



**IMPORTANT NOTICE: A \$25 FILING FEE MUST ACCOMPANY THIS APPEAL, WITHIN THE DEADLINE REFERENCED BY THE BILL.**

Checks should be made payable to: City of Milwaukee and a copy of the bill should be included with your appeal

**IMPORTANT NOTICE FOR CUSTOMERS PAYING BY CHECK**

When you provide a check as payment, you authorize us either to use information from your check to make a one-time electronic fund transfer from your account, or to process the payment as a check transaction.

**IF THE CHARGES HAVE ALREADY APPEARED ON YOUR TAX BILL, THIS APPEAL CANNOT BE FILED**

**PLEASE READ CAREFULLY:**

This Board may only determine if the City Department followed proper administrative procedures. It cannot hear appeals as to whether a Building Order is valid or not (those must be appealed to the Standards and Appeals Commission).

**TO:** Administrative Review Board of Appeals  
City Hall, Rm. 205  
200 E. Wells St.  
Milwaukee, WI 53202  
(414) 286-2231

**DATE:** 10/12/2022

**RE:** 3841 W. 24th PL  
(Address of property in question)

Under ch. 68, Wis. Stats., s. 320-11 of the Milwaukee Code of Ordinances, this is a written petition for appeal and hearing.

I am appealing the administrative procedure followed by Dept. of Public Works - Operations Division  
(Name of City Department)

Amount of the charges \$ 297.93

Charge relative to: City of Milwaukee DPW Row Encroachment Charge

I feel the City's procedure was improper due to the following reasons and I have attached any supporting evidence, including city employee's names/dates which I spoke to regarding this issue and copies of any city orders received:

The city did not trim the overhanging branches therefore we shouldn't be charged for it. We trimmed all of the overhang and included photos as proof. The city did not provide any photos of completed work.

Sarah Otto, property manager  
Signature

Bayer & Sonz LLC (Sarah Otto)  
Name (please print)

7430 Harwood Ave (414) 488-9344 or (612) 599-4287  
Mailing address and zip code Daytime phone numbers  
Wauwatosa, WI 53213

sarah.bayer.sonz@gmail.com  
E-Mail Address(s)



Department of Public Works - Operations Division  
Zeidler Municipal Building - 841 N. Broadway, Room 620 - Milwaukee, WI 53202  
TELEPHONE: 414-286-CITY (2489)

Make check payable to the City of Milwaukee. Check payments must be payable in U.S. dollars and be drawn on a U.S. bank. Payment receipt is only valid after check payment clears all banks. When you provide a check as payment, you authorize us either to use information from your check to make a one-time electronic fund transfer from your account, or to process the payment as a check transaction.

September 19, 2022

AARON D CANTLEBERRY  
NATASHA D CANTLEBERRY  
375 ACACIA AVE UNIT 31  
CARLSBAD, CA 92008

Record ID: **PWCF-22-05305**  
Violation: **Row Encroachment**  
Address: **3841 N 24TH PL**  
Taxkey: **2700982000**  
Notice Date: **08/09/2022**  
Amount Due: **297.93**

Your property has been found in violation of City of Milwaukee Ordinance No. 116-55, overhanging branches, and 116-56, special assessment for trimming.

**\$297.93 is now due. Future violations of this ordinance will result in escalating fees.**

### Pay Online

(Credit /Debit Card or E-Check)

[milwaukee.gov/dpwpayment](http://milwaukee.gov/dpwpayment)

Enter the Record ID # found on the coupon below.

### Pay In Person

(Cash or Check only)

Present coupon below with payment during normal working hours:

OFFICE OF THE CITY TREASURER  
AT CITY HALL  
200 E WELLS ST

### Pay by Mail

(Check or Money Order only)

Send coupon below with check or money order to:

OFFICE OF THE CITY TREASURER  
200 E WELLS ST  
MILWAUKEE, WI 53202

If not paid within 30 days, an additional \$10 administrative fee will be incurred and added to your next property tax bill. If you fail to pay the full amount of your property tax bill, including the special assessments and charges, your property will be eligible for in rem tax foreclosure action by the City of Milwaukee under Section 75.521, Wisconsin State Statutes, or you may be subject to a personal civil action by the City of Milwaukee under Section 74.53, Wisconsin State Statutes.

To appeal these charges, print the appeal application available online at [milwaukee.gov/appealform](http://milwaukee.gov/appealform). You may also request an appeal application by calling (414) 286-CITY(2489). Return the appeal application along with the \$25 appeal filing fee to the Administrative Review Appeals Board, 200 E Wells St, Rm 205, **within one hundred and twenty (120) days** of the date of this letter.

