

Department of Neighborhood Services

2023 Budget Overview

Finance & Personnel Committee

October 4, 2022

Community Goals and Objectives

1. Build safe and healthy neighborhoods
 - Improve neighborhood conditions
 - Reduce blight inducing conditions
 - Improve the safety of buildings
2. Increase economic vitality throughout the city
 - Increase investment in Milwaukee

Community Goals and Objectives

Key Performance Measures	2021 Actual	2022 Projected	2023 Planned
Average days to respond to complaints	13	15	15
Orders issued	33,752	34,000	34,000
Number of vacant buildings	2,829	2,842	2,800
Number of properties that received compliance loans	54	67	67

DNS Organization

- Commissioner appointed by Mayor
- Department organized into several functional divisions with assigned managers
 - Divisions organized into several functional sections with assigned supervisors
 - Inspectors and support staff within sections and divisions
- Divisions
 - Support Services (administration, personnel, budget, accounting)
 - Construction and Trades (construction, electrical, plumbing, cross connection, downspout disconnection)
 - Commercial Inspection (commercial, environmental health, condemnation)
 - Residential Inspection (code enforcement, targeted enforcement, neighborhood improvement program)
 - Special Enforcement
 - Court
 - Development Center

2023 Budget Summary

	2022 Adopted Budget	2023 Proposed Budget	Amount Change	Percent Change
FTEs – O&M	188.88	187.88	-1.00	-0.5%
FTEs - Other	60.30	60.30	0.00	0.0%
Total Positions Authorized	285	284	-1	-0.4%
Salaries & Wages	\$10,811,025	\$11,095,557	\$284,532	3%
Fringe Benefits	4,973,072	4,993,001	19,929	0.4%
Operating Expenditures	1,508,060	1,508,060	0	0.0%
Special Funds	318,000	2,260,500	1,942,500	610.8%
TOTAL	\$17,610,157	\$19,857,118	\$2,246,961	12.8%
ARPA Funding	1,867,000	0	(1,867,000)	-100.0%
TOTAL	\$19,477,157	\$19,857,118	\$379,961	2.0%

Special Funds

Account	2022 Adopted Budget	2023 Proposed Budget	Amount Change	Percent Change
Community Sanitation Fund	\$55,000	\$55,000	\$0	0
Animal Pound Contract	0	2,040,500	2,040,500	N/A
Anderson Lake Tower	140,000	140,000	0	0.0%
Illegal Dumping Prevention Fund	25,000	25,000	0	0.0%
Lektriever Digital Microfilm	98,000	0	-98,000	-100.0%
TOTAL	\$318,000	\$2,260,500	1,942,500	610.8%

Special Purpose Accounts

Account	2022 Adopted Budget	2023 Proposed Budget	Amount Change	Percent Change
Graffiti Abatement Fund	\$65,000	\$65,000	\$0	0
Maintenance of Essential Utility Services	55,000	55,000	0	0.0%
TOTAL	\$120,000	\$120,000	0	0.0%

Revenues

Category	2022 Adopted Budget	2023 Proposed Budget	Amount Change	Percent Change
Charges for Services	\$12,680,000	\$12,430,000	-\$250,000	-2%
Licenses and Permits	9,362,000	9,239,000	-123,000	-1%
Intergovernmental Aids	1,350,000	1,350,000	0	0%
TOTAL	\$23,392,000	\$23,019,000	-373,000	-1.6%

■ Proposed Fee increases

- \$776,000 in CCFN 220711
 - Charges for Services: \$300,000 (Reinspection Fee)
 - Permits: \$476,000 (new building construction, commercial building, electrical, occupancy, plumbing, standpipe & sprinkler)

Capital Improvements Budget

Project	2022 Adopted Budget	2023 Proposed Budget	Amount Change	Percent Change
Concentrated Blight Elimination (Demolition/Deconstruction)	\$3,000,000	\$2,200,000	-\$800,000	-26.7%
Code Compliance Program	1,000,000	1,000,000	0	0.0%
TOTAL	\$4,000,000	\$3,200,000	-800,000	-20.0%

- Both capital projects are ARPA funded

Budget & Service Changes

- **Primary Budget Changes**
 - No service reductions
 - Staffing maintained
 - Two administrative positions consolidated
 - MADACC payment funded from operating in 2023 (\$2.04 million) – was ARPA funded in 2022
- **Key continuing projects**
 - Code Enforcement Intern program
 - Downspout Disconnection Program
 - Lead Abatement inspections
 - Illegal Dumping prevention
 - Vacant Building Registration program
 - Development Center

DNS Management Diversity & Inclusion

		Dept				
		Totals	Male	%	Female	%
Management Staff:		34	16	47.0%	18	53.0%
Management Staff Diversity:			47.0%			
Black/African American	11	32.4%	4	11.8%	7	20.6%
White	18	52.9%	12	35.2%	6	17.7%
Hispanic/Latino	4	11.8%	0	0.0%	4	11.8%
Asian	1	2.9%	0	0.0%	1	2.9%

All DNS Staff Diversity & Inclusion

		Dept				
		Totals	Male	%	Female	%
All DNS Staff:		204	123	60.2%	81	39.8%
All DNS Staff Diversity:			44.1%			
Black/African American	58	28.4%	27	13.2%	31	15.2%
White	114	55.9%	79	38.7%	35	17.2%
Hispanic/Latino	26	12.7%	14	6.8%	12	5.9%
Asian	5	2.5%	2	1.0%	3	1.5%
American Indian/Alaska Native	1	0.5%	1	0.5%	0	0.0%
		204				

Code Enforcement Personnel

- Commercial Inspection Division- **50% vacant**
 - Commercial Code Enforcement Inspectors (9)
- Residential Inspection Division- **23% vacant**
 - District Code Enforcement Supervisor
 - Residential Code Enforcement Inspector (6)
- Special Enforcement Division **33% vacant**
 - Special Enforcement Supervisor
 - Special Enforcement Inspector (6)

Development Center

- The average wait time for review to commence on submitted plans is 14 business days.
- Reviews can often takes several weeks if corrections are required.
- 2021 total permits issued 15,346
- 2022 YTD permits issued 16,755
- 6/21/21 thru 12/31/21: 1,609 in person service appointments.
- 01/01/22 thru 9/20/22: 3,029 in person service appointments.

The Development Center has issued 1,409 permits YTD in 2022 compared to 2021, a **9%** increase.

The Development Center is operating with a 28% vacancy rate.

Compliance Loan Program

- ARPA funded \$1,000,000
- Average loan amount \$14,459 YTD 2022
- Average age of loan recipient 59
- Nearly 60% of loans distributed in the four Aldermanic districts with the greatest proportion of tax foreclosures- districts 1,6,7,and 15
- Request to increase loan cost cap to \$25,000 per project forthcoming

Demolition/ Condemnation

- Condemnation total budget \$2.2 million ARPA funded
- 79 parcels bid for mechanical demolition encumbering \$1,263,735
- 400 total properties on the raze list YTD 2022
 - 201 City owned
 - 199 Private
- Deconstruction remaining budget \$715,111