Hall, 200 E. Wells Street, Milwaukee, WI 53202.

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