



Fire Department

Aaron Lipski
Chief

Joshua Parish
Assistant Chief
Sharon Purifoy-Smoots
Assistant Chief
De'Wayne Smoots
Assistant Chief

September 7, 2022

To the Honorable
The Board of Fire and Police Commissioners
200 East Wells Street, Room 705
Milwaukee, Wisconsin 53202

Dear Commissioners:

I hereby nominate and promote, contingent upon Finance and Personnel's approval, and subject to your approval,

Office Assistant III Lisa A. Marchese

to the position of PROGRAM ASSISTANT III in our Support Bureau, Administration Division, Budget and Finance Section, to fill an existing vacancy, effective September 18, 2022. For your information, I have attached Ms. Marchese's current résumé and personnel record.

This position is submitted to your Board under the provision of your Rule XI, Section 10. Ms. Marchese was originally appointed to the department on May 3, 2021, and has demonstrated that she is qualified to fill this position. Also attached are the "Request for Promotion without Competitive Examination" form in support of Ms. Marchese, and the job description for Program Assistant III.

Respectfully,

AARON LIPSKI
Chief

AL/jlb
Enclosures
F&P: 9/14/22 (Balkowski)
FPC\Bureau Personnel\BFS\Promote Marchese 0922

Approved by the BOARD OF FIRE AND POLICE COMMISSIONERS

Date _____

Executive Director