



City of Milwaukee

200 E. Wells Street
Milwaukee, Wisconsin
53202

Meeting Minutes - Draft

BOARD OF CITY SERVICE COMMISSIONERS

Frank Bock, President
Marilyn Miller, Vice President

Commissioners Janet Cleary, Kobena-Marcus Collins and Steve Smith

Kristin Hennessy Urban, Interim Executive Secretary
Patrick McClain, Assistant City Attorney

*Administrative Services Coordinator Karen Biernat 286-3398,
klbiern@milwaukee.gov*

Thursday, August 25, 2022

1:30 PM

Virtual

1 Call to Order

This meeting was called to order at 1:31 p.m.

2 Roll Call

Present 5 - Bock, Miller, Smith, Cleary and Collins

3 [220610](#) Communication for approval of the minutes from the regular meeting held on July 26, 2022.

Attachments: [CSC Meeting Minutes DRAFT - 7.26.2022](#)

APPROVED

Aye 5 - Bock, Miller, Smith, Cleary, and Collins

No 0

GENERAL HEARING

4 [220596](#) Communication from the Milwaukee Health Department to extend the probationary period for Francisco Carranza, Microbiologist, for three additional months from August 21, 2022 and end on November 21, 2022.

Attachments: [Extension of Probation - Francisco Carranza, MHD Ltr. only](#)

APPROVED

Aye 5 - Bock, Miller, Smith, Cleary, and Collins

No 0

- 5 [220597](#) Communication from the Department of Public Works to extend the probationary period for Kyle Vos, Administrative Assistant II, for three additional months from September 20, 2022 and ending on December 19, 2022.

Attachments: [Extension of Probation - Kyle Voss, DPW Ltr. only](#)

APPROVED

Aye 5 - Bock, Miller, Smith, Cleary, and Collins

No 0

- 6 [220598](#) Communication from the Department of Employee Relations to extend the Temporary Appointment for Martha Cargile, Human Resources Manager, from September 6, 2022 and ending on December 31, 2022.

Attachments: [Extension of Temp. Appt. Martha Cargile, DER](#)

APPROVED

Aye 5 - Bock, Miller, Smith, Cleary, and Collins

No 0

- 7 [220599](#) Communication from the Department of Employee Relations to extend the Temporary Appointment for Karen Biernat, Administrative Services Supervisor, from August 9, 2022 and ending on November 12, 2022.

Attachments: [Extension of Temp. Appt. Karen Biernat, DER](#)

APPROVED

Aye 5 - Bock, Miller, Smith, Cleary, and Collins

No 0

- 8 [220600](#) Communication from the City Attorney's Office to extend the Temporary Appointment for Kristin Rebholz, Paralegal, for three months from August 29, 2022 and ending on November 19, 2022.

Attachments: [Extension of Temp. Appt. Kristin Rebholz, CA Office](#)

APPROVED

Aye 5 - Bock, Miller, Smith, Cleary, and Collins

No 0

- 9 [220601](#) Communication from the Department of Public Works, Milwaukee Water Works division, to extend the Temporary Appointment for David Lawrence, Transportation Financial Analyst from September 5, 2022 and

ending on March 5, 2023.

Attachments: [Extension of Temp. Appt. David Lawrence, DPW MWW](#)

File 220601 is amended to as follows:

Communication from the Department of Public Works, Transportation Fund Parking Operations and Maintenance Decision Unit, to extend to the Temporary Appointment for David Lawrence, Transportation Financial Analyst, from September 5, 2022 and ending on March 5, 2023.

APPROVED

Aye 5 - Bock, Miller, Smith, Cleary, and Collins

No 0

PUBLIC HEARING

- 10 [220602](#) Communication from the Milwaukee Health Department to remove the exemption status for the vacant position of ReCAST Program Coordinator, pay range 2CN.

Attachments: [Exemption Removal - ReCast Program Coordinator position, MHD](#)

APPROVED

Aye 5 - Bock, Miller, Smith, Cleary, and Collins

No 0

- 11 [220603](#) Communication from the Milwaukee Health Department to remove the exempt status for the vacant position of Injury and Violence Prevention Program Coordinator (Youth), pay range 2FX.

Attachments: [Exemption Removal - Injury and Violence Prevention Prog Coord., Youth, MHD.OVP](#)

APPROVED

Aye 5 - Bock, Miller, Smith, Cleary, and Collins

No 0

- 12 [220604](#) Communication from the Milwaukee Health Department to remove the exempt status for the vacant position of Violence Prevention Research Coordinator, pay range 2JX.

Attachments: [Exemption Removal - Violence Prevention Research Coord., MHD.OVP](#)

APPROVED

Aye 5 - Bock, Miller, Smith, Cleary, and Collins

No 0

- 13 [220605](#) Communication from the Department of Public Works, Milwaukee Water

Works division, to re-exempt the position of Water Works Administration Manager, pay range 1MX.

Attachments: [Re-Exempt - Water Administration Manager position, DPW MWW](#)

APPROVED

Aye 5 - Bock, Miller, Smith, Cleary, and Collins

No 0

14 [220606](#)

Communication from the Milwaukee Health Department, Office of Violence Prevention, to re-exempt the position of Violence Reduction and Prevention Program Director, pay range 1JX.

Attachments: [Re-Exempt - Violence Reduction and Prevention Prog. Dir. MHD-OVP](#)

*File Number 220606 is amended as follows:
Remove pay range 1JX and replace it with 1IX.*

APPROVED

Aye 5 - Bock, Miller, Smith, Cleary, and Collins

No 0

15 [220607](#)

Communication from the Department of Neighborhood Services to re-exempt the position of Operations Director, pay range 1LX.

Attachments: [Re-Exempt - Operations Director position, DNS](#)

APPROVED

Aye 5 - Bock, Miller, Smith, Cleary, and Collins

No 0

16 [220608](#)

Communication from the Milwaukee Public Library to re-exempt the position of Associate Library Director, pay range 1JX.

Attachments: [Re-Exempt - Associate Library Director, MPL](#)

APPROVED

Aye 5 - Bock, Miller, Smith, Cleary, and Collins

No 0

17 **Adjournment**

*This meeting adjourned at 2:10 p.m.
The mover was Commissioner Collins and the Seconder was Commissioner Cleary.*

In the event that Common Council members who are not members of this committee attend this meeting, this meeting may also simultaneously constitute a meeting of the Common Council or any of the following committees: Community and Economic Development, Finance and Personnel, Judiciary and Legislation, Licenses, Public Safety and Health, Public Works, Zoning, Neighborhoods & Development, and/or Steering and Rules. Whether a simultaneous meeting is occurring depends on whether the presence of one or more of the Common Council member results in a quorum of the Common Council or any of the above committees, and, if there is a quorum of another committee, whether any agenda items listed above involve matters within that committee's realm of authority. In the event that a simultaneous meeting is occurring, no action other than information gathering will be taken at the simultaneous meeting.

Upon reasonable notice, efforts will be made to accommodate the needs of persons with disabilities through sign language interpreters or auxiliary aids. For additional information or to request this service, contact the Executive Secretary to the City Service Commission at 1.414.286.3335, (FAX) 1.414.286.0203, (TDD) 1.414.286.2960 or by writing to the Executive Secretary at Room 706, City Hall, 200 E. Wells Street, Milwaukee, WI 53202.

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