By law, written notification to property owners/tenants in violation of this ordinance is not required. As a courtesy, a notice was posted on your property (unless that property is a vacant lot) for compliance. To sign up for email notifications of Forestry and Sanitation Services property violations; visit [milwaukee.gov/enotify](http://milwaukee.gov/enotify) and subscribe to location based service notifications.

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Please detach and return with payment for City of Milwaukee DPW Row Encroachment Charge

Bill To

AARON D CANTLEBERRY  
NATASHA D CANTLEBERRY  
375 ACACIA AVE UNIT 31  
CARLSBAD, CA 92008

Record ID PWCF-22-05305

Make Checks  
Payable To

**City of Milwaukee**

Amount Due **\$297.93**

Mail To

**Office of the City of Treasurer**  
**PO Box 514062**  
**Milwaukee, WI 53203-3462**

In person payments can be made at:  
**Office of the City of the Treasurer**  
**City Hall, Room 103**  
**200 E Wells Street**

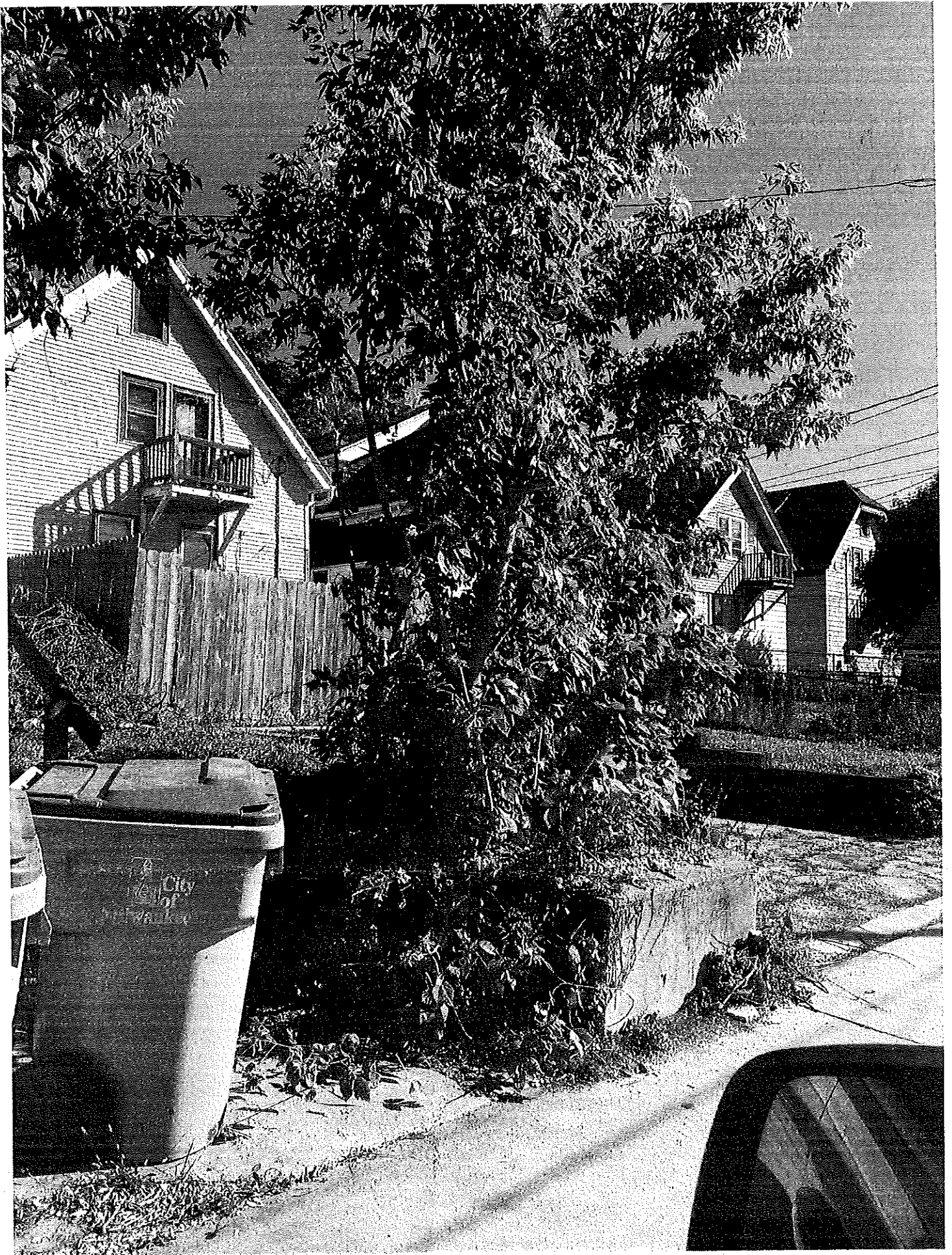
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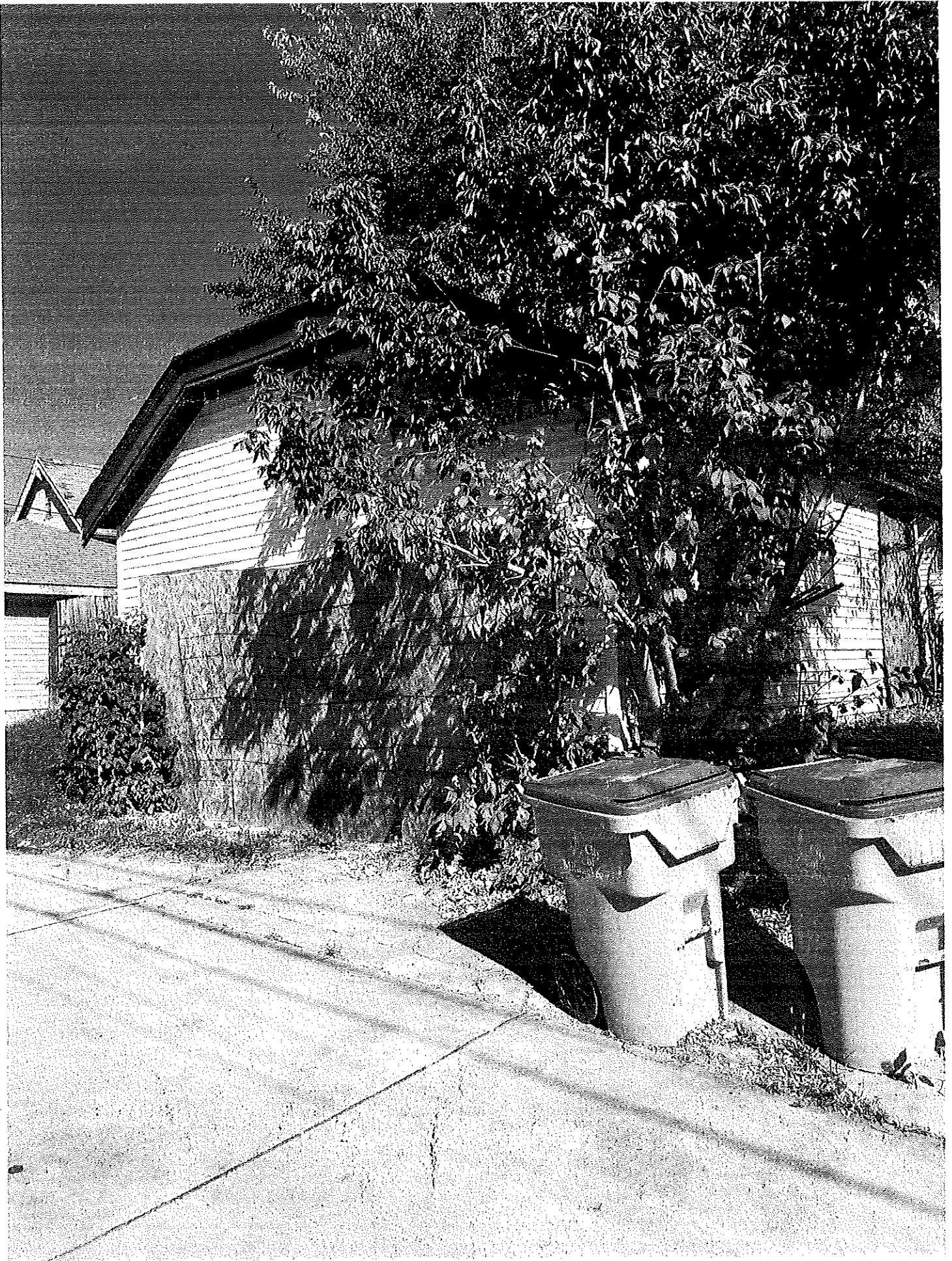
City's Before pic















## Receipt of A.R.B.A. Appeal Fee

Date:	10/14/22
Received Of:	Sarah Otto
Property at:	3842 N. 24 <sup>th</sup> Pl.
Received By:	LME
Check # (If Applicable):	7015
Amount:	\$25.00