

## DOA-Business Operations Division – Procurement Services Section

### Finance & Personnel Committee Approval Required Single / Sole Source Contract Amendments \$50K or More Contract #E-10082

#### Background:

**User Department:** Fire & Police Commission – Homeland Security

**Contract Description:** Consultant contract to serve as the Regional Southeast Wisconsin State Communications Interoperable Plan Implementation (SCIP) Coordinator

**Vendor Name:** Mr. Eugene Oldenburg

**Contract Term:** 01/01/2010 thru 12/31/2010 with option to renew based on performance and funding availability.

**Original Contract Amount:** \$45,000

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#### Background of Contract Amendments:

Date	Description	Term	Cost
01/01/10	Original Contract E10082 – consultant contract to serve as the Regional SCIP Implementation Coordinator under a grant from the State of Wisconsin, Office of Justice Assistance (OJA).	01/01/2010 thru 12/31/2010	\$45,000.00
November 17 <sup>th</sup> , 2010	<b>Amendment #1</b> – To facilitate the correction of the billing of allowable expenses under the OJA grant.	01/01/2010 thru 12/31/2010	\$8,255.00
<b>Pending Request</b>	<b>Amendment #2</b> – Additional grant funds have been received to allow for continued service delivery.		\$ 53,333.00
<b>Total (including the pending amendment #2)</b>			<b>\$106,588.00</b>

#### Purpose of Amendment:

This represents the second contract amendment request by the Fire & Police Commission – Homeland Security to the original contract amount of \$45,000. The Fire & Police Commission has received additional grant funding and is requesting to exercise their option to extend the SCIP Coordinator contract with Mr. Oldenburg.

Mr. Oldenburg currently serves as the Southeast Wisconsin SCIP Coordinator and is working toward meeting the deliverables enumerated under the grant for establishing and coordinating a regional planning commission; present training workshops and technical guidance to the eight county SE Wisconsin Region with the goal of fully interoperable emergency communications in compliance with State of Wisconsin requirements. According to Steve Fronk, Director of the Office of Homeland Security, the contract has met year to date deliverables and expectations under the contract. The specific deliverables are as follows:

- **Establish regional governance.** I made 19 presentations to law and fire associations or representatives in the eight county SE SCIP region to recruit members to form the regional interoperability council. I conducted the first organizational meeting on July 12<sup>th</sup>. I conducted the second meeting of the council on October 11<sup>th</sup> that led to the election of the leadership and the adoption of the regional council by-laws.

- **Narrowbanding Mitigation.** I conducted educational presentations to the regional council membership and also the WHEPP Region 7 Board of Directors. I developed a PowerPoint presentation on the FCC Narrowbanding Mandate for use by all regional state SCIP coordinators and other stakeholders.
- **Define “Active participation” requirement.** This is currently under discussion by the regional council leadership and will be presented to the general membership at a future meeting.
- **Define regional meeting schedules.** This was established in the regional by-laws.
- **Implement CASM software database.** I participated in approximately ten instructional webinars to gain an understanding of the software. I have worked with the national CASM database coordinator to import all Wisconsin law enforcement agency information, thereby eliminating the need to manually enter this information. I am currently working with other regional coordinators to standardize the data field naming conventions.
- **Develop County TICPs.** I completed the two day train-the-trainer OEC/ICTAP workshop held in August in Kewaunee County.
- **COML Training Initiative.** I have completed all of the ICS prerequisites in preparation for formal COML training scheduled to be held sometime in 2010.
- **BadgerNet/Radio over IP Initiative.** This deliverable is not applicable at this time.
- **Interoperability Exercises Initiative.** This is a future deliverable; however I have completed two of the three ICS training courses on exercise design in preparation for this item.
- **After-action Reporting of Interoperability Incidents/Exercises.** I obtained reports on a Franklin PD bank robbery apprehension incident involving multiple agencies and I am currently participating as a panel member reviewing the shooting of two West Allis police officers that involved a responsive by ten law enforcement agencies.
- **SCIP Plan Update.** I participated in an OEC/ICTAP facilitated workshop held on June 23<sup>rd</sup> in Appleton to update the current Wisconsin SCIP plan.

Ref: J:/Shared/F&PApprovalReq/FPC-SCIP PlanE10082 01-07-2011 (#2).doc