



# City of Milwaukee

200 E. Wells Street  
Milwaukee, Wisconsin  
53202

## Meeting Minutes - Draft

### BOARD OF CITY SERVICE COMMISSIONERS

*Frank Bock, President*  
*Marilyn Miller, Vice President*

*Commissioners Janet Cleary and Steve Smith*

*Kristin Hennessy Urban, Interim Executive Secretary*  
*Patrick McClain, Assistant City Attorney*

*Administrative Services Coordinator Karen Biernat 286-3398,*  
*klbiern@milwaukee.gov*

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Tuesday, May 24, 2022

1:30 PM

Virtual

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1. Call to Order

*The meeting was called to order at 1:32 p.m.*

2. Roll Call

**Present** 4 - Bock, Miller, Smith and Cleary

3. [220126](#)

Communication for approval of the minutes from the Special meeting held on May 3, 2022.

**Attachments:** [Amended Meeting Minutes - 5.3.2022](#)

*The minutes were amended per President Bock to show that only four members voted, as the fifth Commissioner position is vacant.*

**APPROVED**

**Aye** 4 - Bock, Miller, Smith, and Cleary

**No** 0

4. [220127](#)

Communication for approval of the classification report(s) as submitted.

**Attachments:** [Classification Report\(s\) - DNS - Bldg Codes Court Adm.](#)  
[Classification Report\(s\) - DOA - ARPA Director](#)

**APPROVED**

**Aye** 4 - Bock, Miller, Smith, and Cleary

No 0

5. [220128](#) Communication for approval of the probationary report as submitted.

**Attachments:** [Probationary Period Recommendation Report](#)

*The probationary report was approved as submitted, no action taken.*

**PLACED ON FILE**

## GENERAL HEARING

6. [220129](#) Communication from the Department of Neighborhood Services to extend the probationary period for Scott Sarauer, Mechanical Examiner III, for two additional months, retroactive to May 12, 2022 and ending on July 12, 2022.

**Attachments:** [Extend Probation Ltr. only Scott Sarauer](#)

**APPROVED**

**Aye** 4 - Bock, Miller, Smith, and Cleary

**No** 0

7. [220130](#) Communication from the Department of Public Works to extend the probationary period for Wayne Kelley, Electrical Services Manager, DPW, for five additional months, retroactive to May 21, 2022 and ending on October 1, 2022.

**Attachments:** [Amended Extend Probation Ltr. only Wayne Kelley, DPW](#)

*Administrative date correction to the letter in the second paragraph.*

**APPROVED**

**Aye** 4 - Bock, Miller, Smith, and Cleary

**No** 0

8. [220131](#) Communication from the Department of Public Works to extend the temporary appointment for Patrick Pauly, Chief of Staff, DPW-MWW, from June 20, 2022 and ending on August 20, 2022.

**Attachments:** [Extension of Temporary Appointment - Patrick Pauly.DPW-MWW](#)

**APPROVED**

**Aye** 4 - Bock, Miller, Smith, and Cleary

**No** 0

9. [220132](#) Communication from the Department of Public Works to extend the temporary appointment for Jerrel Kruschke, Chief of Staff, from July 14,

2022 and ending on March 23, 2023.

**Attachments:**     [Extension of Temporary Appointment - Jerrel Kruschke.DPW](#)

**APPROVED**

**Aye**   4 -   Bock, Miller, Smith, and Cleary

**No**   0

**10.     [220156](#)**

Communication from the Department of Public Works, Operations Division, to extend the following temporary appointments:  
Jalen Hicks, retroactive to April 23, 2022 and ending on February 18, 2023  
James Avery, retroactive to May 8, 2022 and ending on February 18, 2023  
Nortell Scott, retroactive to May 15, 2022 and ending on February 18, 2023  
Isiah Summers, retroactive to May 15, 2022 and ending on February 18, 2023  
Kenota Cook, retroactive to May 22, 2022 and ending on February 18, 2023  
Deon Grill, retroactive to May 22, 2022 and ending on February 18, 2023  
Raymond Taplin, retroactive to May 22, 2022 and ending on February 18, 2023  
Stephanie Bowles, May 29, 2022 and ending on February 18, 2023  
Marcus Clay, May 29, 2022 and ending on February 18, 2023

**Attachments:**     [Extension of Temporary Appointments - Nine \(9\) City Laborers](#)

**APPROVED**

**Aye**   4 -   Bock, Miller, Smith, and Cleary

**No**   0

**PUBLIC HEARING**

**11.     [220135](#)**

Communication from the Department of Public Works - Milwaukee Water Works to change Rule VIII, Sec. 8, (e) and (p), Probationary Period due to reclassifications of titles.

**Attachments:**     [Introduce Rule VIII, Sec. 8 \(e,p\) Probation Period change.DPW.MWW](#)

*Initial Approval Only. This item will be brought back at the next meeting for final approval.*

**PLACED ON FILE**

**Aye**   4 -   Bock, Miller, Smith, and Cleary

**No**   0

12. [220133](#) Communication from the City Clerk's office to re-exempt the position of Executive Administrative Assistant II, pay range 2CN, to the Common Council President office.

**Attachments:** [Re-Exempt Executive Admin. Assist II.City Clerk](#)

**APPROVED**

**Aye** 4 - Bock, Miller, Smith, and Cleary

**No** 0

13. [220134](#) Communication from the Department of Administration, Budget and Management Division to exempt a NEW position of American Rescue Plan Act (ARPA) Director, pay range 2OX.

**Attachments:** [Exempt NEW position ARPA Director.DOA.Budget&Mgmt](#)

**APPROVED**

**Aye** 4 - Bock, Miller, Smith, and Cleary

**No** 0

14. [220152](#) Communication from the City Clerk's Office to permanently exempt the Staff Assistant to the Common Council President, pay range 2HX.

**Attachments:** [Permanent Exempt - Staff Assistant to Common Council President.](#)

**APPROVED**

**Aye** 4 - Bock, Miller, Smith, and Cleary

**No** 0

15. [220136](#) Communication on the Findings and Decision for the Discharge Appeal of Adrian Melendez, DPW.

**Attachments:** [Amended Findings and Decision - Discharge Appeal for Adrian Melendez](#)

*Administrative correction to list Lindsey O'Connor as the representative for the Department of Public Works.*

**APPROVED**

**Aye** 4 - Bock, Miller, Smith, and Cleary

**No** 0

16. Adjournment

*This meeting adjourned at 2:02 p.m.*

In the event that Common Council members who are not members of this committee attend this meeting, this meeting may also simultaneously constitute a meeting of the Common Council or any of the following committees: Community and Economic Development, Finance and Personnel, Judiciary and Legislation, Licenses, Public Safety and Health, Public Works, Zoning, Neighborhoods & Development, and/or Steering and Rules. Whether a simultaneous meeting is occurring depends on whether the presence of one or more of the Common Council member results in a quorum of the Common Council or any of the above committees, and, if there is a quorum of another committee, whether any agenda items listed above involve matters within that committee's realm of authority. In the event that a simultaneous meeting is occurring, no action other than information gathering will be taken at the simultaneous meeting.

Upon reasonable notice, efforts will be made to accommodate the needs of persons with disabilities through sign language interpreters or auxiliary aids. For additional information or to request this service, contact the Executive Secretary to the City Service Commission at 1.414.286.3335, (FAX) 1.414.286.0203, (TDD) 1.414.286.2960 or by writing to the Executive Secretary at Room 706, City Hall, 200 E. Wells Street, Milwaukee, WI 53202.

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